

Finch Elementary
Date: December 1, 2022
Time: 3:30 PM
Location: Zoom

- I. Call to order: 3:28 PM
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Tara Spencer	Present
Parent/Guardian	leisha Freeman	Absent
Parent/Guardian	Terrion Moody	Present
Parent/Guardian	Melinda Malone	Present
Instructional Staff	Mrs. Smith-Willis	Present
Instructional Staff	Dr. Delleni Guest	Absent
Instructional Staff	Ms. Erin Gore	Present
Community Member	Ms. Terra Washington	Absent
Community Member	Mr. Terry Lee	Present
Swing Seat	Ms. Wanda Washington	Absent
Student (High Schools)		

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: **Terry Lee**; Seconded by: **Erin Gore**
Members Approving: Erin Gore, Terry Lee, Terrion Moody, Nartasha Smith-Willis, Melinda Malone
Members Opposing: None
Members Abstaining: None
Motion Passes

b. **Fill Staff Member Seat**

Motion: Dr. Spencer nominates Ms. Seggee Davis to fill the staff member seat. Ms. Davis accepts the nomination

Motion made by: Terry Lee; Seconded by: Erin Gore

Members Approving: Erin Gore, Terry Lee, Terrion Moody, Nartasha Smith-Willis, Melinda Malone

Members Opposing: None

Members Abstaining: None

Motion Passes

c. **Approval of Previous Minutes: No amendments**

Motion made by: Terry Lee Seconded by: Melinda Malone

Members Approving: Erin Gore, Terry Lee, Terrion Moody, Nartasha Smith-Willis, Melinda Malone, Seggee Davis

Members Opposing: None

Members Abstaining: None

Motion Passes

IV. Discussion Items *(add items as needed)*

a. **MAP Reading and Math Data**

Dr. Spencer shared an overview of the assessment data from the winter of school year 2021-22 and winter of school year 2022-23. Additionally, she shared the data from the Fall of 2022-23 and the Winter of 2022-23. The data shows we are making gains during this school year. We have increased at the proficiency and distinguished levels.

b. **45-Day CIP Check-in**

Dr. Spencer focused on the short-term action plans (STAP). She shared the goals from the STAP and discuss the progress in reaching each academically. Additionally, she focused on student attendance and discussed the implementation of the student care team to provide additional support to students as necessary.

c. **Strategic Plan and CIP Alignment**

Dr. Spencer discussed with the team the strategic plan. The data set includes information from the 2019/2020 and 2020/2021 school years which included pandemic learning. She led us through the plan's alignment with the CIP.

d. **Strategic Plan Updates**

Dr. Spencer asked the team if any changes or updates needed to be done in the Strategic Plan. Dr. Spencer suggested to update the plan to include STEAM/STEM signature program. She would add the following to the plan:

Ensure students are engaged with STEM/STEAM in order to prepare them for College and Career Readiness.

e. **Fall ACES (Accountability, Collaboration, Equity, Support) Presentation**

Dr. Spencer provided an overview of principal information, signature programming, student enrollment, staffing information, student population, and personalized learning. Although we are not a personalized learning school, students receive personalized instruction through targeted skills during small group instruction. Regarding our Signature Program, students have been engaged in STEAM/STEM activities in the technology lab, however, we will be working more to have it throughout the day in our classroom. Dr. Spencer shared the behavior data based on our OSS suspension rate. She stated that the use of PBIS strategies and Class Dojo has led to better behavioral outcomes. Last, she shared that she asked the district for more funding and partnerships to give incentives to teachers.

f. **Progress on Strategic Plan Priorities**

As a team we looked at each priority of the Strategic Plan and how to update, combine, or move any to determine how the funds will be allocated. We discussed the need to keep the focus on reading and math and student demonstrating content mastery. Next, align our resources to support STEM/STEAM to prepare our students for college and career. Then, we would like to improve teacher efficacy and growth- mindedness. Improve leadership capacity and opportunities, create a safe, nurturing, and caring culture for all students, and inform and engage the school 's families and community will follow in the plan.

V. Action Items as a result of discussion:

a. Approve Strategic Plan

Motion: To amend the strategic plan to add the language to include the cluster's signature program STEAM/STEM.

Motion made by: Terry Lee Seconded by: Seggee Davis

Members Approving: Erin Gore, Terry Lee, Terrion Moody, Nartasha Smith-Willis, Melinda Malone, Seggee Davis

Members Opposing: None

Members Abstaining: None

Motion Passes

b. Approve Strategic Plan Rankings

Motion: To approve the propose ranking of the Strategic Plan based on budgetary needs.

Motion made by: Terry Lee Seconded by: Erin Gore

Members Approving: Erin Gore, Terry Lee, Terrion Moody, Nartasha Smith-Willis, Melinda Malone, Seggee Davis

Members Opposing: None

Members Abstaining: None

Motion Passes

VI. Announcements

a. 12 Days of Finchmas- December 1st – 16th

b. Spelling Bee- December 7th

c. Science Fair- December 8th

d. Production of Annie- December 14th, 2022 at 6:00 PM

e. Winter Break- December 19th – December 30th

f. Next Meeting- January 26, 2022 at 3:30 PM

VII. Adjournment

Motion made by: Terry Lee; Seconded by: Erin Gore

Members Approving: Erin Gore, Terry Lee, Terrion Moody, Nartasha Smith-Willis, Melinda Malone, Seggee Davis

Members Opposing: None

Members Abstaining: None

Motion Passes

ADJOURNED AT 4:45 PM

Minutes Taken By: Melinda Malone

Position: Secretary

Date Approved: [Insert Date When Approved]