**Hutchinson Elementary**

**Date: January 27, 2025**

**Time: 4:30 m**

**Location: 848 652 6951 Passcode: tigers**

1. **Call to order:** Meeting was called to order by Ms. May
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Melissa St. Joy** | **Present** |
| **Parent/Guardian** |  |  |
| **Parent/Guardian** | **Jasmine Clark** | **Absent** |
| **Parent/Guardian** | **Dedrina Steel** | **Absent** |
| **Instructional Staff** | **Akithia Atkinson** | **Present** |
| **Instructional Staff** | **Angelle Sullivan** | **Present** |
| **Instructional Staff** | **Delisa May** | **Present** |
| **Community Member** | **Ryan Dunn** | **Absent** |
| **Community Member** | **Ezsa Phillips** | **Absent** |
| **Swing Seat** | **Jhani Clark** | **Present** |
| **Student** *(High Schools)* |  |  |

**Quorum Established:** A quorum was not established. The Go-Team cannot vote on any action items due to not establishing a quorum

1. **Action Items** 
   1. **Approval of Agenda:** Motion made by:

Members Approving:

Members Opposing:

Members Abstaining:

**Motion**

1. **Discussion Items** 
   1. **Discussion Item 1**: Budget Development Process. The team must develop a budget for the next couple of meetings for next school year. The budget needs to align to the strategic plan and our address our strategic priorities. We will need to confirm our next meetings and complete the draft budget prior to February 14th. The final budget approval meeting after the principal staffing conference which is February 26. However, we will need to have the meeting prior to leaving on Winter break on February 14th. As discussed in the meeting, the Go-Team is not able to meet the timeline and would need to adjust the meeting schedule. In addition, it is important that there is a quorum at the next meeting. Clarification was given to the team about the next meeting. Principal St. Joy reviewed her potential budget for the FY26. The team reviewed the budget parameters. The principal displayed Hutchinson’s SSF Allocation. St. Joy stated that the team will get a copy of the Hutchinson budget. There was a decrease in some areas and an increase. Our small school supplement and poverty have decreased. She reviewed funds for humans and non-staffing budget items. Principal St. Joy is asking the district to fund certain positions/programs. She also presented what is next. The Go-Team will meet on 2/10 to vote on the proposed budget. The Cluster Superintendent will review between February 17-21. HR staffing conference is on February 26th. In March, the Go-Team will have its final budget approval. Principal St. Joy open the floor for questions and discussed what the benefits and challenges the team should consider. The team should consider the value added of the signature program (STEM). In addition, the principal is asking for a STEM para. She is also going to ask for instructional programs that will impact all students. She is also going to ask for additional people due to the TSI designation.
2. **Information Items**
   1. **Principal’s Report** CCRPI Report

**Principal St. Joy reviewed the CCRPI Report by explaining each category. We had a drop in our overall performance. She reported an increase in ELA by 3 points (content mastery), but a drop in science by 15% (content mastery). However, we dropped in every area for our overall growth progress. She explained that green flags mean we made our targets. If it’s a green flag with a star, a sub-group meets the target. Red flags mean that we did not meet those targets. We are TSI identified due to two sub-groups not reaching their target. We are also a Title I Distinguish School. As a school, we are growing in the right direction. Hutchinson is having APTT Night.**

* 1. **Information Item 2** There was no advisory information to report

1. **Announcements** Please complete budget training.
2. **Adjournment**

Motion made by: Ms. St. Joy ; Seconded by Ms. Sullivan:

Members Approving: 4

Members Opposing: 0

Members Abstaining: 0

**Motion** Pass

**ADJOURNED AT** Meeting adjourned at 5:30 pm

-----------------------------------------------------------------------------------------------------------------------------

**Minutes Taken By:** Akithia Atkinson

**Position:** Go-Team Secreatary

**Date Approved:** During next meeting 2/10/2025