

# Meeting Minutes

## Finch Elementary School

Date: 8/26/2021

Time: 3:30 PM

Location: Zoom

- I. Call to order: 3:35 PM
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Mrs. Forrestella Taylor	Present
Parent/Guardian	Ms. Melinda Malone	Present
Parent/Guardian	Ms. Maya Johnson	Present
Parent/Guardian	Vacant	
Instructional Staff	Mrs. Karmishala Bentley-Cuyler	Present
Instructional Staff	Mrs. Nartasha Smith-Willis	Present
Instructional Staff	Dr. Delleni Guest	Present
Community Member	Mr. C. E. Patten II	Present
Community Member	Vacant	
Swing Seat	Mrs. Wanda Washington	Present
Student (High Schools)	N/A	

Quorum Established: Yes

### III. Action Items

- a. **Approval of Agenda:** Motion made by: Mrs. Nartasha Smith-Willis; Seconded by: Ms. Maya Johnson  
**Members Approving:** Mrs. Karmishala Bentley-Cuyler, Mrs. Wanda Washington, Mr. C. E. Patten, Dr. Delleni Guest, and Ms. Melinda Malone  
**Members Opposing:** 0  
**Members Abstaining:** 0  
**Motion [Passes/Fails] Passes**
- b. **Approval of Previous Minutes:** *List amendments to the minutes:* No amendments  
 Motion made by: Mr. C. E. Patten II; Seconded by: Ms. Maya Johnson  
**Members Approving:** Mrs. Karmishala Bentley-Cuyler, Mrs. Wanda Washington, Dr. Delleni Guest, Ms. Melinda Malone, and Mrs. Nartasha Smith-Willis  
**Members Opposing:** 0  
**Members Abstaining:** 0  
**Motion [Passes/Fails] Passes**

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c. **Fill Vacant Positions**

Mrs. Seggee Davis has confirmed that she will resign from the GO TEAM. We will revisit the nomination for the parent seat at our next meeting.

<b>Vacant Position:</b>	<b>[Parent, Staff, Community, Swing]</b>
<b>Nominee's Name:</b>	
GO Team Members <b>In favor</b>	
GO Team Members <b>Opposed</b>	
GO Team Members <b>Abstaining</b>	

d. **Fill Open Community Member Seat:**

There is no recommendation of a community member currently. Principal Taylor asked the TEAM to send a recommendation to either Mrs. Bentley-Cuyler or her.

<b>Open Position:</b>	<b>Community Member</b>
<b>Nominee's Name:</b>	
GO Team Members <b>In favor</b>	
GO Team Members <b>Opposed</b>	
GO Team Members <b>Abstaining</b>	

e. **Fill Open Swing Seat** *(copy and complete table for each nominee for each position – list winners where indicated)*

<b>Open Position:</b>	<b>Swing Seat</b>
<b>Nominee's Name:</b>	Mrs. Wanda Washington
<b>Nominated by</b>	Mrs. Nartasha Smith-Willis
GO Team Members <b>In favor</b>	Ms. Maya Johnson, Mrs. Karmishala Bentley-Cuyler, Dr. Delleni Guest, and Mr. C. E. Patten
GO Team Members <b>Opposed</b>	None
GO Team Members <b>Abstaining</b>	None

**SWING SEAT RESULT: Mrs. Wanda Washington will remain in the swing seat.**

f. **Election of Officers** (*copy and complete table for each nominee for each position – list winners where indicated*)

i. **Chair: Result: Nartasha Smith-Willis**

<b>Officer Position:</b>	<b>Chair</b>
<b>Nominee's Name:</b>	Nartasha Smith-Willis
GO Team Members <b>In favor</b>	Mr. C. E. Patten II, Mrs. Karmishala Bentley-Cuyler, Ms. Melinda Malone, Ms. Maya Johnson, Mrs. Wanda Washington, and Dr. Delleni Guest
GO Team Members <b>Opposed</b>	None
GO Team Members <b>Abstaining</b>	None

ii. **Vice Chair: Result: Dr. Delleni Guest**

<b>Officer Position:</b>	<b>Vice Chair</b>
<b>Nominee's Name:</b>	Dr. Delleni Guest
GO Team Members <b>In favor</b>	Mrs. Karmishala Bentley-Cuyler, Ms. Maya Johnson, Mrs. Wanda Washington, Ms. Melinda Malone, Mr. C. E. Patten II, and Mrs. Nartasha Smith-Willis
GO Team Members <b>Opposed</b>	
GO Team Members <b>Abstaining</b>	

iii. **Secretary: Result: Ms. Maya Johnson**

<b>Officer Position:</b>	<b>Secretary</b>
<b>Nominee's Name:</b>	Ms. Maya Johnson
GO Team Members <b>In favor</b>	Mrs. Karmishala Bentley-Cuyler, Ms. Melinda Malone, Mrs. Wanda Washington, Mr. C. E. Patten II, Dr. Delleni Guest, and Mrs. Nartasha Smith-Willis
GO Team Members <b>Opposed</b>	None
GO Team Members <b>Abstaining</b>	None

**iv. Cluster Representative: Result: Ms. Melinda Malone**

Officer Position:	Cluster-Representative
<b>Nominee's Name:</b>	Ms. Melinda Malone
GO Team Members <b>In favor</b>	Mrs. Karmishala Bentley-Cuyler, Mr. C. E. Patten II, Ms. Maya Johnson, Mrs. Wanda Washington, Dr. Delleni Guest, and Mrs. Nartasha Smith-Willis
GO Team Members <b>Opposed</b>	None
GO Team Members <b>Abstaining</b>	None

**g. Review and Approve Public Comment Format**

We will amend our Public Comment Format to include the sub-comment and vote on our revision at our next meeting.

**h. Review and Adopt GO Team Norms**

This is a meeting of the GO Team. Only members of the team may participate in the discussion. Any members of the public present are here to quietly observe.

- We will be fully present.
- We will follow the agenda as noticed to the public and stay on task.
- We will always be respectful of each other.
- We will be open-minded.
- We invite and welcome contributions of every member and listen to each other.
- We will respect all ideas and assume good intentions.
- We will approach differences of opinion with curiosity.

Motion made by: [Ms. Melinda Malone](#); Seconded by: [Ms. Wanda Washington](#)

**Members Approving:** Mrs. Karmishala Bentley- Cuyler, Ms. Maya Johnson, Dr. Delleni Guest, Mr. C. E. Patten II, and Mrs. Nartasha Smith-Willis

**Members Opposing:** 0

**Members Abstaining:** 0

**Motion [Passes/Fails]**

**i. Set GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Location	Public Comment (Yes/No)

1	8/26/2021	3:30 PM	Zoom	No
2	9/23/2021	3:30 PM	Zoom	Yes
3	10/28/2021	3:30 PM	Zoom	Yes
4	12/16/2021	3:30 PM	Zoom or Media Center	Yes
5	1/27/2022	3:30 PM	Zoom or Media Center	No
6	2/24/ 2022	3:30 PM	Zoom or Media Center	Yes
7	4/21/ 2022	3:30 PM	Zoom or Media Center	No
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#### IV. Discussion Items

##### a. STEM/STEAM Exploration

Principal Taylor discussed the direction of the school moving into STEM/STEAM. Our current signature program in our cluster is College and Career Readiness. The district has asked our cluster to choose another one. STEM/STEAM will be our school focus and be school wide. Principal Taylor wants to include the GO TEAM in the decision-making process around STEM/STEAM.

Principal Taylor stated that there is a two-year minimum to be a certified STEM/STEAM school. This year is our exploration period. We are ahead of the curve since we discussed the idea of STEM/STEAM at our March 2021 GO TEAM meeting.

#### V. Information Items *(add items as needed)*

##### a. COVID Protocol

The COVID Protocol information is currently on our website. Principal Taylor informed the team that face mask and hand washing is enforced throughout our school and district. This practice is no different from last year. We still have surveillance testing every Friday. Currently, 50% of students get tested and 90% of staff. The district has now mandated that all staff be tested twice a week by Viral Solutions after the Labor Day Holiday. There have been no outbreaks to shut down our school building, however we have had incidents of COVID. We continue to follow the guidelines of the CDC to keep our staff and students safe.

##### b. Enrollment

Principal Taylor stated that our enrollment continues to rise. We are at 320. We anticipate that our enrollment will increase after Labor Day. It's possible that we will increase to 350-400 students. We are not overcrowded, which is good.

##### c. Assessment Overview

Principal Taylor informed the TEAM of our school schedule's extension of 30 minutes daily. We have included an Intervention block to help bridge the gaps of

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learning loss from last year. We usually use STAR however, this year students have taken the NWEA Map to determine their strengths and needs. Teachers will use the data to prepare personalized lessons and small group lessons to reach the needs of the students served.

### VI. Announcements

- Our next meeting will be September 23, 2021 at 3:30PM

### VII. Adjournment

Motion made by: [Mr. C. E. Patten II](#); Seconded by: [Ms. Melinda Malone](#)

**Members Approving:** Mrs. Karmishala Bentley-Cuyler, Mrs. Wanda Washington, Ms. Maya Johnson, Mrs. Nartasha Smith, and Dr. Delleni Guest

**Members Opposing:** 0

**Members Abstaining:** 0

**Motion [Passes/Fails] Passes**

**ADJOURNED AT 4:30 PM**

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**Minutes Taken By:** [Nartasha Smith-Willis](#)

**Position:** [Secretary](#)

**Date Approved:** [9/23/2021](#)