# [Benteen Elementary] GO Team Meeting Summary

# Date: **10/24/16**

Time: **3:00 pm**

Location: **Benteen Elementary Conference Room**

# Call to order

Meeting was called to order at 3:15pm

# Roll call; Determine quorum status; Approve previous meeting minutes

Members Present: Allen Nichols, Wilma Brightharp, Ryan Burke, Vanessa Sanchez, Nolethia High, Antwan Joseph, Jim Williamson.

Members Absent: Dr. Andrew Lovett, Sherika Reynolds

Additional Attendees: N/A

Previous Minutes Approved: N/A

# Action Items

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| Item | Summary Of Actions | Outcome |
| 1. Elect GO Team Officers | Vanessa Sanchez -unanimously voted in as Chairperson  Antwan Joseph-was unanimously voted in as Vice- chairperson  Wilma Brightharp- was unanimously voted in as Secretary.  Ryan Burke- was unanimously voted in as Cluster Representative | Each of the necessary officers has been selected. |
| 1. Elect Cluster Representative | Ryan Burke |  |
| 1. Appoint Student Member   (High School Only) | N/A |  |
| 1. Finalize Meeting Schedule | All meetings are scheduled for Mondays @ 3pm  November 14, 2016  December 12, 2016  January 9, 2017  February 13, 2017  March 13, 2017 | All meetings are now scheduled and |
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# Discussion Items

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| Item | Summary Of Discussion |
| 1. Public Comment Format | We must have four meetings that we open up for Public Comment. We do not have to decide the dates today, but we need to consider the dates that we will use, within the upcoming meetings. There is a 20 minute minimal requirement allotted for Public Comment. Public commentary can be signed up for. We must establish the norms for the Public Commentary. We must determine how sign up will occur, when the commentary will take place during the meeting, and how long each person gets to speak.  Mr. Joseph will serve as the individual time keeper. Mrs Brightharp suggested that she would like use Sign-Up genius as the tool for securing parents that would like to sign-up to speak. Each member will receive 2-minutes for commentary, the 1st ten people will receive for speaking. Each meeting we as members will determine if the meeting will be open or closed. |
| 1. Team Norms | W. Brightharp (secretary) read the district norms, the group reviewed the norms and will make a determination. The district norms were voted on as the team norms with the addendum of EVERY voice is heard and respected. Every population will be respected, and all stakeholders will be an active part of the decision making process. |
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# Information Items

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| Item | Summary Of Information |
| 1. Strategic Planning | This plan will be the North Star for the school, it will include information that emphasizes the School priorities, Measures, and Strategies. The GO Team is responsible for approving the entire plan, however we do not have to create the strategies. |
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# Announcements

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| Announcement | Summary Of Announcements |
|  | Each go team member was offered an opportunity to get an APS email. We also discussed leveraging our strengths using Strength Finder. Opportunities for orientation are still available as online, and face to face. Officers have a 20 day window to complete on-line training to clarify duties and responsibilities. |
|  | For the November meeting, the Public Comment has been suggested that will take place at the end of the meeting. The motion was unanimously moved and seconded. |
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|  | It was suggested that strategic planning be used as a discussion item for the next meeting. |
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# Adjournment

Meeting was adjourned at 4:09pm