

# Meeting Minutes

Finch Elementary

Date: 9/7/2023

Time: 3:30PM

Location: Zoom Meeting

- I. Call to order: 3:35PM
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Tara Spencer	Present
Parent/Guardian	Ms. Terrion Moody	Absent
Parent/Guardian	Ms. Ieshia Freeman	Absent
Parent/Guardian	Ms. Shaneka Parks	Present
Instructional Staff	Mrs. Seggee Davis	Present
Instructional Staff	Ms. Erin Gore	Present
Instructional Staff	Ms. Tesia Germain	Present
Community Member	Adriana Sola	Present
Community Member	Mr. Terry Lee	Present
Swing Seat	Dr. Regana Hill	Present
Student (High Schools)		

Guests Present: Wykeisha Howe

Quorum Established: Yes

### III. Action Items

- a. **Approval of Agenda:** Motion made by: Terry Lee; Seconded by: Erin Gore  
**Members Approving:** Seggee Davis, Tara Spencer, Regana Hill, Tesia Germain, Adriana Sola  
**Members Opposing:** None  
**Members Abstaining:** None  
**Motion:** Passes
- b. **Approval of Previous Minutes:** List amendments to the minutes:  
 Motion made by: Erin Gore; Seconded by: Terry Lee  
**Members Approving:** Seggee Davis, Tara Spencer, Regana Hill, Tesia Germain, Adriana Sola  
**Members Opposing:** None  
**Members Abstaining:** None

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**Motion:** [Passes](#)

c. **Fill Vacant Positions**

<b>Vacant Position:</b>	<b>[Parent, Staff, Community, Swing]</b>
<b>Nominee's Name:</b>	Dr. Regana Hill
GO Team Members <b>In favor</b>	Mrs. Seggee Davis, Ms. Tesia Germain, Ms. Erin Gore, Mr. Terry Lee
GO Team Members <b>Opposed</b>	None
GO Team Members <b>Abstaining</b>	None

d. **Fill Open Community Member Seat: Adriana Sola**

<b>Open Position:</b>	<b>Community Member</b>
<b>Nominee's Name:</b>	Ms. Adriana Sola
GO Team Members <b>In favor</b>	Mrs. Seggee Davis, Ms. Tesia Germain, Ms. Erin Gore, Mr. Terry Lee
GO Team Members <b>Opposed</b>	None
GO Team Members <b>Abstaining</b>	None

**SWING SEAT RESULT: Dr. Regana Hill**

i. **Chair: Result:** [Ms. Seggee Davis](#)

<b>Officer Position:</b>	<b>Chair</b>
<b>Nominee's Name:</b>	Ms. Seggee Davis
GO Team Members <b>In favor</b>	Ms. Erin Gore, Dr. Regana Hill, Ms. Tesia Germain, Mr. Terry Lee
GO Team Members <b>Opposed</b>	None
GO Team Members <b>Abstaining</b>	None

ii. **Vice Chair: Result:** [Dr. Regana Hill](#)

<b>Officer Position:</b>	<b>Vice Chair</b>
<b>Nominee's Name:</b>	Dr. Regana Hill

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GO Team Members <b>In favor</b>	Ms. Erin Gore, Ms. Seggee Davis, Ms. Tesia Germain, Mr. Terry Lee
GO Team Members <b>Opposed</b>	None
GO Team Members <b>Abstaining</b>	None

iii. **Secretary: Result:** [Ms. Tesia Germain](#)

<b>Officer Position:</b>	<b>Secretary</b>
<b>Nominee's Name:</b>	Ms. Tesia Germain
GO Team Members <b>In favor</b>	Ms. Erin Gore, Mrs. Seggee Davis, Dr. Regana Hill, Mr. Terry Lee
GO Team Members <b>Opposed</b>	None
GO Team Members <b>Abstaining</b>	None

iv. **Cluster Representative: Result:** [Ms. Erin Gore](#)

<b>Officer Position:</b>	<b>Cluster-Representative</b>
<b>Nominee's Name:</b>	Ms. Erin Gore
GO Team Members <b>In favor</b>	Mrs. Seggee Davis, Dr. Regana Hill, Ms. Tesia Germain, Mr. Terry Lee
GO Team Members <b>Opposed</b>	None
GO Team Members <b>Abstaining</b>	None

- e. **For High Schools: Appoint Student Representative**  
**Student Representative:** [N/A](#)
- f. **Set GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Location	Public Comment (Yes/No)
<a href="#">1</a>	September 20	4PM		No
<a href="#">2</a>	October 19	4PM		Yes

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<b>3</b>	<b>November 30</b>	<b>4PM</b>		<b>Yes</b>
<b>4</b>	<b>February 8</b>	<b>4PM</b>		<b>No</b>
<b>5</b>	<b>March 24</b>	<b>4PM</b>		<b>Yes</b>
<b>6</b>	<b>May 9</b>	<b>4PM</b>		<b>Yes</b>

### Review and Approve Public Comment Format

Opportunities for public comment are available for Finch Elementary School GO TEAM to hear from members of the community.

1. If the meeting is held virtually, stakeholders wishing to provide comment during GO TEAM meetings should join the link at least 10 minutes before the meeting begins and sign in.
2. If the meeting is held face to face, stakeholders wishing to provide comment during GO TEAM meetings should arrive at the Finch Elementary Media Center at least ten (10) minutes before the meeting begins and sign in. Stakeholders' comments will be heard in the order in which individuals signed in.
3. Twenty (20) minutes of time during the GO TEAM meeting will be offered to the public to make comments. Everyone is asked to please plan to speak no more than two (2) minutes.

GO TEAM members will not provide response or engage in direct conversation during meetings.

Motion to adopt made by: [Seggee Davis](#) Seconded by: [Terry Lee](#)

**Members Approving:** Dr. Regana Hill, Ms. Tesia Germain, Ms. Adriana Sola, Ms. Erin Gore, and Ms. Shaneka Parks

**Members Opposing:** None

**Members Abstaining:** None

**Motion Passes**

### Review and Adopt GO Team Norms

- This is a meeting of the Go-Team. Only members of the team may participate in the discussion. Any members of the public present are here to quietly observe.
- We will be fully present.
- We will follow the agenda as noticed to the public and stay on task.
- We will be respectful of each other at all times.
- We will be open-minded.

- We invite and welcome contributions of every member and listen to each other.
- We will respect all ideas and assume good intentions.
- We will approach differences of opinion with curiosity.

Motion made by: [Seggee Davis](#) Seconded by: [Erin Gore](#)

**Members Approving:** Dr. Regana Hill, Ms. Tesia Germain, Ms. Adriana Sola, Ms. Terry Lee, and Ms. Shaneka Parks

**Members Opposing:** None

**Members Abstaining:** None

**Motion Passes**

#### IV. Information Items

##### a. Principal's Report

##### i. Peek into our School Day

Dr. Spencer shared that the school has adopted new math standards that have brought up some challenges, however we are persevering each day. Students are allowed to with manipulatives to grasp concepts. Teachers are working hard to be prepared to be able to redelivery the new math standards. Dr. Spencer shared that teachers are feeling more confident with teaching the new math standards.

Dr. Spencer also shared how we are doing regarding engaging our families. She shared that the school hosted an ice cream social event for parents to come in and read and eat lunch with their student, and afterwards they ate ice cream.

##### ii. School State Update

Dr. Spencer shared that the projected enrollment at the beginning of the school year was 335 students. However, on the 15<sup>th</sup> day of school there were 288 students enrolled. Leaving a difference of 47 students and because of that difference she was owed \$-244,071.00. However, because of different departments such as Title 1 family engagement, finance department, and a carryover of unspent SY2023 funds we were able to pay a portion of the funds. This resulted in us having to lose \$17,561.60 to APS. Dr. Spencer shared that there is a vacant paraprofessional position that was not filled that was budgeted last year to work with students. However, now there are tutors in the different classrooms it allows her to use the funds for paraprofessional position toward the \$17,561.60.

##### iii. Assessment Overview

## 1. GA Milestone Assessment Result

Dr. Spencer shared and compared the scores for the year of 2022 and 2023 in reading, math, and science. Dr. Spencer shared some of the gaps that appear in the chart. Also, she shared that we grew 3% in the beginning level between 2020 and 2023 in ELA scores. Now, we are working on target instruction and personalized instruction to decrease our beginning level learners by 6%. We also looked at the students with disabilities GA milestone comparisons data.

## 2. Fall MAP Results

Dr. Spencer shared how MAP works and how as a school we use the data. Dr. Spencer shared that we are working to decreasing our beginning level learners by 6% and increase of distinguish level learners by 5% by the end of the school year. Dr. Spencer also shared she will share the continuous improvement goals in our next meeting.

### iv. Fall Map Fluency Results

Dr. Spencer shared how the MAP fluency chart is read and work. Dr. Spencer shared that some scores are missed from the results due to APS graphs not reporting it as of now. However, at our next Go team meeting Dr. Spencer stated she will have a better grasp on how students did.

### v. Signature Program Update

#### vi. STEM Update

Dr. Spencer shared that the Carver Cluster adopted STEM as the signature program and as of now we are at the beginning phase of our certification. Our focus is the learner's profile and the qualifications of a STEAM learner. Dr. Spencer also gave a visual of what incorporating STEAM in the classroom looks like. Dr. Spencer shared how teachers receive PL's to learn how to apply STEAM in the classroom.

## V. Announcements

- APS Rock 5K :Saturday, Sept. 9<sup>th</sup> at 8:30am
- SEL Spirit Week: September 11th-15th
- Attendance Spirit Week: September 18<sup>th</sup>-22nd

- APS GO TEAM Forum- TBA

**VI. Adjournment**

Motion made by: [Erin Gore](#); Seconded by: [Mrs. Seggee Davis](#)

**Members Approving:** Dr. Regana Hill, Ms. Terry Lee, Ms. Adriana Sola, Ms. Erin Gore, and Ms. Shaneka Parks

**Members Opposing:** 0

**Members Abstaining:** 0

**Motion Passes**

**ADJOURNED AT 4:41PM**

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**Minutes Taken By:** [Tesia Germain](#)

**Position:** [Secretary](#)

**Date Approved:** [\[Insert Date When Approved\]](#)