

Meeting Minutes

Toomer Elementary
Date: [September 30, 2020]
Time: [5:00 pm]
Location: [Google Meet]

- I. Call to order: [5:10]
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Caroline Brown	Present
Parent/Guardian	Kantrell Kinder	Present
Parent/Guardian	Stacey Blackford	Present
Parent/Guardian	Catherine Harper	Present
Instructional Staff	Jabria Cooper	Present
Instructional Staff	Khadija Jones	Present
Instructional Staff	Marissa Mixan	Present
Community Member	Susannah Davis	Absent
Community Member	Neill Davis	Present
Swing Seat	Kierra Moss	Present
Student (High Schools)		

Quorum Established: [Yes]

III. Action Items

- a. **Approval of Agenda:** Motion made by: [Neill Davis]; Seconded by: [Catherine Harper]
 Members Approving: unanimous
 Members Opposing: 0
 Members Abstaining: 0
Motion [Passes]

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- b. **Fill Vacant Positions** *(copy and complete table for each vacant position)*

Vacant Position:	[Swing]
Nominee's Name:	Kierra Barnes Moss
GO Team Members In favor	8
GO Team Members Opposed	0
GO Team Members Abstaining	0

- c. **Fill Open Community Member Seat:**

Open Position:	Community Member
Nominee's Name:	Susannah Davis
GO Team Members In favor	8
GO Team Members Opposed	0
GO Team Members Abstaining	0

- d. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: **Jabria Cooper**; Seconded by: **Catherine Harper**

Members Approving: unanimous

Members Opposing: 0

Members Abstaining: 0

Motion [Passes]

- e. **Election of Officers** *(copy and complete table for each nominee for each position – list winners where indicated)*

- i. **Chair: Result:** [Insert Name of Member Elected as Chair]

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Officer Position:	Chair
Nominee's Name:	Neill Davis
GO Team Members In favor	unanimous
GO Team Members Opposed	0
GO Team Members Abstaining	0

ii. **Vice Chair: Result:** [Insert Name of Member Elected as Vice-Chair]

Officer Position:	Vice Chair
Nominee's Name:	Catherine Harper
GO Team Members In favor	unanimous
GO Team Members Opposed	0
GO Team Members Abstaining	0

iii. **Secretary: Result:** [Insert Name of Member Elected as Secretary]

Officer Position:	Secretary
Nominee's Name:	
GO Team Members In favor	unanimous
GO Team Members Opposed	0
GO Team Members Abstaining	0

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iv. Cluster Representative: Result: [Insert Name of Member Elected as Cluster Representative]

Officer Position:	Cluster-Representative
Nominee's Name:	Kierra Moss
GO Team Members In favor	unanimous
GO Team Members Opposed	0
GO Team Members Abstaining	0

f. For High Schools: Appoint Student Representative
Student Representative: [Insert Name of Student Representative]

g. Set GO Team Meeting Calendar (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Location	Public Comment (Yes/No)
1	11/11/2020	5:00 pm	Google Meet	no
2	12/09/2020	5:00 pm	Google Meet	yes
3	1/20/2021	5:00 pm	Google Meet	yes
4	2/17/2021	5:00 pm	Google Meet	yes
5	3/3/2021	5:00 pm	Google Meet	no
6	5/19/2021	5:00 pm	Google Meet	yes
7				
8				

- h. **Review and Approve Public Comment Format** [Insert or attach approved Public Comment Format] Motion to adopt made by: Neill Davis]; Seconded by: [Marissa Mixan]
Members Approving: unanimous
Members Opposing: 0
Members Abstaining: 0
Motion [Passes]

- i. **Review and Adopt GO Team Norms** [Insert or attach approved Public Comment Format] Motion made by: Neill Davis]; Seconded by: Jabria Cooper]
Members Approving: unanimous
Members Opposing: 0
Members Abstaining: 0
Motion [Passes]

- IV. Discussion Items** *(add items as needed)*
 - a. **Discussion Item 1:** [GO Team Members Introductions]
 - b. **Discussion Item 2:** [Budget Reductions discussion due to Title I]
- V. Information Items** *(add items as needed)*
 - a. **Principal's Report** [Return to Learn-Ms.]
 - b. **Information Item 2** [What face to face learning will look like at Toomer]
- VI. Announcements** [PTA Meeting Oct 8 @ 7:00]
- VII. Adjournment**
Motion made by: [Neill Davis]; Seconded by: [Jabria Cooper]
Members Approving: unanimous
Members Opposing: 0
Members Abstaining: 0
Motion [Passes]

ADJOURNED AT [6:26]

Minutes Taken By: [Khadija Washington]
Position: [GO Team Member]
Date Approved: [Insert Date When Approved]