

Benteen Elementary GO Team Meeting

Meeting Minutes

August 24, 2016

I. Call to order

Dr. Andrew Lovett, Principal called to order the regular meeting of the Benteen Elementary School GO Team meeting at (4:09) on August 24, 2016 at Benteen Elementary School. Meeting was held in the Faculty and Staff Conference Room.

II. Roll call

Maxine Coleman conducted a roll call. The following persons were present: Dr. Andrew Lovett, Mr. Antwan Joseph, Mrs. Wilma Brightharp, Mr. Allen Nichols, Ms. Noletha High (public) and Mrs. Maxine Coleman. A Quorum was not present for votes to be taken. Discussion of items took place, however no actions were voted on.

III. Approval of minutes from last meeting

First meeting, Dr. Lovett asked for volunteers to serve as interim secretary. Maxine Coleman volunteered to record minutes for the meeting.

IV. Action Items

- a) Elect GO Team Officers and Cluster Representative: A quorum was not present for election of positions.
- b) Finalize Meeting Schedule: Discussion was held on the possible months for a Meeting Schedule. The months of September, November, March, April and May were the suggested months for the meetings. Suggested days for the meeting would be Monday or Thursday. Team discussion centered on Monday being the best day. Time of meeting would be after the school day at 3:30 during a week when there was no leadership team meeting for the school.

V. Discussion Items

- a) Public Comment Format:
 - The team reviewed the GO Team Handbook Sections 3.4; pages 38 (meeting agenda) and 42 (tips for public comment script) in regards to the format of opportunities for public comment in meetings.
 - Public comment opportunities will be provided 4 times per year.
 - A 2 day notice will be given via GO Team school web page. Notice will be posted by the identified page manager.
 - Members present suggested that participants sign up for comment time. This was initially suggested Dr. Lovett and Mrs. Brightharp.

During this period individuals will have opportunity to discuss their concerns. A time person will be identified. Time for comments limited to 20 minutes. Ms. High suggested this was a good idea of having sign-up sheet and time limits, due to the important issues that may arise during the upcoming school year.

- Wilma Brightharp suggested having a list of 10 commenters with 20 minutes.

b) Team Norms: The meeting norms were read by Maxine Coleman. No additional norms were identified for the team. All present agreed with the norms

VI. Announcements

- Death of Ms. Ussery's grandparent
- Dr. Massey's birthday was 8/22/2016. Kindergarten performed song and flower was presented to her.
- Ms. Brightharp is implementing ZPD (Zone of Proximal Development) with students as an aid in strengthening Lexile Scores across the school
- McDonalds and Wendy's gave coupons to school as incentive support.

VII. Adjournment

Dr. Andrew Lovett, Principal adjourned the meeting at 4:38.

Minutes submitted by: Maxine Coleman

Minutes approved by: Andrew Lovett