

Parkside Elementary School

Date: February 16, 2023

Time: 3:30 pm

Location: Zoom

- I. **Call to order:** The meeting was called to order at **3:39 pm**
- II. **Roll Call** - Ms. Taylor called roll

Role	Name (or Vacant)	Present or Absent
Principal	Timmy Foster	Present
Parent/Guardian	Will Fassinger	Present
Parent/Guardian	Asmeejah Cotton-Thomas	Absent
Parent/Guardian	Clare Gordon	Present
Instructional Staff	Michelin Taylor	Present
Instructional Staff	Jason Muhammad	Present
Instructional Staff	Victoria Herndon	Absent
Community Member	Gail Johnson	Present
Community Member	Rachel Fisher	Present
Swing Seat	Sara Tononchi	Present
Student (High Schools)	N/A	N/A

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: Fassinger; Seconded by: Johnson
Motion – Passes; Unanimous Vote
- b. **Approval of Previous Minutes:** *List amendments to the minutes:*
 Motion made by Muhammad; Seconded by: Tontonchi
Motion – Passes; Unanimous Vote

IV. Discussion Items

- a. **Discussion Item 1: Budget Development Process** – This is our second meeting for the budget process. During the last meeting we discussed the 2023-2024 budget. Mr. Foster discussed what allocation we had and how much money has been allocated to Parkside for the 2023-2024 school year.

We are step four of the budget allocation based on our school priorities. After this meeting Mr. Foster has a staffing meeting to make sure he has the staff to cover the school priorities. The meeting will take place with his associate superintendent for final approval. The three school priorities are as follows: 1. Maintain EIP Self-Contained, 2. Continue PUMP Intervention Time, 3. Reading Instruction (K-3 Lexile, K-2 Foundational Skills), and 4. Continue SEL, IB and Personalized Learning

These priorities are aligned to the APS 5. The 2024 Strategic Plan. The 2023-2024 budget will prioritize the following: Two teachers for EIP (1st and 2nd), Purchase Geodes Decodable Books for K-3 classrooms, Writing By Design writing program (K-5), Summer IB Training, IB Membership and SEL implementation, two Full-time paraprofessionals, and purchase personalized learning resources (technology and resources). Family engagement nights (math, literacy, Principal's chat, IB etc.) with childcare. The budget has a \$11,199 per pupil expenditure.

The have approximately \$12,000.00 dollars in funds that will be held back.

- b. **Discussion Item 2: Budget Feedback** – The Go Team discussed the budget and asked questions about purchases and responsibilities. **What SEL trainings do we have for teachers?** Our counselor leads that work for the school. **Why are we purchasing writing by design?** We need a school wide writing program that builds from year to year. During our next meeting we will be to approve the budget. Mr. Foster is requesting the Go Team approval meeting take place on March 13, 2023 at 3:30 pm in person. Mr. Foster staffing conference is scheduled for February 27, 2023.

V. Information Items

- a. Math Textbook Adoption Review.

VI. Announcements

- Next Meeting March 13, 2023; 3:30 pm (In-person)
- Winter Break – February 20-24, 2023

VII. Public Comment (No Public Comments)

VIII. Adjournment

Motion made by: Totonchi; Seconded by: Gordon

Motion – Passes; Unanimous Voted

ADJOURNED AT 4:25 pm

Minutes Taken By: Michelin Taylor

Position: Secretary

Date Approved: February 17, 2023