

WILLIAM M. FINCH ELEMENTARY SCHOOL
DR. T. SPENCER, PRINCIPAL



Budget Development Process



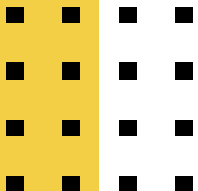
Strong Students | Strong Schools | Strong Staff | Strong System

GO TEAM MEMBERS 2023-2024

Roll Call



| NAME | ROLE |
|---------------------|------------------|
| Dr. Tara Spencer | Principal |
| Ms. Edwina Lawrence | Parent |
| VACANT | Parent |
| Ms. Shaneka Parks | Parent |
| Ms. Seggee Davis | Staff |
| Ms. Tesia Germain | Staff |
| Ms. Erin Gore | Staff |
| Mr. Terry Lee | Community Member |
| Ms. Adriana Sola | Community Member |
| Dr. Regana Hill | Swing Seat |



TODAY'S AGENDA

- I. Call to order
- II. Meeting Protocols
 - a. Roll Call
 - b. Establish Quorum
- III. Action Items
 - a. Approval of Agenda
 - b. Approval of Previous Minutes: November 30, 2023
 - c. Fill Parent Seat
 - d. Review and approval of Strategic Plan
- IV. Discussion Items
 - a. Review Budget Meetings
 - b. Initial Budget Presentation
 - c. Next Go Team Meeting .
- V. Public Comment
- VI. Announcements:
 - a. GO TEAM Declaration of Candidacy- Open Now- February 28th, 2024
 - b. Next Meeting: March 24th
 - c. Winter Break Recess- February 20-23 (STAFF)
 - d. Winter Break Recess- February 19- 23 (No School for Students)
 - e. College and Career Week- February 26th- March 1
 - f. Black History Program- February 29th
 - g. Complete Budget Training before next meeting.

VII. Adjournment

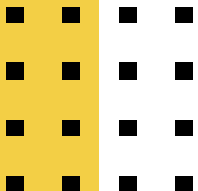


ACTION ITEMS

Action Items



- ❑ Approval of Agenda
- ❑ Approval of Previous Minutes
- ❑ Fill vacant PARENT Seat
- ❑ Review and Approve Strategic Plan



NORMS



This is a meeting of the GO Team. Only members of the team may participate in the discussion. Any members of the public present are here to quietly observe.



We will follow the agenda as noticed to the public and stay on task.



We invite and welcome contributions of every member and listen to each other.

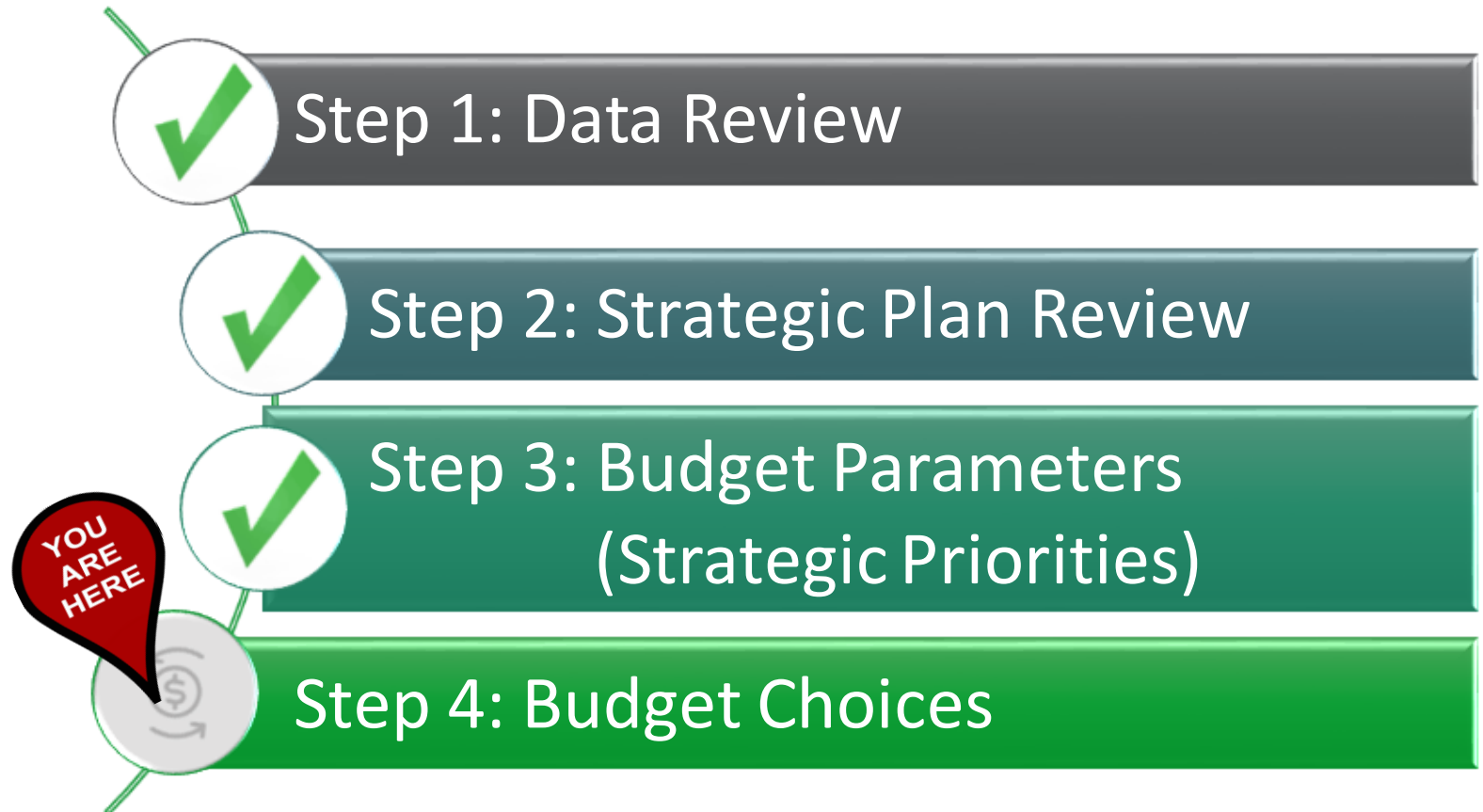


We will respect all ideas and assume good intentions.

GO TEAM BUDGET DEVELOPMENT PROCESS

YOUR SCHOOL STRATEGIC PLAN...

is your roadmap and your role.
It is your direction, your priorities, your vision, your present, your future.



Overview of FY '25 GO Team Budget Process

Step 1
Review and Update Strategic Plan

Step 2
Principals: Workshop FY 25 Budget
January 17

Step 3
GO Team Initial Budget Session
January 17 – early February

YOU ARE HERE

Step 4
Principals: Associate Supt. Discussions and Review
February (supports needed, specific challenges, coaching)

Step 5
GO Team Feedback Session
February – ongoing if necessary

YOU ARE HERE

Step 6
Principals: HR Staffing Conferences Begin
Late February – Early March

Step 7
GO Team Final Budget Approval Meeting
Budgets Approved by March 15



GO Teams are encouraged to have ongoing conversations

Budget Allocation Meeting

What

The first GO Team meeting is when the principal will provide an overview of the budget allocation for GO Team members and the general public.

Why

This meeting provides an opportunity for the principal and GO Team to ensure alignment on the school's key strategic priorities, gain a deeper understanding of the budget allocation, and provide input to drive the direction of the draft budget.

When

End of January- Early February

FY25 BUDGET DEVELOPMENT PROCESS

Principal's Role

- Design the budget and propose operational changes that can raise student achievement
- Flesh out strategies, implement and manage them at the school level
- Focus on the day-to-day operations
- Serve as the expert on the school
- Hire quality instructional and support personnel

The GO Team's Role

- Focus on the big picture (positions and resources, not people)
- Ensure that the budget is aligned to the school's mission and vision and that resources are allocated to support key strategic priorities

Mission: A community school where teachers plan intentionally, students embrace academic challenge, and the community's values align with the school's.

SMART Goals

Increase the % of students scoring above in Reading from 25%

Increase the % of students scoring proficient in Math from 14%

| APS Strategic Priorities & Initiatives | School Strategic Priorities | Score |
|---|---|-------|
| Fostering Academic Excellence for All Data Curriculum & Instruction Signature Program | 1. Focus on Reading & Math as a foundational skill | 1 |
| | 2. Ensure every student demonstrates content mastery | 2 |
| | 3. Ensure students are College & Career Ready | 3 |
| Building a Culture of Student Support Whole Child & Intervention Personalized Learning | 4. Improve teacher efficacy and growth-mindedness | 4 |
| | 5. Improve leadership capacity and opportunities | 5 |
| Equipping & Empowering Leaders & Staff Strategic Staff Support Equitable Resource Allocation | 6. Build systems and resources to support the school's priorities | 6 |
| | 7. Inform and engage the school's families and community | 7 |
| Creating a System of School Support Collective Action, Engagement & Empowerment | 8. Create a safe, nurturing, and caring culture for all students | 8 |
| | | 9 |

STRATEGIC PLAN

Higher

Lower

William M. Finch Elementary

Mission: A community school where teachers plan intentionally, students embrace academic struggle, and the community's values align with the school's.

Vision: Together, we will provide meaningful, rigorous learning experiences and opportunities that enrich learning for students, staff, and the community in order to make college and career readiness a reality.

SMART Goals

Increase the % of grades 3-5 students scoring proficient or above in Reading from 19% to 25%

Increase the % of grades 3-5 students scoring proficient or above in Math from 14% to 20%

Increase the CCRPI Student Attendance Rate from 76.86 to 82

APS Strategic Priorities & Initiatives

Fostering Academic Excellence for All

Data
Curriculum & Instruction
Signature Program

Building a Culture of Student Support

Whole Child & Intervention
Personalized Learning

Equipping & Empowering Leaders & Staff

Strategic Staff Support
Equitable Resource Allocation

Creating a System of School Support

Collective Action, Engagement
& Empowerment

School Strategic Priorities

1. Focus on Reading & Math as a foundational skill
2. Ensure every student demonstrates content mastery
3. Ensure students are exposed to STEAM and work to obtain state certification by 2025.
4. Improve teacher efficacy and growth-mindedness
5. Improve leadership capacity and opportunities
6. Build systems and resources to support the school's priorities
7. Inform and engage the school's families and community
8. Create a safe, nurturing, and caring culture for all students

School Strategies

1. Implement rigorous, culturally relevant, and linguistically responsive Reading and Math curriculum with fidelity in all core content areas and instructional best practices in Tier 1 instruction
2. Integrate field experiences (in-person & virtually) for students with a focus on STE(A)M and life beyond K-12 matriculation.

3. Utilize flexible learning tools, technology integration, and targeted instruction to personalize learning for all students
4. Implement a Whole-Child system of supports that integrates social-emotional learning, behavior, wellness, and comprehensive academic intervention plans

5. Direct training and support for building leadership
6. Identify and increase teacher leader roles and differentiate development opportunities
7. Develop a budget that supports the school's priorities

8. Establish core business partnerships
9. Increase parent engagement, awareness, and knowledge-base as valued stakeholders through fluid communication and active participation of the school's Parent Liaison
10. Implementation of a school-wide Positive Behavior Intervention Support system developed around SEL principles

FY25 Budget Parameters

| FY25 School Priorities | Rationale |
|---|---|
| Focus on Reading and Math as a foundational skill; Ensure students reach content mastery. | Secure foundational skills in literacy and math are crucial for students' success in college, career, and life and are considered key enablers of equity. |
| Ensure students are exposed to STE(A)M and work to obtain state certification by 2025. | STEAM inspires inquiry and curiosity; it empowers students to ask thought-provoking questions that promote creativity and exploration. Students are able to connect their problem-solving to real-world solutions. |
| Improve teacher efficacy and growth mindedness. | Teachers' self-efficacy, namely teachers' beliefs in their ability to effectively handle the tasks, obligations, and challenges related to their professional activity, plays a key role in influencing important academic outcomes |

FY25 Budget Parameters

| FY25 School Priorities | Rationale |
|---|---|
| Improve leadership capacity and build opportunities. | Leadership capacity is the ability to reflect on the way in which you lead to develop more effective ways to get results. |
| Build systems and resources to support the school's priorities. | Ensure that students are receiving maximized opportunities for achievement and remediation daily |
| Inform and engage the school's families and communities. | Research shows that parent engagement in schools is closely linked to better student behavior, higher academic achievement, and enhanced social skills. |
| Create a safe, nurturing and caring culture for all students. | Safe and nurturing environments help to improve scholars' academic performance, curtail bullying, reduce dropout rates, and build character. |

Discussion of Budget Summary (Step 4: Budget Choices)

EXECUTIVE SUMMARY



This budget represents an investment plan for our school's students, employees and the community as a whole.



The budget recommendations are tied directly to the school's strategic vision and direction.



The proposed budget for the general operations of the school are reflected at \$ 6,295,276



This investment plan for **FY25** accommodates a student population that is projected to be 264 students, which is a increase/decrease of -71 students from **FY24**.

School Allocation

| FY2025 TOTAL SCHOOL ALLOCATIONS | |
|---------------------------------|------------------|
| School | Finch Elementary |
| Location | 0105 |
| Level | ES |
| FY2025 Projected Enrollment | 264 |
| Change in Enrollment | -71 |
| Total Earned | \$6,295,276 |

| SSF Category | Count | Weight | Allocation |
|------------------------------|-------|---------|--------------------|
| Base Per Pupil | 264 | \$5,334 | \$1,408,171 |
| Grade Level | | | |
| Kindergarten | 37 | 0.60 | \$118,414 |
| 1st | 44 | 0.25 | \$58,674 |
| 2nd | 35 | 0.25 | \$46,672 |
| 3rd | 45 | 0.25 | \$60,007 |
| 4th | 48 | 0.00 | \$0 |
| 5th | 55 | 0.00 | \$0 |
| 6th | 0 | 0.03 | \$0 |
| 7th | 0 | 0.00 | \$0 |
| 8th | 0 | 0.00 | \$0 |
| 9th | 0 | 0.00 | \$0 |
| 10th | 0 | 0.00 | \$0 |
| 11th | 0 | 0.00 | \$0 |
| 12th | 0 | 0.00 | \$0 |
| Poverty | 220 | 0.47 | \$551,533 |
| Concentration of Poverty | | 0.03 | \$29,178 |
| EIP/REP | 107 | 1.05 | \$599,273 |
| Special Education | 46 | 0.05 | \$12,268 |
| Gifted | 10 | 0.70 | \$37,338 |
| Gifted Supplement | 3 | 0.70 | \$12,223 |
| ELL | 2 | 0.20 | \$2,134 |
| Small School Supplement | 186 | 0.25 | \$248,030 |
| Incoming Performance | 0 | 0.10 | \$0 |
| Baseline Supplement | No | | \$0 |
| Transition Policy Supplement | No | | \$0 |
| Capacity | No | 0.25 | \$0 |
| Total SSF Allocation | | | \$3,183,915 |

School Allocation

| | | | |
|----------------------------------|-------|--|--------------------|
| Additional Earnings | | | |
| Signature | | | \$235,410 |
| Turnaround | | | \$300,000 |
| | | | |
| Title I | | | \$203,049 |
| Title I Holdback | | | -\$21,096 |
| Title I Family Engagement | | | \$8,790 |
| Title I School Improvement | | | \$0 |
| | | | |
| Field Trip Transportation | | | \$9,994 |
| Dual Campus Supplement | | | \$0 |
| District Funded Stipends | | | \$21,750 |
| | | | |
| Flex | | | \$132,339 |
| | | | |
| Total FTE Allotments | 26.85 | | \$2,221,126 |
| Total Additional Earnings | | | \$3,111,361 |
| | | | |
| Total Allocation | | | \$6,295,276 |

QUESTIONS?





**WILLIAM M. FINCH
ELEMENTARY SCHOOL
BUDGET FEEDBACK
DISCUSSION**



Budget Feedback Meetings

What

The GO Team feedback session(s) should be scheduled for the principal to provide an overview of the school's draft budget for the GO Team members and the general public.

Why

This meeting provides an opportunity for GO Teams to discuss how the school's budget has been allocated to support the programmatic needs and key strategic priorities.

When

Meetings must be held in February **before staffing conferences**. May be combined with the allocation meeting (*as needed*), if the GO Team has completed strategic plan updates and ranked strategic priorities.

Descriptions of Strategic Plan Breakout Categories

- 1. Priorities:** FY25 funding priorities from the school's strategic plan, ranked by the order of importance.
- 2. APS Five Focus Area:** What part of the APS Five is the priority aligned to?
- 3. Strategies:** Lays out specific objectives for school's improvement.
- 4. Request:** "The Ask" What needs to be funded in order to support the strategy?
- 5. Amount:** What is the cost associated with the Request?

FY25 Strategic Plan Break-out

| Priorities | APS FIVE Focus Area | Strategies | Requests | Amount |
|---|--|---|--|-------------|
| Focus on Reading and Math as a foundational skill; Ensure students reach content mastery. | Data Driven Practices Curriculum and Instruction | Intervene early so that students are successful with literacy and numeracy. | Keep staffing structures for general classrooms to reflect small classrooms to continue to support Reading and Math. | N/A |
| Ensure students are exposed to STE(A)M and work to obtain state certification by 2025. | Signature Programming | Ensure students receive exposure to STEAM and work to support integration of STEAM competencies throughout the day. | Continue with 1.0 (FTE) | \$105,765 |
| Improved teacher efficacy and growth mindfulness; Build leadership capacities opportunities | Curriculum and Instruction | Intervene early so that students are successful with literacy and numeracy. | Ensure teachers/staff receive job-embedded professional learning with the support of Master Teacher Leader | 105,765 (1) |

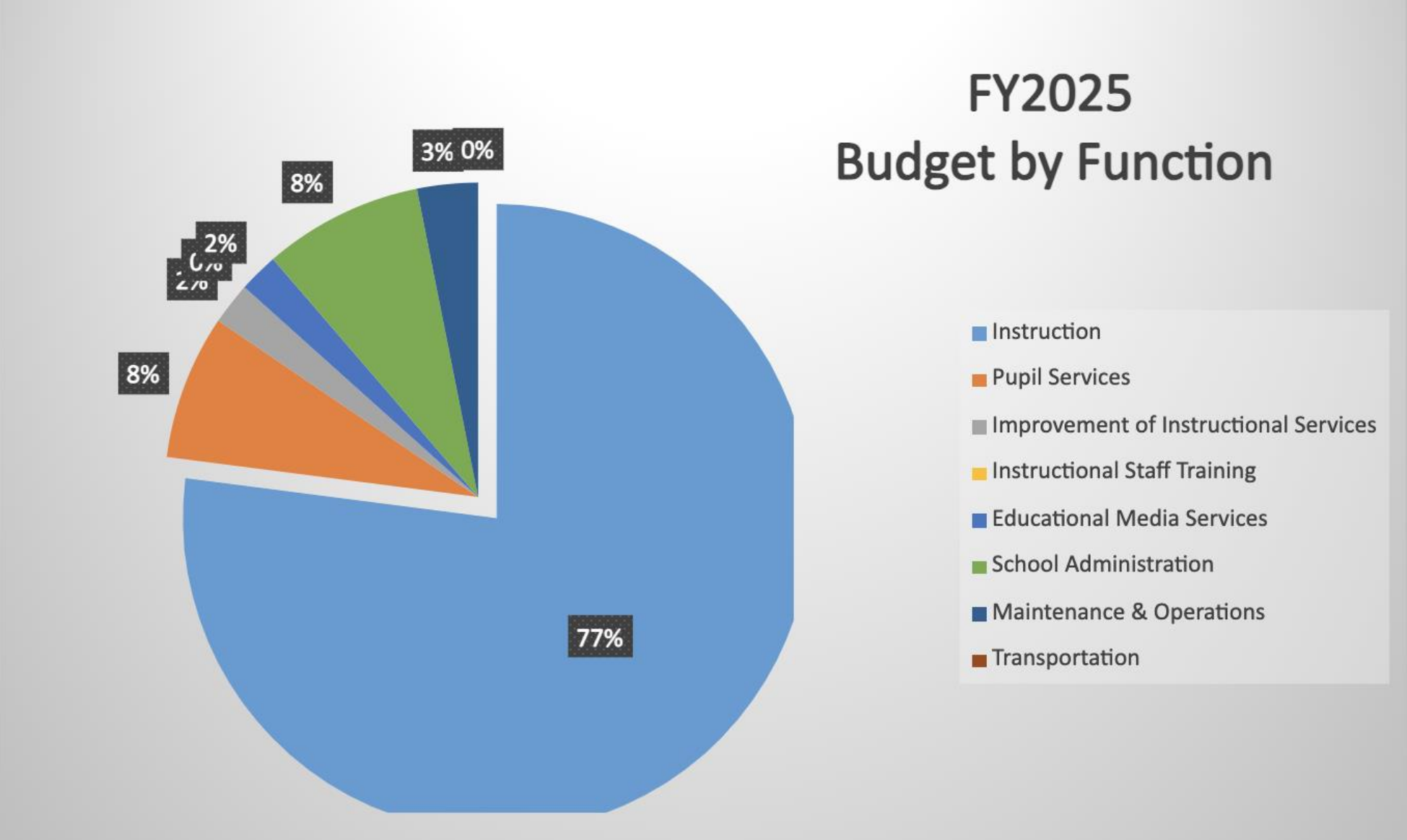
FY25 Budget by Function (Required)

**Based on Current Allocation of School Budget*

| School | Finch Elementary | | | |
|-----------------------------|---------------------------------------|--------------|---------------------|------------------|
| Location | 0105 | | | |
| Level | ES | | | |
| Principal | Tara Spencer | | | |
| Projected Enrollment | 264 | | | |
| | | | | |
| Account | Account Description | FTE | Budget | Per Pupil |
| | | | | |
| 1000 | Instruction | 48.60 | \$ 4,665,395 | \$ 17,672 |
| 2100 | Pupil Services | 5.25 | \$ 450,841 | \$ 1,708 |
| 2210 | Improvement of Instructional Services | 2.00 | \$ 130,540 | \$ 494 |
| 2213 | Instructional Staff Training | - | \$ - | - |
| 2220 | Educational Media Services | 1.00 | \$ 123,029 | \$ 466 |
| 2400 | School Administration | 4.00 | \$ 497,027 | \$ 1,883 |
| 2600 | Maintenance & Operations | 3.00 | \$ 189,411 | \$ 717 |
| 2700 | Transportation | - | \$ - | - |
| | Total | 63.85 | \$ 6,056,243 | \$ 22,940 |

FY25 Budget by Function (Required)

**Based on Current Allocation of School Budget*





**DISCUSSION OF
RESERVE
AND HOLDBACK
FUNDS**

Plan for FY25 Title I Holdback

\$ -21,096



| Priorities | APS FIVE Focus Area | Strategies | Requests | Amount |
|------------|---------------------|------------|----------|--------|
| | | | | |
| | | | | |
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SUMMARY OF POSITION CHANGES TO SUPPORT THE STRATEGIC PLAN

| CREATED | REMOVED |
|-----------------------|---|
| Master Teacher Leader | 1 Classroom Teacher (due to enrollment) |
| | Reading Specialist |
| | Math Specialist |
| | Art, Music, Spanish reduced to .5, paired with another school |
| | Teacher Tutors (2) |
| | Behavior Paraprofessional |
| | Paraprofessionals (2) |
| | |
| | |

QUESTIONS FOR THE GO TEAM TO CONSIDER AND DISCUSS

Are our school's priorities (from your strategic plan) reflected in this budget?

- Are new positions and/or resources included in the budget to address our major priorities?
- Do we know (as a team) the plan to support implementation of these priorities beyond the budget (ex. What strategies will be implemented)?
- What tradeoffs are being made in order to support these priorities?

How are district and cluster priorities reflected in our budget?

- Cluster priorities- what staff, materials, etc. are dedicated to supporting our cluster's priorities?
- Signature programs- what staff, materials, etc. are dedicated to supporting our signature program?
- Are there positions our school will share with another school, e.g. nurse, counselor?

Where We're Going?

Our next meeting is the **Budget Approval Meeting**

What:

During this meeting we will review the budget, which should be updated based on feedback from the staffing conference, Associate Superintendents, and key leaders. After review, GO Teams will need to **take action** (i.e., vote) on the FY25 Budget.

Why:

Principals will present the final budget recommendations for GO Team approval.

When:

All approval meetings **must** be held **after** staffing conferences. Budgets must be approved by **March 15th**.

What's Next?

- **February**
 - HR Staffing Conferences (Late February)
- **March**
 - Final GO Team Approval Meeting (AFTER your school's Staffing Conference and BEFORE Friday, March 15th)

PUBLIC COMMENT

Opportunities for public comment are available for Finch Elementary School GO TEAM to hear from members of the community.

1.If the meeting is held virtually, stakeholders wishing to provide comments during GO TEAM meetings should join the link at least 10 minutes before the meeting begins and sign in.

2.If the meeting is held face to face, stakeholders wishing to provide comments during GO TEAM meetings should arrive at the Finch Elementary Media Center at least ten (10) minutes before the meeting begins and sign in. Stakeholders' comments will be heard in the order in which individuals signed in.

3.Twenty (20) minutes of time during the GO TEAM meeting will be offered to the public to make comments. Everyone is asked to please plan to speak no more than two (2) minutes.

GO TEAM members will not provide a response or engage in direct conversation during meetings.



Upcoming
Events

- a. GO TEAM Declaration of Candidacy-
Open Now- February 28th, 2024
- b. Next Meeting: March 14th
- c. Winter Break Recess- February 20-23
(STAFF)
- d. Winter Break Recess- February 19- 23
(No School for Students)
- e. College and Career Week- February
26th- March 1
- f. Black History Program- February 29th
- g. Complete Budget Training before next
meeting.

MEETING
IS
ADJOURNED



Thank you