

### Call to order

A meeting of **Parkside GO TEAM** was held via Zoom on 12/10/20 at 3:35 pm. Meeting was called to order by **Doannie Tran**.

### Attendees

Attendees included

Role	Name	Present or Absent
Principal	Timmy Foster	Present
Parent/Guardian	Doannie Tran	Present
Parent/Guardian	Deanna Nash	Present
Instructional Staff	Italia Fulmer	Present
Instructional Staff	Jennifer Fassinger	Present
Instructional Staff	Michelin Taylor	Present
Cluster Advisory Rep	Jennifer Marquez	Present
Community Member	Pastor Connell	Present
Community Member	Rob Sommers	Absent
Swing Seat		
Student (High School)		

### Members not in attendance

Rob Sommers

### Approval of Agenda

Fassinger moves to accept agenda. Fulmer seconds. Approved unanimously.

### Approval of Minutes

Fulmer moves to accept agenda. Fassinger seconds. Approved unanimously.

## Reports

- Information Items**

A. **Principal’s Report:** Mr. Foster shared the proposed January timeline for the reopening. The documents included dates for parent meetings, dated for declaration of intent for quarter 3, PD for teachers (simultaneous teaching), development of plan for virtual and in person teaching/learning etc. (document uploaded). All meetings will remain virtual throughout the remainder of the school year. Question: What additional professional learning will be offered to teachers to support this transition to simultaneous teaching?

B. **Professional activities summary** – Mr. Tran shared his personal and professional experience with the team and provided a link to read more about how his work can support the school.

- Action Item**

A. **Discussion:** The team previewed the finalized schedule an additional meeting on January 14, 2021 was added.

**Motion to approve Fassinger and second Marquez**

### Finalized 2020 Meeting Schedule

<b>PTA</b>	<b>GO Team - 6 regular meetings and up to 4 work sessions</b>
Wednesday September 2	1st Regular Meeting: Thursday, September 24 - 4:30 pm
Tuesday November 10	October <del>22nd</del> 21 <sup>st</sup> – 3:30 pm
	December 10th
	January 14 <sup>th</sup>
Wednesday February 3	February 11th
Thursday March 11	March 25th
Tuesday April 20	May 13th

## Discussion Items

- **Discussion Item 1**

- A. **Planning for family engagement**

- Areas of Concern**

- 1. **Schedule and safety guidance**
      - 2. **Equitable experience** – length of day and quality of experience
      - 3. **District criteria for re-opening**

The Parkside community wanted to see how we could come together to support the admin team with structuring the conversation for the return to learn with parents. How will this be communicated to our parents, teachers and community members? Mr. Foster, Mr. Tran, and Ms. Fulmer met to pull high leverage topics to discuss for the meeting.

Many family members feel confused and need more detail about the logistics for teaching and learning for simultaneous teaching of virtual learners and face-to-face learners. The parents have many questions such as: How will the teacher manage both sets of students? What will the students' day look like for virtual and face—to-face students? Parents want to know the nuts and bolts of the day for each group of students. The families feel that if they were more informed about what to expect they would feel more comfortable making a decision. Overall, the community felt more comfortable with the previous plan outlined in October.

The parents are wanting more details about how the instructional day will be for both the virtual and face to face students. How can we communicate this information to parents to help them make the best decision for their child(ren). Although virtual instruction is challenging for all students. We need to express to parents who is in most need of face-to-face instruction. Provide a distinction about who needs to be back (students who are not logging in, students who lack parental support, essential working parents etc.) Need versus want. January is a difficult time to bring staff and students back face-to—face. Can we bring a small number of students back based on need and other families commit to staying virtual until at least spring break.

There are 16 students across grade levels who are participating in the face-to-face TIP program. These students are learning in the school but are still participating in the virtual instruction provided by the classroom teacher. The students are in a structured environment with staff support.

Staff members are beginning to discuss and think about how to make this feasible for the students in the class as well as those who are virtual. Teachers would feel more comfortable with some sort of dividers to keep them safe

The team discussed possibly developing a video of a mock classroom to provide parents with an inside look at what the instructional experience would look and feel like for both groups of students. The video as well as a summary could help parents feel more comfortable about making the decision.

**Questions:** Will the school experience technology issues with all the students in the building working on technology? Do we have enough bandwidth to handle the number of devices connected to the internet at one time?

With the number of Covid 19 cases increasing daily many staff members and families are worried about the safety of those in the building. How does the school plan to hold families accountable when they are outside of the school? (Traveling, mask wearing, social distancing, large gatherings) Staff members are concerned with their health and their families. Can we have a community agreement about outside things that can affect the health and safety of those in the school building?

## **B. How might the administration team structure the conversation?**

1. **Key questions:** e.g. Families prioritizing homeroom changes versus simultaneous instruction

Based on conversations we have families who want to keep the same teacher and some who would like for classes to have teachers to teach only virtual students and the other teachers teach the face-to-face students. As of now the declaration for intent is still open and we can't plan for the unknown. Once we have the data needed we can prioritize the needs and identify what is the most important information to lead our decisions. Currently, the goal is to keep the classes the same. If the number of students who return face-to-face is low enough, the teacher should be able to manage both face-to-face and virtual students. The larger the class size the more challenging it would be to manage both groups. We need to know how many students are coming back before we can plan for the details of the instructional day. We are hoping for the least amount of change.

## C. Announcements and Communication timeline:

There are two parent meeting scheduled for December 14, 2020 and December 21, 2020 to engage in discussion about the plan for return. The discussions from the meeting will provide parents with an opportunity to ask questions, give input, and provide clarity about the school's plan.

- **Discussion Item 2**

A. **Equity Trainings:** The team shared updates from the parents and staff equity trainings with Create.

**Staff:** The sessions are strengthening and building common language among the staff members. We are learning how to use the information to bring the community together. Deep discussion on the terms (diversity, inclusion, anti-racism etc.) as well as being comfortable having conversations with colleagues and families who are different from you about these topics. Finally, the staff read literature about current White House administration banning and attack on equity trainings. Overall the staff hopes to make the most of the sessions.

**Parents:** The first parent meeting included approximately 24 family members. There was an increase to 31 during the last meeting. The attendance was a diverse population of families (40% African American and Hispanic and 60% Caucasian). More representation of the parents who normally are not in attendance to Parkside events.

B. **Assessment (if time permits):** The team was not able to discuss this item due to time.

## Unfinished business

None

## New business

None

## Announcements

- a. Ms. Jennifer Fassinger is not the Cluster Rep it's Jennifer Marquez
- b. Parent Equity Training scheduled for December 10, 2020
- c. Staff Equity Training scheduled for January 4, 2021
- d. Michelle Ampong is leading the parent class support team
- e. Jackson Cluster food bank located at King Middle School
- f. Upcoming return to learn parent meetings scheduled December 14<sup>th</sup> and December 21<sup>st</sup>

## Public Comments

None

**Meeting adjourned:** Fassinger moved and Taylor seconded at 4:33 pm

Michelin Taylor

Secretary

12/11/2020

Date of approval