

West Manor Elementary School

Date: **March 13, 2024**

Time: **4:00**

Location: **Zoom**

- I. Call to order: 4:02 PM
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Reginal Lawrence	Present
Parent/Guardian	Andrea Arnold	Absent
Parent/Guardian	N. Herrera	Absent
Parent/Guardian	Eunive Kitchen	Present
Instructional Staff	Dr. Marcy Simmons	Present
Instructional Staff	Stephanie Thomas	Present
Instructional Staff	Leandra Andrews	Present
Community Member	D. Allen	Absent
Community Member	Steve Williams	Absent
Swing Seat	Kimberly Riley Smallwood	Present
Student (High Schools)	N/A	

Quorum Established: **Yes** or No]

III. Action Items (add items as needed)

- a. **Approval of Agenda:** Motion made by: S. Thomas; Seconded by: M. Simmons
 Members Approving: Unanimous
 Members Opposing: None
 Members Abstaining: None
 Motion **Passes/Fails]**

- b. **Approval of Previous Minutes:** *List amendments to the minutes:*
 Motion made by: S. Thomas; Seconded by: M. Simmons
 Members Approving: Unanimous
 Members Opposing: None
 Members Abstaining: None
 Motion **Passes/Fails]**

c. **Budget Vote**

Motion made by: S. Thomas; Seconded by: M. Simmons

Members Approving: Unanimous

Members Opposing: None

Members Abstaining: None

Motion [Passes/Fails]

Discussion Items

- c. Dr. Lawrence provided clarification regarding funding amounts and salaries.

IV. Information Items

- a. Per the budget, there will be no staff changes in the upcoming school year
b. Governor's Security Grant

V. Announcements

- a. West Manor Basketball Team
b. West Manor is selected as a 2024 Summer School location

VI. Adjournment

Motion made by: S. Thomas; Seconded by: L. Andrews

Members Approving: Unanimous

Members Opposing: None

Members Abstaining: None

Motion [Passes/Fails]

ADJOURNED AT 4:28 PM

Minutes Taken By: R. Lawrence

Position: Principal

Date Approved: [Insert Date When Approved]