

# Budget Allocation Meeting Minutes

**BOLTON ACADEMY**

Date: **January 31, 2024**

Time: **6:30 PM**

Location: **Recording:** <https://www.youtube.com/watch?v=8k9CeoBGhsl>

**I. Call to Order** Meeting called to order by La’Keitha Carlos, Chair at 6:39pm

**II. Roll Call; Establish Quorum**

Role	Name	Present or Absent
Principal	Shavaun Mincey	Present
Parent/Guardian	Whitney Bates-Gómez	Present
Parent/Guardian	Nikki Knox	Present
Parent/Guardian	Nathalie Malkoff	Present
Instructional Staff	Nicole Foster	Present
Instructional Staff	Haydee Romero	Present
Instructional Staff	Sandy White	Absent
Community Member	Marie Cruzado Jenneau	Absent
Community Member	Mario Corea	Present
Swing Seat	La’Keitha Carlos	Present

Quorum present: Yes

**III. Action Items**

A. Approval of Agenda: Motion made by: **Haydee Romero**; Seconded by: **Nathalie Malkoff**

**Members Approving:** Shavaun Mincey, Whitney Bates-Gomez, Nikki Knox, Nathalie Malkoff, Nicole Foster, Haydee Romero, Mario Corea, La’Keitha Carlos

**Members Opposing:** None

**Members Abstaining:** None

**Motion** The motion to approve meeting agenda passes.

B. Approval of Previous Minutes: Motion made by: **Nicole Foster**; Seconded by: **Haydee Romero**

**Members Approving:** Shavaun Mincey, Whitney Bates-Gomez, Nikki Knox, Nathalie Malkoff, Nicole Foster, Haydee Romero, Mario Corea, La’Keitha Carlos

**Members Opposing:** None

**Members Abstaining:** None

**Motion** The motion to approve previous meeting minutes passes.

C. Change of February Meeting Date: Motion made by: **Nikki Knox**; Seconded by: **Nicole Foster**

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**Members Approving:** Shavaun Mincey, Whitney Bates-Gomez, Nikki Knox, Nathalie Malkoff, Nicole Foster, Haydee Romero, Mario Corea, La’Keitha Carlos

**Members Opposing:** None

**Members Abstaining:** None

**Motion** The motion to change our February meeting from 2/28/2024 to 2/26/2024 passes.

D. Change of March Meeting Date: Motion made by: [Nikki Knox](#); Seconded by: [Haydee Romero](#)

**Members Approving:** Shavaun Mincey, Whitney Bates-Gomez, Nikki Knox, Nathalie Malkoff, Nicole Foster, Haydee Romero, Mario Corea, La’Keitha Carlos

**Members Opposing:** None

**Members Abstaining:** None

**Motion** The motion to change our March meeting from 3/20/2024 to 3/13/2024 passes.

## IV. Discussion Items

A. Review Budget Development Process

i. Review and update meeting calendar (if necessary) to meet District’s timeline (draft budget must be completed prior to Staffing Conference and approval meeting cannot be held until after the Staffing Conference).

- 1 Diane Jacobi: If 2/28 meeting is *before* the staffing conference, then we are within the recommended pacing. If 2/28 meeting is *after* staffing conference, then we need to move it.
- 2 Bolton’s staffing conference is Tuesday, February 27<sup>th</sup>, so 2/28 meeting will need be moved earlier.
- 3 Our March 20<sup>th</sup> meeting will need to be moved to a date before March 15<sup>th</sup>.

ii. Remaining GO Team Meetings:

	Date	Time	Location	Public Comment Permitted? (Yes/No)
6	<del>February 28, 2024</del> Moved to February 26, 2024	6:30 PM	<a href="#">Zoom</a>	Yes
7	<del>March 20, 2024</del> Moved to March 13, 2024	6:30 PM	<a href="#">Zoom</a>	Yes
8	May 1, 2024	6:30 PM	<a href="#">Zoom</a>	Yes

B. Budget Allocation Presentation

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- i. Purpose is to provide overview of draft budget and provide feedback on that process. Will begin the work of funding the Strategic Priorities that we agreed upon.
- ii. Reviewed steps to GO Team Budget Process
- iii. Principal Mincey will provide an overview of the budget allocation for GO Team and general public.
- iv. PM's role is to design the budget and provide operational changes. GO Team's role is to focus on big pictures – positions and resources, not people
- v. Reviewed Strategic Priorities
- vi. Projected FY25 enrollment of 497 students; decrease of 16 students from FY24. APS is continuing to increase equity within the district. SSF allocation ~4MIL
- vii. Should we add a 5<sup>th</sup> grade teacher and EIP teacher? Not sure how that will impact the budget (we may end up breaking even). PM will be able to discuss this more concretely at our next meeting. 5<sup>th</sup> grade is our highest population group. A third 5<sup>th</sup> grade teacher (traditional classroom) would lower the classroom numbers and give students the support they need before the move to middle school. Hiring of a math expert to work with grades 3-5 in small groups and as a support to teachers. Priority is 5<sup>th</sup> grade teacher; if additional funding, then additional math support.

## V. Information Items

- A. Principal's Report
  - i. At Principal's Chat we discussed Decodables. Parents will be receiving a survey for Just Right Reader program that created packets customized to children's lexile. Downside is that it only goes to 5<sup>th</sup> grade reading level. We will move forward with classroom libraries in Spanish. This will be piloted in 3<sup>rd</sup> grade to see how those Decodables fit and then determine whether or not to do a take-home.

## VI. Announcements

- A. Spirit Week will be the week of Valentine's Day. Friday is 50<sup>th</sup> anniversary of Hip Hop (costumes encouraged).
- B. Black History Month evening program on February 28<sup>th</sup>. March 1<sup>st</sup> is HBCU parade. SOFI's night on March 2<sup>nd</sup>.
- C. LaKeitha Carlos: Can we add livestream to future Principal's Chats? Something to be worked on.
- D. Music class performance is February 9<sup>th</sup> for Grades 3-5

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- E. Reminder that all GO Team members must complete FY25 Budget Training prior to our March meeting. Can email GO Team if you cannot locate your username or password.
- F. February 7<sup>th</sup> North Atlanta Partners for schools. Zoom meeting. Looking for more engagement with NAPPS program.
- G. Gezzo's Wine Wall party/Spirit Night on Sunday February 4<sup>th</sup>. Bottles of wine (at least \$20 value) can also be dropped off at volunteer homes.
- H. 2 biggest events of the year: 1. Budget Season 2. GO Team elections. All schools will need at least two parents and two instructional staff. Declarations are open until February 28<sup>th</sup>. Direct asks are the best way to spread the word!

**VII.** Public Comment *none*

**VIII. Adjournment** Motion made by: [Nathalie Malkoff](#); Seconded by: [Haydee Romero](#)

**Members Approving:** Shavaun Mincey, Whitney Bates-Gomez, Nikki Knox, Nathalie Malkoff, Nicole Foster, Haydee Romero, Mario Corea, La'Keitha Carlos

**Members Opposing:** None

**Members Abstaining:** None

**Motion** [The motion to adjourn the meeting passes.](#)

**ADJOURNED AT: 7:32 PM**

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**Agenda Prepared By:** [Whitney Bates-Gómez](#)

**Position:** [Secretary](#)

**Date Approved:** 2/26/2024