

Meeting Minutes

[Humphries Elementary School Budget Feedback Meeting]

Date: [February 28, 2024]

Time: [3:30 pm]

Location: [Virtual - Zoom]

- I. Call to Order [3:30 pm]
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Jaron Trimble	Present
Parent/Guardian	Tiara Barnes	Present
Parent/Guardian	Abigail Reese-Kelley	Present
Parent/Guardian	Leah Clark	Absent
Instructional Staff	Dammeon Marshall	Present
Instructional Staff	Oreta Campbell	Present
Instructional Staff	Shakita Lanier	Present
Community Member	Michael Charles	Present
Community Member	VACANT	
Swing Seat	Deborah Sumlin	Present

Quorum Established: [Yes]

III. Action Items

- A. Approval of Agenda: Motion made by [Michael Charles]; Seconded by [Abigail Reese-Kelley]

Members Approving: Abigail Reese-Kelley, Dammeon Marshall, Shakita Lanier, Michael Charles, Deborah Sumlin, Tiara Barnes, Oreta Campbell

Members Opposed [none]

Members Abstaining [none]

Motion [Passes/Fails]

- B. Approval of minutes from February meeting: Motion to approve with revisions made by [Abigail Reese-Kelley] Seconded by [Michael Charles]

Members Approving: [Abigail Reese-Kelley, Dammeon Marshall, Shakita Lanier, Michael Charles, Deborah Sumlin, Tiara Barnes, Oreta Campbell]

Members Opposed [none]

Members Abstaining [none]

Motion [Passes/Fails]

C. Fill vacant community seat [[Tabled until next election](#)]

IV. Discussion Items:

A. **Review of membership terms:** This is the last year for Dr. Marshall, Ms. Reese-Kelley, Ms. Barnes, and Mr. Charles. Several of these members expressed interest in running again.

B. **Budget Development Presentation:** Member comments and feedback. NOTE: Principal will present budget for approval at the staffing conference/budget meeting on February 29, 2024.

i. Review School Priorities:

1. Increase teacher comfort with teaching reading and its components. All staff will complete state-mandated literacy training.
2. Continue our efforts to be a state STEM-certified school.
3. Increase student achievement and MAP growth in all content and across all grade levels.

ii. We will not lose any of our existing positions or programs for lack of funding. We may eliminate some programs for redundancy.

iii. **Budget/enrollment/staffing summary:**

1. The school Budget is projected to be 5,220,881 Enrollment is projected to be 245 although our current enrollment is 263. 70% of our budget goes to instruction. Our holdback will be \$27,586 and our leveling reserve will be \$58,075.
2. It is currently planned that we will add a full-time site mechanic to our staff next year. We will not share this mechanic with another school.
3. It is currently planned that we will add a staff member to assist our teachers with the state-mandated reading professional learning (Readers are leaders.)

iv. Member feedback and discussion on the budget presentation was requested. Members were satisfied with the information presented by the principal.

v. Our next meeting will be the budget approval meeting. This will occur on March 13, 2024. At this meeting we will vote on the budget, which may be updated with feedback from the staffing conference. Final approval must be held by March 15, 2024.

V. Action Items

A. A motion to approve the budget as presented to us was made. Motion made by [[Tiara Barnes](#)]; Seconded by [[Abigail Reese-Kelley](#)]

Members Approving: [Abigail Reese-Kelley](#), [Dammeon Marshall](#), [Shakita Lanier](#), [Michael Charles](#), [Deborah Sumlin](#), [Tiara Barnes](#), [Oreta Campbell](#)

Members Opposed [[none](#)]

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Members Abstaining [none]

Motion [Passes/Fails]

VI. Information Items

- A. **Principal's Report.** There are some upcoming events which we will discuss during the announcements.

VII. Announcements

- A. **Next month is National Social Workers month.** Thank you to our social worker, Mr. Marshall. His current priority is school attendance, and our current attendance rate is 71.7%. The March attendance them is "Your presence is a gift." We are still leading in our cluster!
- B. **Next week will be our combined Read Across America and College and Career Readiness Events.** Specifics will be posted on class dojo.
- C. **Our next meeting will be held on March 13, 2024, at 3:30**

VIII. Discussion Items:

- A. **The methods and timing yppyof recording attendance and tardiness were discussed.** Please contact Mr. Marshall and the teachers to discuss any issues.

IX. Public Comment – no requests for public comment were received.

X. Adjournment:

- A. **A motion to adjourn was made by [Abigail Reese-Kelley]; Seconded by [Tiara Barnes]**

Members Approving: Dammeon Marshall, Abigail Reese-Kelley, Shakita Lanier, Deborah Sumlin, Michael Charles, Tiara Barnes, Oreta Campbell.

ADJOURNED AT 4:25 PM

Minutes taken by [Oreta Campbell]

Position: [Secretary]

Date Approved: [March 13, 2024]