

# Meeting Minutes

**Finch Elementary School**

**Date: 5/11/2023**

**Time: 3:30 PM**

**Location: Zoom Meeting**

- I. Call to order: 3:33 PM
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Tara Spencer	Present
Parent/Guardian	Melinda Malone	Present
Parent/Guardian	Ms. Ieisha Freeman	Absent
Parent/Guardian	Ms. Terrion Moody	Absent
Instructional Staff	Mrs. Smith-Willis	Present
Instructional Staff	Mrs. Seggee Davis	Present
Instructional Staff	Ms. Erin Gore	Present
Community Member	Ms. Terra Washington	Absent
Community Member	Mr. Terry Lee	Present
Swing Seat	Ms. Wanda Washington	Present
Student (High Schools)		

**Guests Present:** Wykeisha Howe

**Quorum Established:** Yes

**III. Action Items**

- a. **Approval of Agenda:** Motion made by: Erin Gore Seconded by: Terry Lee  
**Members Approving:** Erin Gore, Terry Lee, Melinda Malone, Wanda Washington, Nartasha Smith-Willis, Seggee Davis  
**Members Opposing:** None  
**Members Abstaining:** None  
**Motion:** Passes
- b. **Approval of Previous Minutes:** *No amendments*  
 Motion made by: Seggee Davis; Seconded by: Melinda Malone  
**Members Approving:** Erin Gore, Terry Lee, Melinda Malone, Wanda Washington, Nartasha Smith-Willis, Seggee Davis  
**Members Opposing:** 0  
**Members Abstaining:** 0  
**Motion:** Passes

## IV. Information Items

### a. Principal's Report

- i. **Spring MAP Data**- Expectation is that growth in MAP will translate to gains in GA Milestones as well. SY23-24 will increase focus on MAP Fluency
- ii. **GA Milestones Assessment (May 2-12)**
- iii. **Summer Academic Recovery Academy**- Approximately 100 Finch students expected to attend
- iv. **Highlights from the year**

## V. Public Comment

- a. None

## VI. Announcements

- a. **Teachers and Nurses Appreciation Week (May 8-12)**
- b. **Field Day at Orange Park**
- c. **Awards Day**
  - i. **May 23<sup>rd</sup> – PreK- 9:00 AM, K-2 at 10:15 AM**
  - ii. **May 24<sup>th</sup> – 3<sup>rd</sup> – 4<sup>th</sup> – 10:15 AM**
  - iii. **May 25<sup>th</sup> – 5<sup>th</sup> grade – 9:00 AM**
- d. **Last Day of School**
- e. **GO TEAM Members with terms expiring in June**
- f. **Next Meeting- Fall 2023**

## VII. Adjournment

Motion made by: Wanda Washington Seconded by: Seggee Davis

**Members Approving:** Erin Gore, Melinda Malone, Wanda Washington, Nartasha Smith-Willis, Seggee Davis

**Members Opposing:** 0

**Members Abstaining:** 0

**Motion Passes**

**ADJOURNED AT 3:59 PM**

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**Minutes Taken By:** Melinda Malone

**Position:** Secretary

**Date Approved:** [\[Insert Date the Minutes are APPROVED by the GO Team\]](#)