

Heritage Academy

Date: 11.7.22

Time: 3:30pm

Location: Zoom

I. Call to order: 3:30pm

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Trennis Harvey	P
Parent/Guardian		
Parent/Guardian		
Parent/Guardian		
Instructional Staff	Jessica Pope	P
Instructional Staff	Heather Brown	P
Instructional Staff	R. King	P
Community Member	S. Sinkfield	P
Community Member	Tiara Wells	P
Swing Seat		
Student (High Schools)		

Quorum Established: [Yes or No] YES

III. Action Items *(add items as needed)*

a. **Approval of Agenda:** Motion made by: Clairrisa Taylor; Seconded by:Tiarra Wells

Members Approving:

Members Opposing:

Members Abstaining:

Motion [Passes/Fails]PASSES

b. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: Clairrisa Taylor; Seconded by: Tiara Wells

Members Approving:

Members Opposing:

Members Abstaining:

Motion [Passes/Fails]PASSES

- c. **Action Item 1: Motion:**
Motion made by: [Insert Name]; Seconded by: [Insert Name]
Members Approving:
Members Opposing:
Members Abstaining:
Motion [Passes/Fails]
- d. **Action Item 2: Motion:**
Motion made by: [Insert Name]; Seconded by: [Insert Name]
Members Approving:
Members Opposing:
Members Abstaining:
Motion [Passes/Fails]

IV. Discussion Items *Quarterly CIP Check In- Discussion of Strategic Plan and Progress -Updates on Strategic Plans*

- a. **Discussion Item 1:** Discussion of Actions Completed Supporting Data, Actions Steps and Success Criteria
- Review of Goals and Action Steps for ELA/Reading**
Items Completed or are Considered to be On-Going
- PD Calendar Supporting Focus Areas of CIP
 - PD on Frameworks, Internalization, Small Group Instructions, and 5 Components of Reading with Rollins Center
- Review of Goals and Action Steps for Mathematics**
Items Completed or are Considered to be On-Going
- PDs on Instructional Frameworks, Lesson Internalization, and Small Groups
 - Implementation of Academic Recovery- Thursday and Friday with Do the Math Intervention
 - Small Groups- Reflex Implementation Supporting Fluency
 - Eureka Internalization and Implementation
 - Personalized Learning- Wave 2 Received 2 Trainings that have been Redelivered to Support Teachers in 4th and 5th Grade Roll Out in Addition to Supporting Visits in January.
- Review of Goals and Action Steps for Attendance**
Items Completed or are Considered to be On-Going
- Students Chronically Absent-
- 21-22 School Year 69%
 - 22-23 Current Year 82%
 - 22-23 Goal 74%
- Defined Chronically Absents and Actions Steps to Address it

- BASC Implementation
- Care Team Established- Contact parents of Chronically or Potentially Chronically Absent Students
- Implementation of Check In and Out Protocol for Identified students
- Incentives for Students and Classes with Good Attendance
- Hasel Health Care

b. **Discussion Item 2:** Updates to Strategic Plan

- Review to ensure goals and plan support CIP for ELA, Math, other content areas/curriculum, and Attendance.
- CIP and Strategic Plans are Aligned

V. **Information Items** *(add items as needed)*

a. **Principal's Report**

- Hasel Health Care- Social Worker and Counselor- are receiving training for the program. Program supports wrap-around services by connecting students to Medical and Mental services during the school Day.

b. **Information Item 2**

- 1st APPT meeting will take place Thursday 11/10/22-
 - APPT Supports families with training that helps them to support their students with foundational skills
- ReDefinedED Grant
- Caring for Others- 5,000 Grant Supporting Program and Students
- TMobile Office Supply Donations

VI. **Announcements**

Go team members that require induction training will receive an email invite for live session

VII. **Adjournment**

Motion made by: [Jessica Pope](#); Seconded by: [Clairissa Taylor](#)

Members Approving: ALL

Members Opposing:

Members Abstaining:

Motion [[Passes/Fails](#)]Passes

ADJOURNED AT 4:01pm

Minutes Taken By: Roxanna King- Pamoja

Position: Secretary

Date Approved: [Insert Date When Approved]