

West Manor Elementary School

Date: **November 14, 2023**

Time: **4:00**

Location: **Zoom**

I. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Reginal Lawrence	Present
Parent/Guardian	Andrea Arnold	Present
Parent/Guardian	N. Herrera	Absent
Parent/Guardian	Eunive Kitchen	Absent
Instructional Staff	Dr. Marcy Simmons	Present
Instructional Staff	Stephanie Thomas	Present
Instructional Staff	Leandra Andrews	Present
Community Member	D. Allen	Present
Community Member	Steve Williams	Absent
Swing Seat	Kimberly Riley Smallwood	
Student (High Schools)	N/A	

II. Action Items

- a. **Approval of Agenda: Motion [Passes/Fails]**
- b. **Approval of Previous Minutes: Motion [Passes/Fails]**
- c. **Action Item 1: Motion [Passes/Fails]**
 - i. Approval of Strategic Plan
- d. **Action Item 2: Motion [Passes/Fails]**
 - i. Ranking the Strategic Plan priorities

III. Discussion Items

- a. 45 day check-in presentation
- b. Map data
- c. Explanation of the Budget Process by Dr. Lawrence
- d. Literacy Policy

IV. Adjournment: Motion [Passes/Fails]