

Parkside Elementary School

Date: January 26, 2023

Time: 3:30 pm

Location: Zoom

- I. **Call to order:** The meeting was called to order at **3:35 pm**
- II. **Roll Call** - Ms. Taylor called roll

Role	Name (or Vacant)	Present or Absent
Principal	Timmy Foster	Present
Parent/Guardian	Will Fassinger	Present
Parent/Guardian	Asmeejah Cotton-Thomas	Present
Parent/Guardian	Clare Gordon	Present
Instructional Staff	Michelin Taylor	Present
Instructional Staff	Jason Muhammad	Present
Instructional Staff	Victoria Herndon	Absent
Community Member	Gail Johnson	Present
Community Member	Rachel Fisher	Absent
Swing Seat	Sara Tononchi	Present
Student (High Schools)	N/A	N/A

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: Taylor; Seconded by: Gordan
Motion – Passes; Unanimous Vote
- b. **Approval of Previous Minutes:** *List amendments to the minutes:*
 Motion made by Totonchi; Seconded by: Gordan
Motion – Passes; Unanimous Vote

- c. **Action Item 3: Strategic Plan Review** –The strategic plan information included in Principal Foster’s Budget Review Process Presentation.
- d. **Action Item 4: Review Rank Strategic Priorities** – The Strategic Priorities were included and reviewed during Principal Foster’s Budget Review Process Presentation.

IV. Discussion Items

- a. **Discussion Item 1: Review Budget Development Process** – The Strategic Plan This is our first budget meeting for the 2024 school year, during this meeting we will share this information with the team and discuss it contents. The process at the late meeting. We looked at data and made some revision and the data supported our strategic plan. During our next plan we will make budget choices. I will share what I have come up with and we will discuss that that information. The final vote must be completed by March. The budget was received on Monday. Principal’s role in the budget process is to design the propose, implement, and manage at the school level, focus on day-to-day operations and hire high instructional and support personnel. Mr. Foster shared the school priorities for the SY 2024 and the allocated funds will support these priorities. **(Presentation linked on GO Team Page)**
- b. **Discussion Item 2: Budget Allocation Presentation** – Budget summary, projected student population in K-5 is 520 students with a proposed \$6,137,125 which is 1,000,000 less than the 2023 school year. The school allocation is determined by the Student Success Formula. The allocation from the Cares Funds is \$213,071.00 and this will be the last year for this funding. Cares allocation can only be used for specific expenditures. The Cares funds cannot be used to hire additional personnel, due to this being the last year of funding. Mr. Fosters next steps in February is to meet with leadership team, Associate Superintendent, Cluster planning, Go Team feedback and staffing meeting. In March the Go Team will work together to finalize the budget. **(Presentation linked on GO Team Page)**

V. Information Items

- a. **None**

VI. Announcements

- Next Meeting February 16, 2023; 3:30 pm (In-person)
- Winter Break – February 20-24, 2023

VII. Public Comment (No Public Comments)

VIII. Adjournment

Motion made by: Fassinger; Seconded by: Cotton-Thomas

Motion – Passes; Unanimous Voted

ADJOURNED AT 4:13 pm

Minutes Taken By: Michelin Taylor

Position: Secretary

Date Approved: January 26, 2023