

BOLTON ACADEMY

Date: **February 13, 2023**

Time: **5:15 PM**

Location: **Zoom**

<https://atlantapublicschools-us.zoom.us/j/86709419076?pwd=akdxU3l3UlI5WlYzNDR6bm55MEU4dz09>

(Password: Bolton)

- I. Call to order: Meeting called to order by La Keitha Carlos, Chair, at 5:23 PM
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Shavaun Mincey	Present
Parent/Guardian	Whitney Bates-Gómez	Present
Parent/Guardian	Damany Fisher	Absent
Parent/Guardian	Nathalie Malkoff	Present (~6:01pm)
Instructional Staff	Christina Fanning	Absent
Instructional Staff	Haydee Romero	Present
Instructional Staff	Sandy White	Present
Community Member	La'Keitha Carlos	Present
Community Member	Mario Corea	Present
Swing Seat	Darryl Steward	Present (~5:30pm)

Quorum Established: Yes (6/10 after roll)

III. Action Items

- a. Approval of Agenda Approval of Agenda: Motion made by **Sandy White**;
Seconded by: **Haydee Romero**
Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Haydee Romero, Sandy White, La'Keitha Carlos, Mario Corea
Members Opposing: None
Members Abstaining: None
Motion: The motion to approve meeting agenda passes.
- b. Approval of Previous Minutes: Motion made by: **Sandy White**; Seconded by: **Haydee Romero**
Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Haydee Romero, Sandy White, La'Keitha Carlos, Mario Corea, Daryl Steward
Members Opposing: None
Members Abstaining: None

Motion: The motion to approve meeting minutes passes.

- c. Approval of Public Comment Protocol (as posted on GO Team Website)
Motion made by: [Sandy White](#); Seconded by: [Darryl Steward](#)
Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Haydee Romero, Sandy White, La'Keitha Carlos, Mario Corea, Daryl Steward
Members Opposing: None
Members Abstaining: None

Motion: The motion to approve Public Comment Protocol Plan as posted passes.

IV. Discussion Items

- a. Review Strategic Plan – reviewed approval of Strategic Plan from previous (1/23) meeting
- b. Review the Ranking of Priorities in strategic plan – reviewed approval of Ranking of Priorities from previous (1/23) meeting
- c. Review GO Team Budget Meetings
 - i. Principal Mincey presented meeting norms on screen for review
 - ii. Currently at Budget Choices step and GO Team Feedback Session
 - iii. HR Staffing conference with Superintendent is February 28th. Since the next GO Team meeting is March 13th, we will be within the timeline and do not need to revise our meeting schedule.
- d. Draft budget
 - i. Review of roles of the principal and roles of the GO Team
 - ii. The budget represents an investment for our school's students, employees and the community as a whole.
 - iii. The new SSF model allocates dollars to schools based on # of enrolled students and a funding weight based on need (grade level weights, poverty, ESOL, Special Education, Gifted, Small School Supplement)
 - iv. Bolton's weights had decreases in poverty line (31% in 2022-2023 to 29% in 2023-2024), EIP (change of ~\$13,500), 11% to 9% (~\$25,000 decrease); concentration of poverty (~\$3,000 decrease); weights in Special Ed went up, but our numbers didn't (slight change of ~\$3,000 increase), ~\$6,000 increase for ESOL
 - v. La'Keitha Carlos: Where did the numbers and weight changes come from? Principal Mincey: changes in demographics and neighborhood; redistricting; structural changes. Moving forward we need to make sure to look at all data points and identify students as needed to provide the necessary supports.
 - vi. Bolton is not considered Title I for next year, though we did receive IB signature programming funds. We lost \$105,000 from Title I funding.

- vii. CARES Funding (comes from state) – earned \$209,692 (some of which carries over to staffing). Principle Mincey presented allowable CARES allocations. Any questions regarding allocations? No questions.
 - viii. Due to staffing we already had and money lost, we were at a deficit. Principal Mincey cut some positions that hadn't been filled, were errors or were vacant due to resignation. Limits to what we have to spend in unallocated funding.
 - ix. Principal Mincey reviewed top priorities and rationale.
 - x. Remaining in green is \$9,973. Request to pay for IB dues with this budget line.
 - xi. \$97,000 unallocated money
 - 1. Increase student performance in ELA (Request: purchase Decodable Readers for K-1) - \$10,000 x 4 = \$40,000
 - 2. Increase Math and ELA performance (Request: purchase web-based subscriptions) - \$17, 935
 - 3. Retain and develop highly qualified teachers (Request: funds for class supplies, tools and teacher instructional needs) - \$40,000
 - xii. Additional funding is already determined (staffing, general overhead, etc.)
 - xiii. District puts aside reserve money (\$71,937) in the event that we do not meet projected enrollment numbers (which would result in a budget decrease). If we meet our projected 491 students the reserve money goes back into budget and this money will be used for substitutes for release days. If we exceed our projected 491 students, additional money will go towards Innovation/Gifted Specials (future focused/forward tech – sustainability, coding)
 - xiv. Sandy White: When is the cutoff day to meet enrollment projections?
Diane Jacobi: The cutoff date to meet projections varies from year to year, but generally by Labor Day.
- e. Questions to consider:
- i. Are our school's priorities (from the strategic plan) reflected in this budget?
 - 1. Do we know (as a team) the plan to support implementation of these priorities beyond the budget (e.g., What strategies will be implemented)?
 - 2. What tradeoffs are being made in order to support these priorities?
 - a. Principal Mincey tried to made decisions that didn't require too many trade-offs.

- b. Making some purchases now that we may be able to carry over to next year.
- c. SOFi was also able to support some IB training, teacher grants and reimbursements and DLI resources. Will need to lean on SOFi next year as well to account for losses.
- d. More resources into running free and reduced school lunch program so that we are accurately reporting those numbers.
- e. Ask school families to support and stock Class Dojo Store
- f. Principal fundraiser to use for Principal Reward Tower
- ii. How are district and cluster priorities reflected in our budget?
 - 1. Cluster priorities- what staff, materials, etc. are dedicated to supporting our cluster's priorities?
 - a. APS 5 are our district priorities
 - 2. Signature programs- what staff, materials, etc. are dedicated to supporting our signature program?
 - a. IB is our Signature program
 - 3. Are there positions our school will share with another school, i.e. nurse, counselor?
 - a. We share our Special Education Lead teacher, but that doesn't come out of our funding.
- f. If nothing changes during the staffing conference, then GO Team will vote to approve budget. If things change during staffing conference, GO Team will re-review budget at March meeting to make sure needs are in alignment.
- g. Diana Jacobi reminded that this is the time for the GO Team to propose changes to budget, ask questions or express concerns.
- h. Principal Mincey reviewed allocations

V. Information Items

- a. Principal's Report: Where We're Going: Our next GO Team meeting is the Budget Approval Meeting (3/13/23). Principal Mincey goes to Staffing Conference on February 28th. If nothing changes during the staffing conference, then GO Team will vote to approve the budget. If things change during staffing conference, GO Team will re-review the budget at the March meeting to make sure needs are still in alignment.
 - i. Review of SSF and allocation of other funds – no additional discussion or presentation needed
 - ii. Presentation of draft budget to support the strategic priorities – no additional discussion or presentation needed

VI. Announcements

- a. Budget training
 - i. All members must have this completed before next meeting (March 13th)

- ii. GO Team can provide EliS credentials or members reach out for help with logging in.
 - b. If you want to give feedback on math textbooks, GO Team and others are encouraged to do so. Is there another way to put out this information?
 - c. Confusion amongst families between PTA, SOFi and GO Team. Brainstorm ideas for how to clarify this information for the school community.
 - d. Parent survey– what information would parents like to know?
- VII. Public Comment** *(All meetings are open to the public-this section of the meeting is to hear from the public- 3 min per comment) – no public comment*
- VIII. Adjournment:** Motion made by: [Sandy White](#) ; Seconded by: [Haydee Romero](#)
Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Nathalie Malkoff, Haydee Romero, Sandy White, La’Keitha Carlos, Mario Corea, Daryl Steward
Members Opposing: None
Members Abstaining: None
Motion: [The motion to adjourn meeting passes.](#)

ADJOURNED AT: [6:32PM](#)

Minutes Taken By: [Whitney Bates-Gómez](#)

Position: [Secretary](#)

Date Approved: 3/13/23