

Parkside Elementary School

Date: September 7, 2023

Time: 5:00 pm

Location: Zoom

I. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Timmy Foster	Present
Parent/Guardian	Beth Stephens	Present
Parent/Guardian	Asmeejah Cotton-Thomas	Present
Parent/Guardian	Clare Gordon	Present
Instructional Staff	Michelin Taylor	Present
Instructional Staff	Tracie Brown	Present
Instructional Staff	Carey Rogers	Present
Community Member	Gail Johnson	Present
Community Member	Vacant	Absent
Swing Seat	Meghan McKnight	Present
Student (High Schools)	N/A	N/A

II. Action Items

- a. **Approval of Agenda: Motion:** made by: Stephens; Seconded by: Taylor.
Motion – Passes, Unanimous Vote
- b. **Approval of Previous Minutes: Motion:** *List amendments to the minutes:*
 Motion made by: Thomas; Seconded by: Johnson.
Motion – Passes, Unanimous Vote
- c. **Action Item 3: Fill Vacant Positions**

Open Position:	Community Member
Appointee's Name:	Gail Johnson

Motion made by Brown, Second by Thomas

Vote Passes, Unanimous Vote

Open Position:	Community Member
Appointee's Name:	Moved action item to next meeting

1. Mr Foster has received several candidates and he will look over the candidate pool and will send information to team prior to next meeting.

d. Action Item 4: Fill Open Instructional Staff Seat

Open Position:	Staff Member
Appointee's Name:	Carey Rogers

Motion made by Stephens, Second by Johnson
Vote Passes, Unanimous Vote

e. Action Item 5: Fill Open Swing Seat

Open Position:	Swing Seat
Appointee's Name:	Meghan McKnight

Motion made by Gordon, Second by Stephens
Vote Passes, Unanimous Vote

f. Action Item 6: Election of Officers

Chair: Cotton-Thomas
Vice Chair: Beth Stephens
Secretary: Michelin Taylor
Cluster Representative: Meghan McKnight

g. Action Item 7: Review and Approve Public Comment Protocol

The team had a brief discussion and agreed that we would have public comments at all meetings. Those wishing to speak will use the link located on the Parkside website (Go Team page) to sign up. Up to 20 minutes will be set aside for public comment. Each speaker will have up to 4 minutes to speak. **Motion** made by Brown, second Vote Gordon, Vote Passes, Unanimous Vote

h. Action Item 8: Set GO Team Meeting Calendar

	Date	Time	Location	Public Comment Permitted? (Yes/No)
1	Sept. 7, 2023	5:00 pm	Zoom	No
2	Oct.19, 2023	5:00 pm	Zoom	Yes
3	Nov. 30, 2023	5:00 pm	Zoom	Yes
4	Jan. 25, 2024	3:30 pm	In-Person	Yes
5	Feb. 15, 2024	3:30 pm	In-Person	Yes
6	March 7, 2024	3:30 pm	In-Person	Yes
7	May 2, 2024	5:00 pm	Zoom	Yes
8				

Motion made by Cotton-Thomas, second Vote Brown, Vote Passes, Unanimous Vote

i. Action Item 9: Review, Confirm/Update, and Adopt GO Team Meeting Norms

Meeting Summary

The team reviewed the meeting norms and agreed that no changes needed to be made. **Motion** made by McKnight, Second by Stephens. Vote Passes, Unanimous Vote.

Adjournment: Motion made by: McKnight; Seconded by: Cotton-Thomas
Motion – Passes; Unanimous Voted

ADJOURNED AT 6:36 pm