

# Meeting Summary

[Peyton Forest ES]

Date: 1/23/19

Time: [3:15 p.m.]

Location: [Peyton Forest ES – Conference Room]

## I. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Cynthia Gunner	Present
Parent/Guardian	Curtis Wright	Present
Parent/Guardian	Benita Ross	Present
Parent/Guardian		
Instructional Staff	Jesicca Welch	Present
Instructional Staff	Battaliah Doster	Absent
Instructional Staff	Shaakira Akbar	Present
Instructional Staff	Dana Arnold	Present
Instructional Staff	Elaine Nevers Williams	Absent
Instructional Staff	Quentin Neal	Present
Community Member		
Community Member		
Swing Seat		
Student (High Schools)		

## II. Action Items

- a. **Approval of Agenda: Motion [Passes]**
- b. Reviewed Strategic Goals
  - Create a culture of high student engagement, increasing proficiency in ELA and Math, decreasing number of students in Beginning category on the Georgia Milestones (grades 3-5)
  - Increase progress of students meeting typical or high growth
  - Increase daily attendance to 96% average – last year it was at 94% \*\*Subset –
  - Develop a positive and informed, engaged school culture that promotes staff cohesiveness – we will review School Climate results when we receive them
- c. Principal Gunner Reviewed School Budget – last year projected for enrollment 521, new projection of 426 students for 2019-2020. New projection lends to \$650,000 deficit with a total budget \$4,926,000 for 2019-2020

## Meeting Summary

- d. Mrs. Gunner has proposed the following cuts: No Orchestra/Band-2 teachers, School was proposed to have 2 School Business Managers, Principal Gunner is proposing that we have 1, decrease School Clerk days from 231 days to 202 days, We will not have a full time Social Worker – ½ , will not replace Parent Liaison, slated to lose 3 full time Paraprofessionals and 1 hourly Parapro.
- e. Other proposals from Mrs. Gunner include: Abolish Instructional Coach positions – proposing that Coaches will serve as Master Teacher Leaders – teachers will continue to receive support from the Master Teachers in Professional Development sessions and meetings, but not as much. Teacher Leaders will pull small groups; however, they will not have kids tied to them in Infinite Campus. They will not serve as homeroom teachers. Principal Gunner shared that Master Teacher Leaders are in alignment with the School’s Vision and Goals in terms of increasing student achievement.
- f.
- g. **Fill Vacant Positions** *(copy and complete table for each open position)*

<b>Open Position:</b>	[Parent, Staff, Community, Swing]
<b>Appointee’s Name:</b>	
- h. **Fill Open Community Member Seat:**

<b>Open Position:</b>	Community Member
<b>Appointee’s Name:</b>	
- i. **Election of Officers** *(copy and complete table for each nominee for each position – list winners where indicated)*
  - i. Chair: Result:
  - ii. Vice Chair: Result:
  - iii. Secretary: Result:
  - iv. Cluster Representative: Result:
- j. **For High Schools: Appoint Student Representative**  
**Student Representative:** [Insert Name of Student Representative]
- k. **GO Team Meeting Calendar** *(GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment)*

	Date	Time	Location	Public Comment (Yes/No)
<b>1</b>	10/24/18	3:00 p.m.	Peyton Forest ES – Conference Rm.	No
<b>2</b>	11/14/18	3:00 p.m.	Peyton Forest ES – Conference Rm.	Yes
<b>3</b>	12/12/18	3:00 p.m.	Peyton Forest ES – Conference Rm.	Yes

## Meeting Summary

4	1/23/18	3:00 p.m.	Peyton Forest ES – Conference Rm.	Yes
5	2/27/18	3:00 p.m.	Peyton Forest ES – Conference Rm.	Yes
6				
7				
8				

- I. **Approval of Public Comment Format: Motion** [Passes]
  - m. **Adopt GO Team Norms Motion** [Passes]
- III. **Adjournment: Motion** [Passes]