

Meeting Minutes

Finch Elementary School

Date: 5/14/2020

Time: 3:30PM

Location: Virtual Meeting on Zoom

- I. Call to order: 3:39PM
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Forrestella Taylor	Present
Parent/Guardian	Melinda Malone	Present
Parent/Guardian	Kimberly Lockett	Present
Parent/Guardian	Maya Johnson	Present
Instructional Staff	Karmishala Bentley-Cuyler	Present
Instructional Staff	Shaun German- Tucker	Present
Instructional Staff	Nartasha Smith	Present
Community Member	Larry Banks	Absent
Community Member	Michael Bracey	Present
Swing Seat	Wanda Washington	Present
Student (High Schools)		

Guests Present: None

Quorum Established: Yes

Finch's Public Comment Format

Opportunities for public comment are available for Finch Elementary School GO TEAM to hear from members of the community.

1. Stakeholders wishing to provide comment during GO TEAM meetings should arrive at the Finch Elementary Media Center at least ten (10) minutes before the meeting begins, and sign in. Stakeholders' comments will be heard in the order in which individuals signed in.
2. Twenty (20) minutes of time during the GO TEAM meeting will be offered to the public to make comments. Each individual is asked to please plan to speak no more than two (2) minutes.

GO TEAM members will not provide response or engage in direct conversation during meetings.

III. Action Items

- a. **Approval of Agenda:** Motion made by: [Karamishala Bentley-Cuylar](#); Seconded by: [Shaun German-Tucker](#)
Members Approving: Kimberly Lockett, Melinda Malone, Michael Bracey, Maya Johnson, Wanda Washington, and Nartasha Smith
Members Opposing: 0
Members Abstaining: 0
Motion [Passes/Fails] Passes
- b. **Approval of Previous Minutes:** *List amendments to the minutes:* No Amendments
Motion made by: [Nartasha Smith](#); Seconded by: [Maya Johnson](#)
Members Approving: Kimberly Lockett, Karmishala Bentley-Cuylar, Wanda Washington, Melinda Malone, Michael Bracey, and Shaun German-Tucker
Members Opposing: 0
Members Abstaining: 0
Motion [Passes/Fails] Passes

IV. Discussion Items

- a. **FY21 Budget Update**
Principal Taylor discussed with the GO TEAM the school's budget reduction due to COVID 19. Our proposed budget was \$5,915, 522. Our new budget is \$5,828,001. This gives our school a reduction of \$87,551. We need to find \$87,551 to help offset the budget. Principal Taylor discussed with the GO Team the items that would be decreased to accommodate for the loss of funds. These items were staff development, employee and admin travel for conferences, and contracted services, to name a few. The CARES Act would help tremendously with technology replacement and items needed for the school due to the COVID 19 Protective measures issued by the CDC.

V. Information Items

- a. **End-of-Year Awards and Student/Staff Recognitions**
There will be Awards Ceremonies taking place in Zoom. The parents and students will be able to see their awards earned for the school year during our Virtual Awards Day. Fifth grade's Virtual Awards Day will be a more elaborate. Fifth grade will also have a Virtual Transition Meeting through Sylvan on May 15. On the last day of school Friday, May 22, 2020 the staff will participate in a Drive-thru Parade. The staff will drive through the neighborhoods that Finch services to send a Farwell to our fifth-grade students and show love and support to all other grade levels. Additionally, the staff will celebrate Ms. Ericka White by giving her

Meeting Minutes

best wishes in her future endeavor next school year. She will be going into a different profession and will not be returning to Finch.

b. **End-of-Year Close-out Items**

Principal Taylor shared with the TEAM that due to the mandate from our Superintendent Dr. Carstarphen, no one is allowed in the school building until August. Families who are not returning, should contact the main office to set up a time to come and pick up their kids' items. Custodians will pull the items for the families.

c. **Returning of Technology Devices**

Principal Taylor shared that according to our Superintendent, Dr. Carstarphen, the devices are expected to come back to the school.

VI. Announcements

- a. **Fifth Grade Transition Meeting with Sylvan Middle School (5/14/2020)**
- b. **End-of-Year Close-out Items**
- c. **Welcome Superintendent Dr. Lisa Herring**
- d. **Kimberly Lockett's Farewell**

VII. Public Comment (None)

VIII. Adjournment

Motion made by: [Karmishala Bentley-Cuyler](#); Seconded by: [Shaun German-Tucker](#)
Members Approving: Kimberly Lockett, Wanda Washington, Melinda Malone, Maya Johnson, Michael Bracey, and Nartasha Smith

Members Opposing: 0

Members Abstaining: 0

Motion [Passes/Fails] Passes

ADJOURNED AT 4:44PM

Minutes Taken By: [Nartasha Smith](#)

Position: [Secretary of Go TEAM](#)

Date Approved: [October 1, 2020](#)