

# Budget Feedback Meeting Minutes

## Bolton Academy

Date: **Monday, February 26, 2024**

Time: **6:30pm**

Location: **Recording:** [https://www.youtube.com/live/Hkg9\\_8J0\\_\\_4?si=w5CVBsws-JlqpVUm](https://www.youtube.com/live/Hkg9_8J0__4?si=w5CVBsws-JlqpVUm)

- I. Call to order Meeting called to order by La'Keitha Carlos, Chair at 6:34PM
- II. Roll Call; Establish Quorum

Role	Name	Present or Absent
Principal	Shavaun Mincey	Present
Parent/Guardian	Whitney Bates-Gómez	Present
Parent/Guardian	Nikki Knox	Present
Parent/Guardian	Nathalie Malkoff	Present
Instructional Staff	Nicole Foster	Present
Instructional Staff	Haydee Romero	Present
Instructional Staff	Sandy White	Present (after roll)
Community Member	Marie Cruzado Jenneau	Present
Community Member	Mario Corea	Absent
Swing Seat	La'Keitha Carlos	Present

Quorum present: Yes

### III. Action Items

- a. Approval of Agenda: Motion made by: [Whitney Bates-Gómez](#); Seconded by: [Nicole Foster](#)  
**Members Approving:** Shavaun Mincey, Whitney Bates-Gómez, Nikki Knox, Nathalie Malkoff, Nicole Foster, Haydee Romero, Marie Cruzado Jenneau, La'Keitha Carlos  
**Members Opposing:** None  
**Members Abstaining:** None  
**Motion** The motion to approve meeting agenda passes.
- b. Approval of Previous Minutes: Motion made by: [Marie Cruzado Jenneau](#); Seconded by: [Haydee Romero](#)  
**Members Approving:** Shavaun Mincey, Whitney Bates-Gómez, Nikki Knox, Nathalie Malkoff, Nicole Foster, Haydee Romero, Marie Cruzado Jenneau, La'Keitha Carlos  
**Members Opposing:** None  
**Members Abstaining:** None  
**Motion** The motion to approve previous meeting minutes passes.

### IV. Discussion Items

- a. Budget Development Presentation

i. Questions to consider:

1. **Are our school's priorities (from the strategic plan) reflected in this budget?**

- Are new positions and/or resources included in the budget to address our major priorities?
  - New 5<sup>th</sup> grade teacher to decrease classroom sizes
- Do we know (as a team) the plan to support implementation of these priorities beyond the budget (e.g. What strategies will be implemented)?
- What tradeoffs are being made in order to support these priorities?
  - Cannot hire a math-specific teacher, so DLI Master Teacher will be changed to Math Instructional Coach

1. **How are district and cluster priorities reflected in our budget?**

- Cluster priorities- what staff, materials, etc. are dedicated to supporting our cluster's priorities?
- Signature programs- what staff, materials, etc. are dedicated to supporting our signature program?
- Are there positions our school will share with another school, i.e. nurse, counselor?

**V. Information Items**

a. Principal's Report

- Draft Budget: The principal will present a draft budget showing how funds are allocated to the top priorities as identified by your GO Team. The principal will also present how Signature Program allocations, Title funding, and how any holdback allocations will be spent (if available).
- School positions that weren't included in the original budget, so less money to spend than anticipated.
- Wasn't enough money to add a math-specific teacher and didn't want to have budget at zero. Strategy changed to change DLI Master Teacher to a Math Instructional Coach. Will still add a 5<sup>th</sup> grade teacher.
- $\frac{3}{4}$  (74%) of the budget is being spent on instruction, 8% on pupil services
- APS sets aside "reserve" money so that we are prepared for FTE count in the fall. If we meet projections, we keep the reserve money; if we exceed projections, we get additional funds. Reserve money set for school supplies, instructional materials, teacher training and incentives.
- Book on best practices for language-rich environments and English Language Learners (earmarked for reserve funds).

- b. Next steps: Staffing Conference
  - i. Principal Mincey will walk through draft budget – specifically focusing on staffing
  - ii. GO Team will meet after Instructional Meeting to get updates from Principal Mincey.
  - iii. We will take action (vote) on the budget at the next meeting. Budgets must be approved by March 15<sup>th</sup>. Next GO Team Meeting is March 13<sup>th</sup>.
- c.

## VI. Announcements

- a. ALL GO Team members **must complete** their training prior to the final action on the school’s budget. You can find the training in [ELiS](#). If you need information about your ELiS account, please contact [goteam@apsk12.org](mailto:goteam@apsk12.org).
- b. SOFI’s Night this weekend (3/2) at Westside Warehouse
- c. Black History Month program tomorrow
- d. HBCU parade on Wednesday (parents are welcome)
- e. March 12<sup>th</sup> is a digital learning day
- f. March 27<sup>th</sup> is Literacy Night and State of the School Address
- g. Ms. Foster is working with Chick Fil-A to provide food options for SOSA

## VII. Public Comment *none*

## VIII. Adjournment Motion made by: [Nathalie Malkoff](#); Seconded by: [Marie Cruzado Jenneau](#)

**Members Approving:** Shavaun Mincey, Whitney Bates-Gómez, Nikki Knox, Nathalie Malkoff, Nicole Foster, Haydee Romero, Sandy White, Marie Cruzado Jenneau, La’Keitha Carlos

**Members Opposing:** None

**Members Abstaining:** None

**Motion** [The motion to adjourn the meeting passes.](#)

**ADJOURNED AT: 7:04 PM**

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**Agenda Prepared By:** [Whitney Bates-Gómez](#)

**Position:** [Secretary](#)

**Date Approved:** [3/13/2024](#)