

Meeting Minutes

Hutchinson Elementary

Date: **January 20, 2022**

Time: **5:00 p.m.**

Location: Zoom Meeting ID: 869 8520 4989 Passcode: tigers

- I. Call to order: 5:09 p.m.
- II. Roll Call

| Role | Name (or Vacant) | Present or Absent |
|------------------------|--------------------------|-------------------|
| Principal | Ms. Melissa St. Joy | P |
| Parent/Guardian | | |
| Parent/Guardian | | |
| Parent/Guardian | | |
| Instructional Staff | Krystil Oliver | P |
| Instructional Staff | Brittany Jenkins Bingham | P |
| Instructional Staff | Laila Ogunyomi | P |
| Community Member | Michael Hopkins | P |
| Community Member | Zakiya Lescott | P |
| Swing Seat | Marquaan West | P |
| Student (High Schools) | N/A | |

Quorum Established: **Yes**

III. Action Items

- a. **Approval of Agenda:** Motion made by: **K. Oliver** Seconded by: **B. Jenkins Bingham**
Members Approving: K. Oliver, B. Jenkins Bingham, L. Ogunyomi, Z. Lescott, M. West
Members Opposing:
Members Abstaining:
Motion Passes
- b. **Approval of Previous Minutes:** Motion made by: **B. Jenkins Bingham** Seconded by: **K. Oliver**
Members Approving: K. Oliver, B. Jenkins Bingham, M. Hopkins, L. Ogunyomi, Z. Lescott, M. West
Members Opposing:
Members Abstaining:
Motion Passes

IV. Discussion Items

Discussion Item 1: School Strategic Plan

- a. Goal to make a 3% increase in Reading (28.62%) and Math (24.67%) from our 2019 Georgia Milestones Scores.
- b. Hutchinson added a goal for BASC-3 the universal behavior screener implemented by the district. 70% of students (from the fall to the spring administration) will respond favorably to the BASC-3 Survey administered by the Spring of 2022.
- c. Last year Hutchinson received Cognia Certification for Stem. Next step is to obtain state certification.
- d. Recommendations for building teacher capacity in core content areas:
 - Providing continued support to teachers with instructional coaches in core academic subjects. Also, the program specialist (school wide STEM implementation.
 - Provide on going PLC on all academic resources use in school, in addition to offering information on PLCs and Endorsements outside the school building.
- e. Recommendations for engaging the school community:
 - Actively updating all social media platforms and celebrating staff each month.
- e. Recommendations for improving student mastery of core content knowledge:
 - Include Iready, Eureka, and Mastery Connect, and HMH learning platforms
 - Implementation of PBIS to promote positive school culture
- f. Recommendations for Building a Culture of student support:
 - Include our monthly Food Pantry and Marine Toys for Tots
 - Utilize the *Community In Schools* program to support attendance initiatives and provide wrap around services to families.
 - Revisiting partnership with Kroger (across the street)
 - Possible partnership with Grocery 166
 - Possible partnership with Goodwill
- g. The Go Team decided to look at recommendations and schedule an additional meeting on January 27, 2022 @ 5:00 p.m. to finalize the school strategic plan.

V. Information Items

Principal's Report

- a. Ms. St. Joy presented the Mid-Year Data Review Report
- b. Enrollment has decreased from 306 to 293.
- c. Hutchinson's HMH data has not been updated since November however, the school is completing the required district usage minutes.
- d. MAP Winter Data indicated a 2% increase in ELA and a 4% increase in Math.

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- e. ELA MAP scores beginning level decreased from (Fall) 63% to (Winter) 54%
 - f. Math MAP scores beginning level decreased from (Fall) 64% to (Winter) 58%
 - g. MAP data indicates that ELL students have made progress in both Reading and Math.
 - h. MAP data indicates SWD students have demonstrated growth in reading but there was a decrease in math. Some of the shifts are due to shifts in enrollment.
 - i. The office of Title I stated that Hutchinson is on the way to making increases in proficiency levels. They discussed continuing implementing programs with fidelity.
- VI. Announcement:** Ms. St. Joy announced the principal selection virtual staff and community input session. Information was sent out via email by Krystil Oliver, Go Team Secretary.
- VII. Adjournment**
- Motion made by: [K. Oliver](#) Seconded by: [Z. Lescott](#)
- Members Approving:** K. Oliver, B. Jenkins Bingham, M. Hopkins, L. Ogunyomi, Z. Lescott, M. West
- Members Opposing:**
- Members Abstaining:**
- Motion Passes**

ADJOURNED AT 6:40 p.m.

Minutes Taken By: [Krystil Oliver](#)

Position: [Secretary](#)

Date Approved: [1/27/22](#)