# GO Teams     Cascade Elementary GO TEAMS

# Meeting Minutes

**February 28, 2018**

1. Call to order

Mrs. Kimberly David (Chair) called the Go Team meeting to order on February 28, 2018 at 4:04pm in the Media Center at Cascade Elementary. A roll call of members and determination of a quorum was requested (5 voting members present).

1. Roll call

Secretary, Danielle Arnold conducted a roll call. The following persons were present: Natalie Faust (member), Ann Thomas-Davis (member), Brandon Hoover (member), Kimberly David (Chair), Danielle Arnold (Secretary), and Sylvia Sanders (Principal, non-voting member). There were 5 voting members present representing a quorum.

1. Approval of minutes from last meeting

Members were asked to review the agenda for additions and/or corrections. There were no changes recommended to the agenda. Member, Natalie Faust made a motion to accept the agenda and Ann Thomas Davis seconded the motion. The motion was properly moved and seconded. There was a vote of 5 yes and 0 oppositions to accept the agenda. A motion was made to accept the minutes as printed in the previous meeting held on January 29, 2018 as posted on the Go Team website and emailed to all members. Member, Natalie Faust made a motion to accept the agenda and Member, Ann Thomas Davis seconded the motion. The motion was properly moved and seconded. There was a vote of 5 yes and 0 oppositions to accept the minutes from the previous meeting held on January 29, 2018.

1. Action Items
2. **2017-2020 Strategic Plan Review-** Principal Sylvia Sanders provided an additional copy of the strategic plan and provided a review. Dr. Sanders stated the strategic plan was a working document and changes are made based on data. The Strategic Plan will be revised based on the Georgia Milestones and Benchmark data. Dr. Sanders reviewed the school priorities and their alignment with school strategies and key performance measures. Dr. Arnold made a motion to accept the changes to the strategic plan and Natalie Faust seconded the motion. There was a vote of 5 yes and 0 oppositions to accept the changes to the strategic plan.
3. Discussion Items- FY’19 Final Budget Development Presentation-Principal Sanders provided a thorough review of the final budget power point presentation. Dr. Sanders process for Cascade Elementary. Dr. Sanders reviewed the norms, roles of Principal and roles of Go Team members as it relates to the budget presentation. In the presentation, Dr. Sanders shared Budget Development and Go Team Budget Processes. In Dr. Sanders’s redelivery the Budget Presentation, she provided an overview and summary of the (a) Focus Area Descriptor, (b) Description of Strategy Categories with a color coded priority status of specific items, (c) Budget Parameters with detailed rationales, (e) and discussion of the Budget Summary (Budget Choices). The proposed budget for the general operations of Cascade Elementary are reflected at $4,796,787.00. Dr. Sanders shared that this investment plan for FY19 accommodates a student population that is projected to be 384 students, which is a decrease of 43 students from FY18. The FY’19 Investment Plan was also shared. School allocations with detailed descriptors that explained the small school supplement and SSF category were highlighted. The review of the Budget by Function of the presentation shared that over 3 million dollars of the FY’19 budget was allocated toward instruction. Dr. Sanders also shared the positions that would remain the same for the FY’18-19. Proposed changes with a detail rationale for each were also shared. Prior to sharing the final budget, Dr. Sanders stated she met with district personnel to ensure the budget was in compliance with all budget parameters. She also met with Mays Cluster Administrators to discuss what possible positions could be shared within the cluster. After soliciting for questions, Dr. Sanders finalized the budget presentation. Mrs. David requested a motion to accept the final budget. Natalie Faust made a motion to accept the final budget and Ann Thomas Davis seconded the motion. There was a vote of 5 yes and 0 oppositions to accept the FY’18-19 final budget.
4. Information Items-
5. Principal’s report- Dr. Sanders shared the next steps once the final budget is approved. Dr. Sanders shared that Human Resources would send correspondence to address personnel that will be affected by the budget. New positions will be posted on the website. Cascade’s interview team will follow the criteria from Human Resources and begin the interview process.
6. Public Comment- There were no public comments.
7. Announcements- There were no announcements.
8. Adjournment

Natalie Faust made a motion to adjourn the Go Team meeting and Ann Thomas Davis seconded the motion. There was a vote of 5 yes and 0 oppositions to adjourn the meeting. The February Go Team meeting at Cascade Elementary was adjourned at 4:43pm.

Minutes submitted by: Dr. Danielle Arnold, Go Team Secretary

Minutes approved by: [Name]