

BOLTON ACADEMY

Date: **March 13, 2023**

Time: **5:15 PM**

Location: **Zoom**

<https://atlantapublicschools-us.zoom.us/j/86709419076?pwd=akdxU3I3Ulk5WlYzNDR6bm55MEU4dz09>

(Password: Bolton)

I. Call to Order Time: Meeting called to order by La Keitha Carlos, Chair, at 5:19 PM

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Shavaun Mincey	Present
Parent/Guardian	Whitney Bates-Gómez	Present
Parent/Guardian	Damany Fisher	Present
Parent/Guardian	Nathalie Malkoff	Present
Instructional Staff	Christina Fanning	Present
Instructional Staff	Haydee Romero	Present
Instructional Staff	Sandy White	Present
Community Member	La'Keitha Carlos	Present
Community Member	Mario Corea	Absent
Swing Seat	Darryl Steward	Absent

Quorum Established: **Yes (8/10)**

III. Action Items

- a. Approval of Agenda Approval of Agenda: Motion made by **Sandy White**;
 Seconded by: **Natalie Malkoff**
Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Damany Fisher, Nathalie Malkoff, Christina Fanning, Haydee Romero, Sandy White, La'Keitha Carlos
Members Opposing: None
Members Abstaining: None
Motion: The motion to approve meeting agenda passes.

IV. Action Items

- a. Approval of Agenda: Motion made by **Sandy White**; Seconded by: **Haydee Romero**

Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Damany Fisher, Nathalie Malkoff, Christina Fanning, Haydee Romero, Sandy White, La'Keitha Carlos

Members Opposing: None

Members Abstaining: None

Motion: The motion to approve meeting agenda passes.

- b. Approval of Previous Minutes: Motion made by **Christina Fanning**; Seconded by: **Sandy White**

Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Damany Fisher, Nathalie Malkoff, Christina Fanning, Haydee Romero, Sandy White, La'Keitha Carlos

Members Opposing: None

Members Abstaining: None

Motion: The motion to approve meeting agenda passes.

- c. Fill Open Community Member Seat (2023-2025 term) – this will be done at the first meeting after current GO Team term ends.

- d. Approval of Final Budget (after Principal's Report and Discussion of final budget) Motion made by **Sandy White**; Seconded by: **Natalie Malkoff**

Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Damany Fisher, Nathalie Malkoff, Christina Fanning, Haydee Romero, Sandy White, La'Keitha Carlos

Members Opposing: None

Members Abstaining: None

Motion: The motion to approve final budget passes.

V. Discussion Items (to take place after Principal's Report)

- a. Final budget

- i. Are our school's priorities (from your strategic plan) reflected in this budget?

1. Are new positions and/or resources included in the budget to address our major priorities? – *no additional discussion needed*
2. Do we know (as a team) the plan to support implementation of these priorities beyond the budget (ex. What strategies will be implemented)? – *no additional discussion needed*
3. What tradeoffs are being made in order to support these priorities (e.g. class sizes, staff positions, materials)? *no additional discussion needed*

- ii. How are district and cluster priorities reflected in our budget?
 - 1. Cluster priorities- what staff, materials, etc. are dedicated to supporting our cluster's priorities? *no additional discussion needed*
 - 2. Signature programs- what staff, materials, etc. are dedicated to supporting our signature program? *no additional discussion needed*
 - 3. Are there positions our school will share with another school, i.e. nurse, counselor? *no additional discussion needed*

VI. Information Items

- a. Principal's Report
 - i. Review the Summary of the Budget from the Budget Feedback Meeting
 - 1. We have gone through several steps and are at the final step. Principal Mincey reviewed a summary of the budget including next year's school priorities, ranking and rationale.
 - ii. Review any changes to the budget that occurred in the staffing conference
 - 1. No changes were made at the staffing conference.
 - 2. Principal Mincey reviewed enrollment.
 - 3. Biggest thing we discussed at previous meeting was how we were in a deficit because of losing Title I status. We were able to cut some positions that were unstaffed in EIP, Paraprofessional, PE and instructional coach. This did not impact any of our current staff.
 - iii. Present any additional proposed changes and/or tradeoffs in the budget (if needed as a result of adjustments to the school's allocation or other resources since the Budget Feedback Meeting)
 - 1. No additional changes were made.
- b. BASC-3 results (if available): not currently available
- c. Spring ACES Presentation
 - i. Principal Mincey shared data from fall to winter. Spring conferences were held in January.
 - ii. Discussed attendance take rate – how often and how well we take attendance. This improved from fall to spring. We also improved the absence of chronically absent students.
 - iii. Uptick in discipline. Admin team will be meeting soon to discuss strategies towards mitigating this.

- iv. Shared NWEA MAP results -- not a lot of change. We will continue to follow Bolton framework. MAP measures achievement and growth.
- v. HMH – in school tutoring time. We are meeting district expectations.
- vi. Principal Mincey shared MAP subgroup comparisons. Goal is for all subgroups to improve.
- vii. Shared Bolton framework and action steps
- viii. If students are meeting growth targets, we should see improvement in achievements as well. August, December, March are testing months. Out of all Atlanta schools, we have the 4th highest average for meeting the growth target (last year at number 25). Reading growth from August to spring compared to other schools in Atlanta: Kindergarten 10th, 1st 11, 2nd 1 – top growth for reading, 5th grade also placed 1st

VII. Announcements

- a. State of the School Address is March 29th: we plan to do a survey that evening. Will see how PTA can help with the event. Where we've been, where we are now and where we're going in the future
- b. NAPPS meeting Wednesday, 3/15 at 6:30pm at Bolton: How IB Curriculum Can Host with College. Would like as many Bolton parents present as possible. Is there a mailing list for Bolton alumni?

VIII. Public Comment *(All meetings are open to the public-this section of the meeting is to hear from the public- 3 min per comment) – no public comments*

IX. Adjournment

Motion made by [Sandy White](#); Seconded by: [Christina Fanning](#)

Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Damany Fisher, Nathalie Malkoff, Christina Fanning, Haydee Romero, Sandy White, La'Keitha Carlos

Members Opposing: None

Members Abstaining: None

Motion: [The motion to adjourn meeting passes.](#)

ADJOURNED AT: [5:48PM](#)

Minutes Taken By: [Whitney Bates-Gómez](#)

Position: [Secretary](#)

Date Approved: 4/24/23