

## Parkside Elementary School

**Date:** November 10, 2022

**Time:** 6:00 pm

**Location:** Zoom

- I. **Call to order:** The meeting was called to order at **6:09 pm**
- II. **Roll Call** - Ms. Taylor called roll

| Role                   | Name (or Vacant)       | Present or Absent |
|------------------------|------------------------|-------------------|
| Principal              | Timmy Foster           | Present           |
| Parent/Guardian        | Will Fassinger         | Present           |
| Parent/Guardian        | Asmeejah Cotton-Thomas | Present           |
| Parent/Guardian        | Clare Gordon           | Present           |
| Instructional Staff    | Michelin Taylor        | Present           |
| Instructional Staff    | Jason Muhammad         | Present           |
| Instructional Staff    | Victoria Herndon       | Absent            |
| Community Member       | Gail Johnson           | Present           |
| Community Member       | Rachel Fisher          | Present           |
| Swing Seat             | Sara Tononchi          | Present           |
| Student (High Schools) | N/A                    | N/A               |

**Quorum Established:** Yes

### III. Action Items

- a. **Approval of Agenda:** Motion made by: Totonchi; Seconded by: Taylor  
**Motion** – Passes; Unanimous Vote
- b. **Approval of Previous Minutes:** *List amendments to the minutes:*  
 Motion made by: Gordon; Seconded by: Johnson  
**Motion** – Passes; Unanimous Vote

- c. **Action Item 3: Fill Community Member** – Mr. Foster, would like to recommend Dr. Rachel Fisher for the Parkside Community Member Seat. Ed Motion made by: Taylor, Second by: Tononchi; **Motion:** passes; Unanimous Vote
- d. **Action Item 4: Ranking the strategic Plan Priorities for FY 2024 budget** – Our goals will remain the same. We will not make any adjustments to our current strategic Priorities.
- To increase the number of students reading on grade level by the end of 3<sup>rd</sup> grade.
  - To strengthen the conceptual understanding of math
  - Develop a plan to address attendance
  - During our next meeting, we will discuss the upcoming school year budget.
- Motion made by: Taylor, Second by: Muhammad; **Motion:** passes; Unanimous Vote

#### IV. Discussion Items

- a. **Discussion Item 1: Continuous Improvement Plan** – The 45 Day Check-in, Mr. Foster shared his meeting presentation with Dr. Goodwine (Associate Superintendent). Mr. Foster discussed the action step taken based on the goals identified on the CIP. 1. We are implementing a 30-minute intervention block (8:00-8:30) 3 days on reading and 2 days on math. Using the HMH platform. 2. Implementation of the FUNdations Phonics program in grade K-3 30-40 minutes daily. 3. Strategy and skill based small group instruction for 4<sup>th</sup>-5<sup>th</sup> grade (using close reading strategy to target needs-based skills). We have formed a 3<sup>rd</sup> grade EIP classroom, maximum class size is 14 students with a full-time paraprofessional. Implemented Guided Reading focused small group with K-3 classes. 4. Math implementation Reflex math, structured math framework. 5. SAC Team – meets weekly to track and discuss attendance (traveling trophy, announcing classes with perfect attendance, 10-day challenge). **(Presentation linked)**
- b. **Discussion Item 2: Fall ACES (Accountability Collaboration Equity and Support presentation)** – Mr. Foster presented this information to the Superintendent, cluster principals, directors, and other district personnel. Parkside’s current enrollment 562 (PK-5), No staff vacancies, 3 first year teachers, cohort 2 of personalized learning, IB authorized school, 97 gifted students, 47 talented and developed students. Shared fall MAP data **(Presentation linked)**

- c. **Discussion Item 3: Ranking the Strategic Priorities:** These are the current goals. The team discussed if we would like to continue these goals for the SY 2024.
- To increase the number of students reading on grade level by the end of 3<sup>rd</sup> grade.
  - To strengthen the conceptual understanding of math
  - Develop a plan to address attendance

## V. Information Items

### a. CAT Meeting Updates

- Promote and expand Jackson Cluster unity and pride
- Be engaged in your school, neighborhood, and global communities

### b. Principal's Report

- New Playground open
- Added new teacher to the 3<sup>rd</sup> grade team (Ms. Johnston)
- Hired 3 full-time paraprofessionals for EIP self-contained classes in grade 1, 2, and 3.
- ADA is 81.4% compared to 72.5% last year at this point
- 138 students in our Gifted and Talented Development Program

### c. Progress on Strategic Plan Priorities FY 2023

- To increase the number of students reading on grade level by the end of 3<sup>rd</sup> grade. (Foundations in K-3, Small group instruction K-5)
- To strengthen the conceptual understanding of math (Math Framework, manipulatives, planning)
- Develop a plan to address attendance (Team meets weekly, 10 day attendance challenges for students, daily and monthly announcement of perfect attendance, attendance trophy)

## VI. Announcements

- Thanksgiving Luncheon – November 16<sup>th</sup>
- MAP winter assessment begins Nov. 7<sup>th</sup>
- Book Fair – Nov. 7-11<sup>th</sup>
- Thanksgiving Break – Nov. 21-25<sup>th</sup>
- Panda Community Gathering – Dec. 2<sup>nd</sup>
- Next Meeting January 26, 2023; 3:30 pm (In-person)

## VII. Public Comment (No Public Comments)

## **VIII. Adjournment**

Motion made by: Cotton-Thomas; Seconded by: Muhammad

**Motion** – Passes; Unanimous Voted

**ADJOURNED AT 7:15 pm**

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**Minutes Taken By:** Michelin Taylor

**Position:** Secretary

**Date Approved:** September 22, 2022