

Meeting Minutes

Finch Elementary
Date: September 20, 2023
Time: 4:00 PM
Location: Zoom Meeting

- I. Call to order: 4:11 PM
- II. Roll Call

| Role | Name (or Vacant) | Present or Absent |
|------------------------|--------------------|-------------------|
| Principal | Dr. Tara Spencer | Present |
| Parent/Guardian | Ms. Terrion Moody | Absent |
| Parent/Guardian | Ms. Ieshia Freeman | Absent |
| Parent/Guardian | Ms. Shaneka Parks | Absent |
| Instructional Staff | Mrs. Seggee Davis | Present |
| Instructional Staff | Ms. Erin Gore | Present |
| Instructional Staff | Ms. Tesia Germain | Present |
| Community Member | Ms. Adriana Sola | Present |
| Community Member | Mr. Terry Lee | Present |
| Swing Seat | Dr. Regana Hill | Present |
| Student (High Schools) | | |

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: Terry Lee; Seconded by: Erin Gore
Members Approving: Tesia Germain, Regana Hill, Seggee Davis, Adriana Sola
Members Opposing: None
Members Abstaining: None
Motion Passes
- b. **Approval of Previous Minutes:**
 Motion made by: Erin Gore; Seconded by: Terry Lee
Members Approving: Seggee Davis, Regana Hill, Adriana Sola, Tesia Germain
Members Opposing: None
Members Abstaining: None
Motion Passes

IV. Information Items *(add items as needed)*

a. Principal's Report

i. SY 24 Continuous Improvement Plan

Dr. Spencer states that the schools overarching needs are literacy, numeracy, and whole child/student support. She shares that the goals created are considered attainable, goals that their working towards, and have shared the plans with the staff. One goal is to increase the number of students scoring proficient or above in the reading end-of-grade assessment from 17% to 22%. In math, it is to increase the number of students scoring proficient or above from 19% to 24%. Lastly, we want to increase the CCRPI student attendance rate from 64% to 70%. Dr. Spencer continues to state that a most school desie to reaches 3% however since we are a turnaround school we have to act with rapid intention and we must seek to accelerate improvement. Being a turnaround school we have set our goal at 5% for literacy and numeracy. This goal falls right along with our strategic plans(S.M.A.R.T goal). These S.M.A.R.T plans will stand until 2025. These S.M.A.R.T goals are to insure that we increase in proficient or above from 19% to 25%. Dr. Spencer shares that last year we met our math goal on our strategic planning. She continues sharing that our plan is to increase the CCRPI student attendance rate from 76% to 82%.

Dr. Spencer resumes by stating that in the next meeting, we will go into detail on what the strategic plan is and making sure we are updating and how we will continue to work for the improvement of the student.

ii. MAP Baseline Data

Dr. Spencer shares the Fall Map data. Making sure everyone is in tune with how we are performing at the beginning of the school year and what the goals are moving forward. She states that it is her goal that each universal screening, that our proficient learners are increasing by 3% and our beginning learner are decreasing by 3%. This means that we are being intentional with how we work towards moving and decrease those beginning learners and making sure that we are being intentional with how we grow students to preforming at or above grade level.

Dr. Spencer also shared the update fluency results since the last meeting. Stating that last meeting there was not a clear picture of the sentence fluency. However, since the last Go team meeting 30 students have taken the test, resulting in a greater picture of how our students are reading. Helping us to see that there are 52 students that need extra support with sentence reading fluency and the other half will continue to build those skills to make sure we have some fluent readers here at Finch.

iii. Intervention (W.I.N)

Dr. Spencer shares that the long-term goal is that by the end of the year we'll increase those proficient learners by 5%. But the short-term goals are that between each universal screening, we're looking to decrease that beginning level group by 3%. We do what's in the best interest of kids by having an intervention block and being intentional about small group instruction. Small group instruction focuses on what that group of students need. The impact of the small group instruction lends itself to being able to grow students at a rapid rate. Additionally, Finch participates in an intervention block that is designated by Atlanta Public Schools. During that intervention block students have access not only to small groups and target instruction, but they have access to a digital program by HMH; this aids in reading comprehension and understanding how to read. K-3 students also have a targeted program called Foundation; this helps with phonological awareness and phonemic awareness. Students are also able to use Do the Math as a curriculum so that we can intervene on their behalf to get them moving to grade level standards.

V. Announcements:

- **Attendance Awareness Week:**
 - Giving away prizes
- **Break:**
 - Fall Break is coming.
 - Students October 9-13
 - Staff: Oct 11-13
- **Next Meeting:**
 - Oct 19, 2023

VI. Adjournment

Motion made by: [Terry Lee](#) ; Seconded by: [Erin Gore](#)

Members Approving: Tesia Germain, Regana Hill, Seggee Davis, Adriana Sola

Members Opposing: None

Members Abstaining: None

Motion Passes

ADJOURNED AT 4:28 PM

Minutes Taken By: [Tesia Germain](#)

Position: [Secretary](#)

Date Approved: [\[Insert Date When Approved\]](#)