

## Meeting Summary

[Peyton Forest ES]

Date: [10/24/18]

Time: [3:00 p.m.]

Location: [Peyton Forest ES – Conference Room]

### I. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Cynthia Gunner	Absent
Parent/Guardian	Curtis Wright	Present
Parent/Guardian		
Parent/Guardian		
Instructional Staff	Jessica Welch	Present
Instructional Staff	Battaliah Doster	Present
Instructional Staff	Larrisa Harvey	Absent
Instructional Staff	Dana Arnold	Present
Instructional Staff	Elaine Nevers Williams	Present
Community Member		
Community Member		
Swing Seat		
Student (High Schools)		

### II. Action Items

- a. Approval of Agenda: Motion [Passes]
- b. (Principal Gunner reviewed our Strategic Plan) Team Discussion: (Strategic Plan (increase reading scores by 10%, 3rd – 5th grade). We did not meet our target. 4th and 5th met the goal, but 3rd grade did not. Math goal: 10% increase – we did meet this goal. Implementation of IB was also a part of our strategic plan. We have made some progress with IB implementation (IB Learner of the Month & Teacher of the Month). The next step will include creating units. This goal will continue. Principal Gunner is attempting to see if there is money in the budget to give teachers who volunteer to help create units. Our other initiative is to increase attendance. We have made great strides. Our goal is 97%, we are very close at around 96% each month. Our last initiative is regarding informing and engaging the community. Possible ways to engage the community would be to offer GED and/or Literacy classes. Spring Social/Picnic

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in the park is being considered. Celebration of Room Parent was discussed.  
Leveling: One, 1st grade teacher was affected by leveling.

c. **Approval of Previous Minutes: Motion ]**

d. **Fill Vacant Positions** *(copy and complete table for each open position)*

<b>Open Position:</b>	[Parent, Staff, Community, Swing]
<b>Appointee's Name:</b>	

e. **Fill Open Community Member Seat:**

<b>Open Position:</b>	Community Member
<b>Appointee's Name:</b>	

f. **Election of Officers** *(copy and complete table for each nominee for each position – list winners where indicated)*

- i. **Chair: Result:**
- ii. **Vice Chair: Result:**
- iii. **Secretary: Result:**
- iv. **Cluster Representative: Result:**

g. **For High Schools: Appoint Student Representative**

**Student Representative:** [Insert Name of Student Representative]

h. **GO Team Meeting Calendar** *(GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment)*

	Date	Time	Location	Public Comment (Yes/No)
<b>1</b>	10/24/18	3:00 p.m.	Peyton Forest ES – Conference Rm.	No
<b>2</b>	11/14/18	3:00 p.m.	Peyton Forest ES – Conference Rm.	Yes
<b>3</b>	12/12/18	3:00 p.m.	Peyton Forest ES – Conference Rm.	Yes
<b>4</b>	1/23/18	3:00 p.m.	Peyton Forest ES – Conference Rm.	Yes
<b>5</b>	2/27/18	3:00 p.m.	Peyton Forest ES – Conference Rm.	Yes
<b>6</b>				
<b>7</b>				
<b>8</b>				

i. **Approval of Public Comment Format: Motion** [Passes]

j. **Adopt GO Team Norms Motion** [Passes]

**III. Adjournment: Motion** [Passes]