

March 17, 2025

To APS Parents or Guardians:

Atlanta Public Schools (APS) is in the process of updating student information and pre-registering students for the 2025-2026 school year. The safety and security of our students are paramount in everything we do. Our staff remains committed to ensuring safety protocols are in place and followed, but we need your help.

During times of emergency, the school district must have current, accurate contact information for our families. It is critical that in times of need, your child's school(s) must be able to contact you using the information listed in Infinite Campus. Starting March 17, 2025, APS is asking all parents to go into the Infinite Campus Parent Portal and complete the Annual Student Update application. This application will allow parents to **review all key information** (including address, phone numbers, email addresses, guardians, emergency contacts, health conditions, etc.) and **make any necessary changes**.



In order to verify that your information is up to date, please use the link below or scan the QR code to the left to complete the Annual Update through your Parent Portal account.

If you need to make updates to your student's address information in the Infinite Campus Parent Portal, please select the **Online Registration** button under the **Shortcuts** box in the bottom right corner.

Parent Portal Account: <u>https://ic.apsk12.org/campus/portal/parents/atlanta.jsp</u> *Parent Portal Help Page:* <u>https://www.atlantapublicschools.us/domain/11609</u>

Please complete the Annual Update in Parent Portal by April 25, 2025, for your student to receive a schedule for the upcoming school year. By July 1, 2025, Parent Portal may restrict navigation to any other area until the Annual Update Application is completed.

If you have any questions, please contact the Office of Student Assignment at 404-802-2233 or <u>studentassignment@apsk12.org</u> for additional assistance. Also attached is a copy of step-by-step instructions on how to complete the Annual Student Update application.

As always, thank you for being our partner in education; together, we will nurture, educate, and protect.

Sincerely, Atlanta Public Schools

If you have a Parent Portal Account, please refer to page 2 - 3 for directions on completing your annual update. If you **do not** have a Parent Portal Account, please refer to page 4 - 6 for instructions on creating your account.



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How to Complete Your ANNUAL STUDENT UPDATE

It's time to complete your Annual Student Update in Infinite Campus Parent Portal. See instructions below and screenshots on reverse.

An Annual Update is required for each student in order to receive an APS schedule for the 25-26 school year.

- 1. Log in to Infinite Campus Parent Portal (go to <u>https://ic.apsk12.org/campus/portal/parents/atlanta.jsp</u> or scan QR code above)
- 2. Locate **Shortcuts** box in the bottom right corner of the page
- 3. Click Online Registration
- 4. Choose 25-26 School Year Annual Update (if you see COMPLETE under STATUS, you have already completed your Annual Update. You do not need to resubmit unless you are making an address change or other update to your child's record.
- 5. Click Start and then Begin Registration
- 6. Review each page and tab for ALL STUDENTS in your household
- 7. When you are finished, click SUBMIT

USE THIS PROCESS TO UPDATE YOUR:



404-802-2233









Contact Student Assignment + Records or your child's school if you have questions or need assistance.

studentassignment@apsk12.org



601 Dr. Thomas Cole Jr. Way Atlanta, Ga 30314

CAMPUS

Follow these steps to complete your 25-26 Annual Update in APS Infinite Campus Parent Portal. This is required at the beginning of each school year to access student schedules. An Annual Update is also required to update your address, phone number, emergency contacts, student health information, or other demographic information.



Click the button to **Sign** the application and hit the blue **Submit** button. Wait for the **Thank you for completing Online Registration** message. This means you are finished!

Infinite Campus Online Registration English Español Français			Application Number		Infinite
Student(s) Dwelling Address	Enrolling Adult	Emergency Contact(s)	Student	Completed	Campus Online Registration English Español Français
Click Hers To Sign DLEASE NOTE: Prior to submitting your ago tortomation to submitted until you click You must submit your application by clickin Back Application Summary PDF	plication you may verify all of th the submit button above. You v ing the following button.	e data you have entered by going b ill receive an email notification tha	uck to the area in question or clic you application was received at	k on the PDF link below. Your Her clicking submit applicatio	Thank you for completing Online Registration For a PDF copy of the submitter Application Summary PDF

CAMPUS PORTAL FOR PARENTS FIRST TIME ACCOUNT CREATION

Step 1: Parents/guardians should visit the link for instructions on creating a Parent Portal Account at: <u>Infinite Campus</u> Parent Portal / Infinite Campus Parent Portal

Step 2: For Step-by-step instructions on Parent Portal creation on a computer and/or to download the mobile app, please visit the link here:

https://www.atlantapublicschools.us/cms/lib/GA01000924/Centricity/Domain/11609/Parent%20Portal%20Walkthrough%202022-23.pdf

OF From a Computer Campus Paren Step 1: Visit tinyaps.com/?Parent (https://ic.apsk12.org/campus/portal/parents/atlanta.jsp) OF Step 2: Select Campus Parent New User Step 3: Click New User Step 4: Enter your Activation Key Activation Key Step 5: Click Submit Enter 30-digit Activation Key Step 6: Enter a Username (alphanumeric) Step 7: Enter a Password Submit (must be 6 characters long and meet the criteria below): • A lower-case letter (a, j, r, etc.) Create Campus Parent Account • An upper-case letter (A, J, R, etc.) Welcome Minnie Mouse! A number (3, 7, 1, etc.) Username * A symbol (@, %, &, etc.) • testparent Step 8: Re-enter Password * brewerd 0 Step 9: Click Submit Step 10: Click Back to Login Confirm Password * Step 11: Enter credentials ************ Step 12: Click Log in 100% Password Strength Step 13: Enter Email Address twice Step 14: Enter the Password again Step 15: Click Save Subarra Back to Login Atlanta Public School Single Sign-On (SSO) testparent strong password You are required to set an account security email Please enter the email address that can be used for se New Account Security Email minniemouse@gmail.com Confirm New Account Security Email minniemouse@gmail.com Enter Campus Password strong password Log Off Save

Download the Mobile App

Parents/guardians can find instructions on how-to download the mobile app on their device by visiting this link: <u>https://www.atlantapublicschools.us/cms/lib/GA01000924/Centricity/Domain/11609/Infinite%20Campus%20Mobile%20Application%20QuickStart.pdf</u>

- **Step 1:** Download the App on your mobile device
- Step 2: Enter ATL in the District Name Search box
- Step 3: Select Georgia for the State
- Step 4: Click Search District
- Step 5: Select Atlanta City

Step 6: Enter credentials and click Log In or click New User (to create an account)

Download the Mobile App to stay connected on the go!





To download Campus Parent mobile app, visit the App Store or Google Play and search Campus Parent or click on the direct link below. To download Campus Student mobile app, visit the App Store or Google Play and search Campus Student or click on the direct link below.



Infinite Campus	Infinite Campus	
istrict Name	District Name	
Enter at least three char	Atl	0
State	State	
	Geo	orgia
Search District	Search	District
Back to Login	Back to	o Login
Help	He	elp

- 1. Ent ATL in the District Name Search box
- 2. Select Georgia for the State
- 3. Click Search District

Infinite Campus	Infinite Campus Campus
Select Your District SLAM Atlanta International Charter Sc Atlanta City	Atlanta Public School Single Sign-On (SSO) Or Parent Username
Atlanta Unbound Acade >	Password
Back to Search	4. Select Atlanta City

5. Enter credentials and click *Log In* or Click *New User*



12 de marzo del 2025

A los padres o tutores de APS:

Atlanta Public Schools (APS) Estamos actualizando la información de nuestros estudiantes y preinscribiéndolos para el año escolar 2025-2026. La seguridad de nuestros estudiantes es primordial en todo lo que hacemos. Nuestro personal mantiene su compromiso de garantizar que se implementen y cumplan los protocolos de seguridad, pero necesitamos su ayuda

En situaciones de emergencia, el distrito escolar debe contar con la información de contacto de nuestras familias, actualizada y precisa. Es fundamental que, en caso de necesidad, las escuelas de su hijo(a) puedan comunicarse con usted utilizando la información que aparece en Infinite Campus. Starting March 17, 2025, APS solicita a todos los padres que accedan al Portal para Padres de Infinite Campus y completen la solicitud de Actualización Anual del Estudiante. Esta solicitud les permitirá revisar toda la **información importante** (incluyendo dirección, números de teléfono, correo electrónico, tutores, contactos de emergencia, estado de salud, etc.) y **realizar los cambios necesarios.**



Para verificar que su información esté actualizada, utilice el enlace a continuación o escanee el código QR a la izquierda para completar la Actualización Anual a través de su cuenta del Portal para Padres.

Si necesita actualizar la información de la dirección de su estudiante en el Portal para padres de Infinite Campus, seleccione el botón **Registro en línea** debajo del cuadro de Accesos directos en la esquina inferior derecha.

Cuenta del portal para padres: <u>https://ic.apsk12.org/campus/portal/parents/atlanta.jsp</u> *Página de ayuda del portal para padres:* https://www.atlantapublicschools.us/domain/11609

Por favor complete la Actualización Anual en el Portal para Padres antes del 25 de abril de 2025 para que su estudiante reciba el horario del próximo año escolar. A partir del 1 de julio de 2025, el Portal para Padres podría restringir la navegación a cualquier otra área hasta que se complete la Solicitud de Actualización Anual..

Si tiene alguna pregunta, comuníquese con la Oficina de Asignación de Estudiantes al 404-802-2233 o a studentassignment@apsk12.org para obtener ayuda adicional. También se adjunta una copia de las instrucciones paso a paso para completar la solicitud de Actualización Anual de Estudiantes.

Como siempre, gracias por ser nuestro aliado en la educación; juntos, cuidaremos, educaremos y protegeremos.

Atentamente, Atlanta Public Schools









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Cómo completar tu ACTUALIZACIÓN ANUAL PARA ESTUDIANTES

Es hora de completar tu Actualización Anual Estudiantil en el Portal para Padres de Infinite Campus. Mira las instrucciones a continuación y las capturas de pantalla al dorso.

Se requiere una actualización anual para cada estudiante para recibir un horario de APS para el año escolar 25-26.

- Inicie sesión en el portal para padres de Infinite Campus (ir a <u>https://ic.apskl2.org/campus/portal/parents/atlanta.jsp</u> o escanee el codigo QR de arriba)
- 2. Locate Shortcuts box in the bottom right corner of the page
- 3. Haga clic en Registro en línea
- 4. Elija Actualización Anual del Año Escolar 25-26 (Si ve COMPLETO en ESTADO, ya ha completado su Actualización anual. No es necesario volver a enviarlo a menos que esté realizando un cambio de dirección u otra actualización en el registro de su hijo.
- 5. Haga clic en Iniciar y luego en Comenzar registro
- 6. Revise cada página y pestaña para TODOS LOS ESTUDIANTES de su hogar
- 7. Cuando haya terminado, haga clic en ENVIAR

USE ESTE PROCESO PARA ACTUALIZAR SU:



404-802-2233

correo electrónico

número de teléfono



🔶 Información de salud del estudiante

Comuníquese con Student Assignment + Records o con la escuela de su hijo si tiene preguntas o necesita ayuda.





studentassignment@apsk12.org



Siga estos pasos para completar su Actualización Anual 25-26 en el Portal para Padres de APS Infinite Campus. Esto es necesario al inicio de cada año escolar para acceder a los horarios de los estudiantes. También es necesaria una Actualización Anual para actualizar su dirección, número de teléfono, contactos de emergencia, información de salud estudiantil o otra información demográfica.



Haga clic en el botón para **firmar** la solicitud y presione el botón azul **Enviar**. Espere el mensaje **Gracias por completar el registro en línea**. Esto significa que estás terminado!

Campus deline Registration Digital Dapafici Français			Application Number		Infinite C
Student(s) Dwelling Address * Indicates a required field	Erroling Adult	Emergency Contact(s)	Grudent	Completed	Campus Online Registration English Español Français
Dick.Here To Sign Dick.Here To Sign PLEASE NOTE: Prior to submitting your app information is not submitting your app	sication you may verify all of it the submit button above. You	he data you have entered by going b will receive an email notification that	ick to the area in question or cile prov application was received a	ck on the POF link below. Your Ner clicking submit applicatio	Thank you for completing Online Registration or a PDF copy of the submitter Application Summary PDF
You must submit your application by chicks Back Application Summary PDF	ig the following ductor.				

Acceso al portal para padres de Infinite Campus

Paso 1: Visite tinyaps.com/?parent (https://www.atlantapublicschools.us/Page/48412)

Paso 2: Ingrese a la página de inicio de Atlanta Public Schools



Paso 3: Haga clic en Infinite Campus Parent Portal (Portal para padres de Infinite Campus)

Paso 4: Haga clic en Infinite Campus Parent Portal Login (Inicio de sesión en el portal para padres de Infinite Campus).

$\widehat{}$		Campus Parent
Infinite Camous	Atlanta Public School	Announcements
	Single Sign-On (SSO)	For more information on creating a Parent Portal Account visit the IC Parent Portal
PARENT FORTAL LOG-IN	~~~~	Information page.
	Parent Username	To request a Parent Portal Activation Key visit the Parent Portal Activation Key Lookup page.
	Password	Your child's Student Number (It can be found on your student's report card or transcript.)
	1	Your child's Social Security Number (SSN) or the SSN-like number* assigned to your child.
	Lesla	"If you did not provide your child's SSN at enrolment/registration, they were assigned an SSN-like number. To receive that
		number, you will need to visit the school's main office and present a valid photo ID.
	Forgot Password? Forgot Username? Help	APS Parents can access the SLDS Parent Portal through Infinite Campus. To learn
	Log in to Campus Student	more about the SLDS Parent Portal, click here.
	or	
	New User? Haga	clic en
	Log In Forgot Password? Forgot Username? Help Log In to Campus Student Or New User? Haga	number, you will need to visit the school's main office and present a valid photo ID. APS Parents can access the SLDS Parent Portal through Infinite Campus. To learn more about the SLDS Parent Portal, click here.

Paso 5: Seleccione Campus Parent

Atlanta Public School

Log in to



Paso 6: Escriba su clave de activación (incluidos los guiones) y haga clic en Submit (Enviar)

New User?

Activate your Campus Portal account by entering the activation key sent to you by your district.

If you do not have an activation key, please visit the Parent Portal Activation Key Lookup page. You will need:

- · Your child's Student Number (It can be found on your student's report card or transcript.)
- · The last four digits of your child's Social Security Number (SSN) or the SSN-like number* assigned to your child.

*If you did not provide your child's SSN at enrollment/registration, they were assigned an SSN-like number. To receive the last four digits of that number, you will need to contact your child's school.

If you receive the error message that your Activation Key has already been used, that means you already have an account and should proceed to the Login page.

For help obtaining you activation key please reach out to your local

chool or submit a Let's Talk ticket.	Password Strength	100%
Activation Key *		
Enter 30-digit Activation Key		
Submit	Submit	
Back to Login	Back to Login	

Username

Paso 7: Genere un nombre de usuario y una contraseña que pueda recordar y, luego, haga clic en Submit (Enviar)

Paso 8: En la pantalla Success (Éxito), haga clic en Back to Login (Volver al inicio de sesión).

Success!	
Congratulations! You ha account!	ave successfully created your Campus Parent
	Back to Login

Paso 9: Ingrese las credenciales que acaba de generar y haga clic en Log In (Iniciar sesión)

	Campus Pare
Atlanta Public School	Announcements
Single Sign-On (SSO)	For more information on creating a Parent Portal Account visit the IC Parent Portal
or	Information page.
Parent Usemame	To request a Parent Portal Activation Key visit the Parent Portal Activation Key Lookup page.
testparent	You'll need.
hassword	Your child's Student Number (It can be found on your student's report card or transcript.)
strong password	Your child's Social Security Number (SSN) or the SSN-like number* assigned to your child.
	"If you did not provide your child's SSN at enrollment/registration, they were assigned an SSN-like number. To receive that
Login	number, you will need to visit the actool's main office and present a valid photo ID.
Forget Password? Forget Usemame? Help	APS Parents can access the SLDS Parent Portal through Infinite Campus. To learn
Log in to Campus Student	more about the SLDS Parent Portal, click here.
or	
New User?	

Create Campus Parent Account

Welcome	Minnie	Mouse!
---------	--------	--------

Password *	0
•••••	
Confirm Password *	
•••••	
Password Strength	100%

Back to Login

		Set Email
		You are required to set an account security email. Please enter the email address that can be used for sec
Paso 10: Ingrese su	dirección de correo	New Account Security Email
Paso 11: Ingrese la	misma contraseña una vez más	minniemouse@gmail.com
Paso 12: ¡Felicidade	s! Ha ingresado	Confirm New Account Security Email
* Recuerde revisar s	u casilia y verificar su alrección de correo electronico	minniemouse@gmail.com
		Enter Campus Password
Menu Infinite		strong password
Campos		Las Off Saus
Message Center	Message Center	Lug Un Save
Today		
Calendar	Announcements	
Academic Plan	District Announcement Thursday 07/30/2020	
Fees	Parents/Guardians: The Pandemic EBT Supplemental Nutrition Assistance Form is n	
More	You will need your child's Georgia Testing Identification Number (GTID) to complete t in Parent Portal by following the steps below: 1. Login to Parent Portal 2. Select More (on the left side of the screen - in the black box) 3. Select OTID (in the middle of the screen - in the white box) 4. The GTID number will populate and you can copy and paste into the applicatio 5. You can switch between students in your household in the upper right corner o "if your student does not have a GTID number, please contact the school to verify t	

For more information about P-EBT click here.

Descargue la aplicación móvil para estar



conectado en todo momento.



To download Campus Parent mobile app, visit the App Store or Google Play and search Campus Parent or click on the direct link below. To download Campus Student mobile app, visit the App Store or Google Play and search Campus Student or click on the direct link below.



Configuración de Campus Parent (aplicación móvil)

Paso 1: Escriba ATL en la casilla de búsqueda del nombre de distrito

Paso 2: En State (Estado), seleccione Georgia

Paso 3: Haga clic en Search District (Buscar distrito)



Paso 4: Seleccione Atlanta City

Paso 5: Ingrese las credenciales y haga clic en Log In (Iniciar sesión) o haga clic en New User (Usuario nuevo)

Infinite Campus	Campus Campus Campus
Select Your District SLAM Atlanta	Atlanta Public School Single Sign-On (SSO) or Parent Username
Atlanta City	Password
	Log In Forgot Password? Forgot Usemame? Help Change District
	New User?