

Call to order

A meeting of **Parkside Go Team** was held at Parkside Conference Room --- Called to order at 4:16 pm on **July 21, 2017**

Attendees

Attendees included Principal Timmy Foster, RM Lathan, Dave King, and Kendra Lee (PTA rep).

Members not in attendance

Tracy Dubose, Melanie Wagner, Bill Mickler, Nikki Frazier.

Approval of Agenda

I. Call to order

Meeting was called to order at 4:16 p.m. by D. King. Quorum was not present.

II. Action Items

- a. Agenda was sent via email in advance and hard copies were presented – approved.
 - i. It was suggested we talk briefly about both open houses (Tues. and Fri.)
- b. Minutes from 06.23.2017 were sent via email in advance and presented – approved.
- c. Grant Committee Update.
 - i. We anticipate a positive increase in productive grant awards.
 - ii. This is due to the relationship with the Southern Education NFP (dedicated liaison, Vanessa Meyer).
- d. Review nomination process and timeline for GO Team seat vacancies.
 - i. We have two (2) teacher seats to fill.
 - ii. We have one (1) parent seat to fill.
 - iii. Principal Foster will nominate at next meeting with input from current teachers and parent stakeholders.

- e. **The New Parent Handbook was discussed.**
 - i. **One is being produced by the PTA (draft in development).**
 - ii. **The school is also producing a handbook.**
 - iii. **It was agreed to that we should ensure consistency with some significant material and content.**
 - iv. **A one (1) page document may be best to provide at the Open House event and a more extensive document to be distributed later and made available online.**

- f. **We are recommending utilizing BASECAMP Team Collaboration software for future GO Team efforts.**

- g. **Review progress with Go Team goals for the upcoming school year**
 - i. **We're working with the PTA Communications Team to improve communications and to align with Parkside's overall communications strategy.**
 - ii. **One aspect of this collaboration includes having a PTA representative attend GO Team meetings and vice-versa.**
 - iii. **We're working with the district to set up a unique Parkside GO Team email address. Parents will be able to use this email address to reach all GO Team members. BASECAMP may be an effective solution.**
 - iv. **GO Team representatives will host 2-3 Town Halls throughout the year, in order to encourage and solicit real-time feedback from faculty, parents and the community.**
 - v. **The GO Team will place a Comments & Suggestions box in the main office, in order to encourage and solicit anonymous feedback from faculty, parents and the community.**
 - vi. **Surveys will be conducted throughout the year to gather feedback on decisions that may impact our Strategic Plan (e.g. homework loads)**
 - vii. **School Based Solutions and Flexibility Waivers:**
 - 1. **To take full advantage of the flexibility that being part of a systems of charter schools provides, Parkside needs to identify and develop its own School-Based Solutions. The intent of School-Based Solutions (SBS) is to improve student achievement through academic and/or organizational innovation. Before we can begin, the GO Team must undergo training and be certified to engage in the SBS process.**

2. SBS requests are strategic proposals designed to allow Parkside to operate in dramatically different ways. These requests may require waivers from district policy or procedures or state law, regulations, or policy. A successful SBS proposal to the district must align with the school's strategic plan, provide evidence of sound research or indicators of the proposal's likelihood of success, and address critical factors around the plan's implications on budget, personnel, operations, etc.
3. An example of an SBS request would be a proposal that allows Parkside's custodial staff to report directly to the principal, instead of to the district. This SBS request would ensure that the school is maintained in a way that meets the needs and expectations of the principal. It is a small, but focused, way to pull the governance of Parkside back to the school itself.

h. Two Open House Events were discussed:

- i. New Family Open House (07.25.2017) will be informal and brief. The new parents will have an opportunity to visit the school with their children and establish some initial comfort. The program will simply move to the playground for a popsicle party for the kids. If the yellow hallway is not available, we will inform the parents to: "Excuse our dust as we are working hard preparing the classrooms for the start of school." At a minimum, we'll use the media center for a welcome and introduction prior to heading to the playground.
- ii. School Wide Open House (07.28.2017) will initially convene in the gym with a warm welcome to all the attending families. We will feature brief introductions from school leadership, PTA, and our GO Team. We'll have other information tables located in the rotunda. Parents and students will learn their class assignments, meet their teachers, and visit their classrooms. It may be important to emphasize early 11:00 a.m. arrival to parents in advance. It was suggested to promote and encourage parents to opt-into the REMIND SMS platform that Principal Foster will establish for ongoing school communication.

- Propose date for next meeting --- Suggested we meet on third Friday of every month.

Next Meeting: August 18, 2017.

- **Open forum discussion**

III. Announcements

No announcements.

IV. Public Comment

None.

V. Adjournment

Meeting is adjourned at 5:51 p.m.

RM Lathan

Recording Member

July 21, 2017

Date of approval