

# Meeting Minutes

## West Manor Elementary School

Date: 8/23/2023

Time: 4:00 p.m.

Location: Zoom

- I. Call to order: 4:00 p.m.
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Reginal Lawrence	P
Parent/Guardian	Andrea Arnold	P
Parent/Guardian	Cordelias Flournoy - Gray	A
Parent/Guardian	Eunive Kitchen	P
Instructional Staff	Kimberly Riley Smallwood	P
Instructional Staff	Stephanie Thomas	P
Instructional Staff	Leandra Andrews	P
Community Member	vacant	
Community Member	Kia Davis	A
Swing Seat	Janelle Gabriel	P
Student (High Schools)		

**Guests Present:** [If someone has been invited someone to present to the GO Team, list the name(s) here; you do not have to list observers]

**Quorum Established:** [Yes or No]

### III. Action Items (add items as needed)

A. **Approval of Agenda:** Motion made by: Smallwood/ 2<sup>nd</sup> Lawrence

Members Approving: All

Members Opposing: None

Members Abstaining: N/A

Motion [Passes/Fails]

B. **Vacant Positions**

i Chair/ Swingseat - Kimberly Smallwood

ii Vice Chair - Marcy Simmons

iii Secretary - Eunive Kitchen

iv Cluster Representative Stephanie Thomas

Members Approving: All

Members Opposing: None

# Meeting Minutes

Members Abstaining: N/A

Motion [Passes/Fails]

Review and Approve Public comment Protocol

Members Approving: All

Members Opposing: None

Members Abstaining: N/A

Motion [Passes/Fails]

Set Go Team Calendar

Meeting Dates 9/12/, 10/17, 11/14, 1/9 at 4pm

**IV. Discussion Items** *(add items as needed)*

A. **Discussion Item 1:** Leveling

B. **Discussion Item 2:** Milestones increases, Gifted population increases

**V. Information Items** *(add items as needed)*

A. **Principal's Report**

i. News Coverage for Gifted increase and 12. % percent increase on Milestones in Math

B. **Donors choose adoption for two teachers**

**VI. Announcements** Parent meeting Skate night 9/1, PTO 9/12

**VII. Adjournment**

Motion made by: Stephanie Thomas; 2<sup>nd</sup> Simmons

Members Approving: Unanimous

Members Opposing: None

Members Abstaining: None

Motion [Passes/Fails]

ADJOURNED AT 4:29 p.m.

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Minutes Taken By: R Lawrence

Position: Principal

Date Approved: [Insert Date the Minutes are APPROVED by the GO Team]