

BOLTON ACADEMY

Date: **September 20, 2023**

Time: **6:30 PM**

Location: **Recording Link**

<https://www.youtube.com/live/WWomEbsuLoo?si=4F6bberCcWNfXCn>

I. Call to Order Meeting called to order by La'Keitha Carlos at 6:36pm

II. Roll Call; Establish Quorum

Role	Name	Present or Absent
Principal	Shavaun Mincey	Present
Parent/Guardian	Whitney Bates-Gómez	Present
Parent/Guardian	Nikki Knox	Absent
Parent/Guardian	Nathalie Malkoff	Present
Instructional Staff	Nicole Foster	Present
Instructional Staff	Haydee Romero	Absent
Instructional Staff	Sandy White	Present (after roll)
Community Member	Marie Cruzado Jenneau	Present
Community Member	Mario Corea	Absent
Swing Seat	La'Keitha Carlos	Present

Quorum Established: Yes, 6/10 (at roll call)

III. Action Items

A. Approval of Agenda: Motion made by: [Nicole Foster](#); Seconded by: [Nathalie Malkoff](#)

Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Nathalie Malkoff, Nicole Foster, Marie Cruzado Jenneau, La'Keitha Carlos

Members Opposing: None

Members Abstaining: None

Motion The motion to approve meeting agenda passes.

B. Approval of Agenda: Motion made by: [Nicole Foster](#); Seconded by: [Marie Cruzado Jenneau](#)

Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Nathalie Malkoff, Nicole Foster, Marie Cruzado Jenneau, La'Keitha Carlos

Members Opposing: None

Members Abstaining: None

Motion The motion to approve meeting minutes passes.

C. Set GO Team Meeting Calendar

	Date	Time	Location	Public Comment Permitted? (Yes/No)
1	August 23, 2023	6:30 PM	Zoom	No
2	September 20, 2023	6:30 PM	Zoom	Yes
3	October 25, 2023	6:30 PM	Zoom	Yes
4	November 29, 2023	6:30 PM	Zoom	Yes
5	January 31, 2024	6:30 PM	Zoom	Yes
6	February 28, 2024	6:30 PM	Zoom	Yes
7	March 20, 2024	6:30 PM	Zoom	Yes
8	May 1, 2024	6:30 PM	Zoom	Yes

Approval of Agenda: Motion made by: [Nicole Foster](#); Seconded by: [Marie Cruzado Jenneau](#)

Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Nathalie Malkoff, Nicole Foster, Marie Cruzado Jenneau, La’Keitha Carlos

Members Opposing: None

Members Abstaining: None

Motion [The motion to approve GO Team meeting calendar \(with amended date\) passes.](#)

IV. Discussion Items

A. GO Team Calendar

- i. Diane Jacobi mentioned that dates may need to change based on when finance information is made available.
- ii. Calendar will be posted with the understanding that dates may need to be adjusted based on finance information/budget availability.
- iii. Principal Mincey asked about moving 10/18 meeting to allow GO Team Members to attend the APS candidate session. Vice Chair will need to run the meeting on 10/25.
- iv. Amended schedule to change 10/18 meeting to 10/25. Vote to approve calendar as amended and presented on the screen.

B. School Strategic Plan

- i. Strategic Plan and Priorities Review
 - 1 Language is a bit dated and not in line with SIPP
 - 2 Should a committee be called to review the strategic plan? Diane Jacobi concurs that is an appropriate GO Team activity
 - 3 Strategies are management → Principal Mincey and her team. They should bring forth a draft indicating what changes need to be made
 - 4 Principal Mincey would like a committee formed to talk through the document and provide more context; especially for GO Team members that are not within the education system.

- 5 Can put out a call for a committee, but no more than 3 members of the GO Team can serve on it. Principal Mincey cannot be included on the committee, but can consult/advise.
- 6 Diane Jacobi: Can also put together Work Sessions which don't need a quorum because there is no voting. If any changes are made to the strategic plan, the entire GO Team needs to vote. action items.
- 7 Secretary will put out a call for people to attend a work session. DJ: Cannot be during school hours. Work Session will need to be noticed and the public needs to be able to observe. As a state law, GO Team falls into same category as the School Board.

ii. SMART Goals

- 1 From a governance lens, the GO Team owns the SMART goals and priorities.
- 2 Diane Jacobi: Support can be arranged to provide additional assistance
- 3 Principal Mincey reviewed top 4 goals which remain in place

C. Data Discussion

i. 2023 GA Milestones Results -- ELA

- 1 Slide deck tonight is specific to MAPS and GMAS
- 2 Grades 3 through 5 take GMAS.
 - a Presented Bolton's ELA data from 2015 to present
 - b Green represents proficiency, Dark Green is distinguished students performing beyond grade level expectation
- 3 To discuss:
 - a What do the data tell us? What do the data NOT tell us?
 - i Highest that students have performed
 - ii Shrinking of red area and improvement in green categories
 - iii NF: Indicative of instruction where students are receiving what they need
 - b What good news is there to celebrate? Where are there growth opportunities?
 - i 10% increase in proficiency
 - ii Lowest percentage we've had in the beginning category
 - c What are some conclusions (if any) we can make?
 - i We want 100% of our students in the green area – on or above grade level. Currently at 58%
 - ii Both reading and writing must be targeted to be successful on GMAS

- ii. 2023 GA Milestones Results – Math
 - 1 The test design is going to be similar to previous test designs.
 - 2 Math data for next year won't be back until August/September 2024 because it is a new assessment. We also won't be able to compare to previous years as it's a new test and new standards.
 - 3 What can we do? Can look at other schools/North Atlanta cluster, as well as additional measures that will allow us to make some comparisons.
 - 4 How can parents support? Continue doing work that is assigned and can also ask for additional resources. Principal Mincey: We will continue to teach to mastery of standards.
 - 5 How can GO Team support? Principal Mincey: Next year we'll have more guidance and things should make more sense. Currently in a bit of a gray area. Next year will provide us with a benchmark/starting point. Hopefully we will see more students at or above proficiency, and as close to 100% as possible
 - 6 To discuss:
 - a What do the data tell us? What do the data NOT tell us?
 - i Continued growth; shrinking of beginning category
- iii. 2023 GA Milestones Results – Writing
 - 1 Students have to write informational or opinion essay. Trait 1 is always the metric to look at (When you write, does it make sense? Are you using the text? Can you support your writing?). Trait 2 is convention (spelling, grammar, etc.)
 - 2 Data shows students that score 3 or above (i.e. at grade level or above)
 - 3 Growth area: More opinion writing in 3rd grade
 - 4 To discuss:
 - a We saw large gains in certain areas in our writing.
 - b What are some conclusions (if any) we can make?
 - i We went from integrating writing to a designated writing time and really focused on the schedule. Made sure classes were intentionally teaching writing and it has had an impact.
- iv. 2023 GA Milestones Results – Writing
 - 1 When we just look at reading, 74% of our students are on or above grade level which is a 9% growth.
 - 2 Principal Mincey: Continue to find ways to celebrate and recognize staff who work so hard.
 - 3 Nathalie Malkoff: Would be great to find other ways to promote our growth during prospective parent nights, via SOFI, etc.

- 4 We are working on promoting information on our website.
- v. Science is a growth area. Trying to get back to where we were in 2019.
- vi. MAP Data – Reading
 - 1 Principal Mincey presented a screen with data and explained how to read the slide.
 - 2 MAP data shows growth and achievement from fall last year to fall this year.
 - 3 50 is considered average; so anything 50 or above is considered average performing student/grade-level. We do not want to be below 50
 - 4 Bolton’s minimum achievement goal is 62
- vii. MAP Data – Math
 - 1 Added multiplication problems to the stairs
 - 2 Adding a math celebration to our current reading celebration
 - 3 Funding to purchase additional manipulatives
 - 4 Working with SOFI to purchase additional math resources
- viii. To discuss:
 - 1 What do the data tell us? Have noticed a dip in 1st grade.
 - 2 SOFi purchased a pilot reading curriculum (HQIM – High Quality Instructional Material) for 1st and 4th grade.

V. Information Items

A. Principal’s Update

i. Enrollment and Leveling Update

- 1 We are under enrollment by 19 students
- 2 We lost \$500,000 by not being Title 1
- 3 Good news: we have money in reserves and also had two vacant positions that weren’t filled. With the \$60K surplus we were able to purchase additional supplies.
- 4 Under enrollment in Kindergarten and 5th grade.
- 5 Two vacancies: Special Ed paraprofessional and Music Teacher (currently being filled by a long-term sub with music training)
- 6 Are we doing anything to retain 4th graders for the final year? We lost some students to private school who maybe didn’t get a chance to see the growth.
- 7 La’Keitha Carlos: Value in an anonymous survey? See what parents are looking for if they are considering schools outside of Bolton? May be an opportunity in the 3rd and 4th grade window to check in with families. Principal Mincey: We can add some additional questions to our current survey: What makes you stay? What might make you go?
- 8 Nathalie Malkoff: This has also been discussed in Cluster Meeting. Other schools have also had challenges. It is also a Sutton issue –

families are trying to get into schools before everyone is trying to get in in 6th grade. How can we support Sutton? Top down approach to retain students in APS from K through high school.

VI. Announcements

- A. 2023 GO Team G3 Summit: Go.Grow.Govern.
 - i. An in-person event on **Saturday, September 23** from 8:30 AM – 2:30 PM at Phoenix
- B. GO Team Member Trainings: ALL GO Team members **must complete** their training for the GO Team to be in compliance. You can find the training in [ELiS](#). If you need information about your ELiS account, please contact the GO Team Office at goteam@apsk12.org.
- C. We are in the midst of Hispanic Heritage Week. Atrium has been transformed into gallery of Latinx icons which students will see tomorrow. October 5th will be a Hispanic Heritage Day with music, food, cultural/learning opportunities.

VII. Public Comment – *no public comment*

VIII. Adjournment Meeting adjourned by La'Keitha Carlos at 7:52pm

Meeting adjourned at 7:52pm

Minutes Taken By: [Whitney Bates-Gómez](#)

Position: [Secretary](#)

Date Approved: [10/25/2023](#)