

## West Manor Elementary School

Date: February 13

Time: 4:00

Location: Zoom

- I. Call to order: 4:06 PM
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Reginal Lawrence	Present
Parent/Guardian	Andrea Arnold	Present
Parent/Guardian	N. Herrera	Absent
Parent/Guardian	Eunive Kitchen	Present
Instructional Staff	Dr. Marcy Simmons	Present
Instructional Staff	Stephanie Thomas	Present
Instructional Staff	Leandra Andrews	Present
Community Member	D. Allen	Absent
Community Member	Steve Williams	Absent
Swing Seat	Kimberly Riley Smallwood	Present
Student (High Schools)	N/A	

Quorum Established: [Yes or No]

### III. Action Items (add items as needed)

- a. **Approval of Agenda:** Motion made by: E. Kitchens; Seconded by: M. Simmons  
 Members Approving: Unanimous  
 Members Opposing: None  
 Members Abstaining: None  
 Motion [Passes/Fails]
- b. **Approval of Previous Minutes:** List amendments to the minutes:  
 Motion made by: E. Kitchens; Seconded by: M. Simmons  
 Members Approving: Unanimous  
 Members Opposing: None  
 Members Abstaining: None  
 Motion [Passes/Fails]

**IV. Discussion Items**

- a. Dr. Lawrence reviewed the FY'25 Budget Presentation and addressed questions from GO Team members

**V. Information Items**

- a. Per the budget there will be no staff changes in the upcoming school year

**VI. Announcements**

- a. Second annual Sneaker Ball (2/16)
- b. APS Tech Fair winners
- c. West Manor Basketball Team
- d. West Manor is selected as a 2024 Summer School location

**VII. Adjournment**

Motion made by: E. Kithcen; Seconded by: M. Simmons

Members Approving: Unanimous

Members Opposing: None

Members Abstaining: None

Motion [Passes/Fails]

**ADJOURNED AT 4:31 PM**

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**Minutes Taken By:** R. Lawrence

**Position:** Principal

**Date Approved:** [Insert Date When Approved]