

# Meeting Summary

**Finch Elementary**  
**Date: February 28, 2019**  
**Time: 3:30-4:30**  
**Location: Front Office Conference Room**

**I. Roll Call**

| Role                   | Name (or Vacant)          | Present or Absent |
|------------------------|---------------------------|-------------------|
| Principal              | Forrestella Taylor        | present           |
| Parent/Guardian        | Jasmina King              | absent            |
| Parent/Guardian        | Shamica Crawford          | absent            |
| Parent/Guardian        | Kimberly Lockett          | present           |
| Instructional Staff    | Karmishala Bentley-Cuyler | present           |
| Instructional Staff    | Shaun German-Tucker       | present           |
| Instructional Staff    | Lori Standberry           | present           |
| Community Member       | Kamaria Finch             | absent            |
| Community Member       | Larry Banks               | present           |
| Swing Seat             | Melinda Malone            | present           |
| Student (High Schools) |                           |                   |

**II. Action Items**

- a. **Approval of Agenda: Motion [Passes] Ms. Standberry motioned to approve the agenda, Ms. German-Tucker second.**
- b. **Approval of Previous Minutes: Motion [Passes] Ms. Lockett motioned to approve the previous minutes, Ms. German-Tucker second.**

**III. Discussion Items**

- a. **Review of Revised Strategic Plan**  
 Ms. Taylor reminded the team of our focus for the budget which was the first three priorities of the plan. These priorities involves our school academic program. The team was given an opportunity to review the plan again and ask questions before the budget was presented. No questions were asked at that time.
- b. **FY20 Budget –Overview & Discussion of Proposed Draft**  
 Ms. Taylor presented the budget to the team. The FY2020 Budget by Function gave an insight on how funds were being allocated for Instruction, Pupil Services, Improvement of Instructional Services, Instructional Training, Educational Media, School Administration, Maintenance & Operations and Transportation. Staff

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changes/summaries were also discussed. We will have 20 homerooms next year. Two additional instructional paraprofessionals and one non-instructional paraprofessional were added. EIP teachers have been reduced to 5. World Language and Technology/STEM will be .5. The Counselor, Social Worker and SST Intervention Specialist will be 1.0 and the Parent Liaison will be hourly. We will only have one Assistant Principal for next year. After reviewing the budget and staff changes, Ms. Taylor asked for feedback. Ms. Malone had a concern about the Parent Liaison being reduce to an hourly position when the school's strategic plan under priority seven suggest that we enhance parental engagement. Ms. Taylor reassured Ms. Malone that even though the position is not full time, the parent engagement committee which consist on several staff members will continue the work of engaging our parents through school events. Ms. Malone also wanted to know what return has the school seen on academic investment as it relates to Turnaround. Ms. Taylor shared that students are growing but not fast enough and that we need students to make gains in the double-digits. Ms. Taylor also stated that the focus is on quality instruction and looking at individuals who can get results. The budget overview and discussion ended by Ms. Taylor telling the team to look over the budget again and to ask questions for clarity through an email that includes the entire GO TEAM. The team decided that we will meet on March 14<sup>th</sup> to finalize and vote on the FY20 Budget.

**IV. Information Items**

- a. None

**V. Announcements**

- a. Cluster Meeting –March 6, 2019 (6:00-8:00)  
b. Next meeting- March 14, 2019 (3:30-4:30)

**VI. Adjournment**

Ms. Stanberry made a motion to end the meeting at 4:41 p.m. and Mr. Banks second.