

# Meeting Minutes

[Finch Elementary School]

Date: [4/28/22]

Time: [3:30 pm]

Location: [Zoom]

- I. Call to order: [3:33 pm]
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Tara Cotton	Present
Parent/Guardian	Ms. Melinda Malone	Absent
Parent/Guardian	Ms. Maya Johnson	Present
Parent/Guardian	Ms. Rikita Maples	Absent
Instructional Staff	Mrs. Karmishala Bentley-Cuyler	Present
Instructional Staff	Mrs. Nartasha Smith-Willis	Present
Instructional Staff	Dr. Delleni Guest	Present
Community Member	Mr. C.E. Patten II	Absent
Community Member	Ms. Terra Washington	Absent
Swing Seat	Mrs. Wanda Washington	Present
Student (High Schools)		

Guests Present: [Craig Simmons]

Quorum Established: [Yes]

III. Action Items *(add items as needed)*

- a. **Approval of Agenda:** Motion made by: [Mrs. Wanda Washington]; Seconded by: [Maya Johnson]  
**Members Approving:** Mrs. Karmishala Bentley-Cuyler, Mrs. Nartasha Smith-Willis, Dr Delleni Guest  
**Members Opposing:** 0  
**Members Abstaining:** 0  
**Motion [Passes]**
- b. **Approval of Previous Minutes:** *List amendments to the minutes:*  
 Motion made by: [Dr. Delleni Guest]; Seconded by: [Mrs. Karmishala Bentley-Cuyler]  
**Members Approving:** Ms. Maya Johnson, Mrs. Nartasha Smith-Willis, Mrs. Wanda Washington

# Meeting Minutes

Members Opposing: 0

Members Abstaining: 0

**Motion [Passes]**

**IV. Information Items** *(add items as needed)*

- a. **First 10 days as Interim Principal** [Dr. Tara Cotton was welcomed with open arms and has grown to love the teachers and students. She has attended summer planning with the leadership team and went to an event where the school was given Publix gift cards to give out to parents to encourage engagement. It was also a celebration this week to get the children ready to take the GA milestones.]
- b. **Spring Map Data** [Mr. Craig Simmons explained that when it came to growth in ELA 49 % met their RIT growth and MATH 51% met their RIT growth. We are going to do aggressive monitoring to see what the students need and what techniques are helping them. Small group time for reading and math to have target instruction to assist all the students. There was also an increase in 5<sup>th</sup> grade level for distinguished.]
- c. **Georgia Milestones assessment (May 2-13)** [ GMAS prep Ms. Wise and Mrs. Thompson let the parents log onto et helpful hints for the testing next week. Celebrated the children this week with theme days to get them ready and to feel comfortable with taking the test and not nervous.]
- d. **Summer Academic Recovery Program** [ June 1-30 summer enrichment will be a regular school day a full school day and we will share it with Perkerson Elementary.]

**V. Announcements** [May 2-6 Teacher Appreciation Week, May 4 Nurse Appreciation Day, May 17 Principal Chat, May 26 Last Day of School. This is the last GO TEAM meeting until Fall 2022.]

**VI. Adjournment**

Motion made by: [Maya Johnson]; Seconded by: [Dr Delleni Guest]

**Members Approving:** Mrs. Nartasha Smith-Willis, Mrs. Karmishala Bentley-Cuyler, Mrs. Wanda Washington

**Members Opposing:** 0

**Members Abstaining:** 0

**Motion [Passes]**

**ADJOURNED AT** [4:18 pm team left for executive session, 4:19 pm meeting adjourn]

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**Minutes Taken By:** [Maya Johnson]

**Position:** [Secretary]

**Date Approved:** [Insert Date the Minutes are **APPROVED** by the GO Team]