

Initial Budget Meeting Minutes

Sutton Middle School

Date: **February 3rd, 2020**

Time: **5:00 pm**

Location: **Media Center at the Northside Campus**

- I. Call to order: 5:11 pm
- II. Roll Call

Role	Name <i>(or Vacant)</i>	Present or Absent
Principal	Gail Johnson	Present
Parent/Guardian	Lizzy Wickland	Present
Parent/Guardian	Hannah Morris	Present
Parent/Guardian	Katherine McClure	Present
Instructional Staff	Kelly Conner	Present
Instructional Staff	Billie Edwards-Rucker	Present
Instructional Staff	Courtney Casso	Present
Community Member	Loren Eckart	Present
Community Member	Kevin Wade	Absent
Swing Seat	Josh Sturtevant	Present
Student <i>(High Schools)</i>		

Guests Present: **N/A**

Quorum Established: **Yes**

III. Action Items

- a. **Approval of Agenda:** Motion made by: **Josh Sturtevant** ; Seconded by: **Courtney Casso**

Members Approving: ALL

Members Opposing: NONE

Members Abstaining: NONE

Motion Passes

- b. **Approval of Previous Minutes:** *List amendments to the minutes: Rank strategic priorities will be moved to a discussion item on the agenda.*

Motion made by: **Josh Sturtevant**; Seconded by: **Kelly Conner**

Members Approving: ALL

Members Opposing: NONE

Members Abstaining: NONE

Motion Passes

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- c. **Strategic Plan Review and Update:** Continuation of last year's plan. 90% of Sutton teachers will be trained or registered in IB within 3 years of hire. We were able to reduce class sizes. 100% of faculty will participate in PLCs throughout the year. Retain and continue to develop a high quality faculty.

Motion made by: Lizzy Wickland; Seconded by: Josh Sturtevant

Members Approving: ALL

Members Opposing: NONE

Members Abstaining: NONE

Motion Passes

- d. **Ranking of Strategic Plan Priorities: IB Implementation:** During the year 2021 a lead teacher from each content in each grade level at Sutton will be released once every quarter for professional learning and will receive a stipend. Second, look into a parent FLEX program (university) for parents in tandem with the Saturday Flex program. During the 2021 school year, Sutton will hire a DLI/ESOL coordinator to oversee and implement DLI and also oversee the programmatic needs of ESOL.

Motion made by: Courtney Casso ; Seconded by: Lizzy Wickland

Members Approving: ALL

Members Opposing: NONE

Members Abstaining: NONE

Motion Passes

IV. Discussion Items

- a. **Budget Allocation & Development Presentation:** Data Review (5 year trend that our data is improving in all areas of the Milestones) also improving in school climate, student behavior and attendance. Also in looking at the state ranking in different testing areas, with the exception of 7th Grade ELA we are in an upward trend. Next is our Strategic Plan Review. This year is a continuation of an implementation year. We are continuing to align to our priorities. Budget Parameters and Budget Choices-1643 students are projected for next year.
- b. **Discussion Item 2: Task Force Updates:** All task forces are continuing to maintain communication. The DLI task force has a scheduled visit to a DLI elementary school. IB task force has meeting dates planned for the IB Immersion Day (3) on 2.14.2020, 6th and 7th grade meeting for parents on 2.20.2020 after at the ¾ campus in the media center, and then on 2.27.2020 for 8th grade parents at 5:30 in the media center. The coalition meeting was focused on IB assessment and grading. Site visit from Knox County Schools on 3.12.2020, and on 3.13.2020 we are hosting the IB Georgia Roundtable at ¾ grade campus.

V. Information Items

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- a. **Principal's Report:** Ms. Johnson will visit all 6 feeder schools to talk to parents and PTA. NAHS has a vaping presentation...it is community wide. Sutton will do an e-blast. Cell phone policy is going well, as we have gained support from parents. Winter athletic programs are doing well. The girls are 7-3 and the boys are 7-2. We won the APS Helen Ruffin Bowl. Black History month is underway and we will also have an evening program. Information will be out soon. The Intention to return survey went out. The return rate looks good.

VI. Announcements

VII. Adjournment

Motion made by: Josh Sturtevant; Seconded by: Billie Edwards- Rucker

Members Approving:

Members Opposing:

Members Abstaining:

Motion Passes

ADJOURNED AT 7:20

Minutes Taken By: Kelly Conner

Position: Secretary

Date Approved: February 24, 2020