

**Sutton Middle School**  
**Date: January 24<sup>th</sup>, 2023**  
**Time: 5:30 pm**  
**Location: Virtual**

- I. Call to order: 5:30pm
- II. Roll Call

| Role                   | Name (or Vacant)       | Present or Absent |
|------------------------|------------------------|-------------------|
| Principal              | Dominique Merriweather | Present           |
| Parent/Guardian        | Melissa Hanlon         | Present           |
| Parent/Guardian        | Tania Wismer           | Present           |
| Parent/Guardian        | Shauna Achey           | Present           |
| Instructional Staff    | De'Markius Lamar       | Present           |
| Instructional Staff    | Antoine Edwards        | Present           |
| Instructional Staff    | Shelly Riddle          | Present           |
| Community Member       | John Olsen             | Present           |
| Community Member       | Ana Bernardino-Flores  | Not present       |
| Swing Seat             | Colette Minnifield     | Present           |
| Student (High Schools) |                        |                   |

Quorum Established: [Yes]

### III. Action Items

- a. **Approval of Agenda:** Motion made by: [Minnifield]; Seconded by: [Lamar]  
Members Approving: All present  
Members Opposing:  
Members Abstaining:  
**Motion [Passes]**
- b. **Approval of Previous Minutes: December 6, 2022** *List amendments to the minutes: public comment added in early January*  
Motion made by: [Hanlon]; Seconded by: [Olsen]  
Members Approving: All present  
Members Opposing:  
Members Abstaining:  
**Motion [Passes]**
- c. **Dress Code revisions:** Motion made by: [Olsen]; Seconded by: [Minnifield]  
Members Approving: All present

Members Opposing:

Members Abstaining:

Motion [Passes]

**IV. Discussion Items** *(add items as needed)*

**a. Discussion Item 1: Student Dress Code Update**

- i. Sutton dress code run by Legal; received 2 pieces of feedback – both minor changes
- ii. Need to vote on revisions
- iii. Will present new dress code in grade level meetings (Feb. 6<sup>th</sup>)
- iv. Will present to students in SEL (Feb. 10<sup>th</sup>)
- v. Shelly Riddle and Antoine Edwards will do a student-friendly presentations and draft email with key dates for teachers and staff
- vi. February 13<sup>th</sup> – new dress code implementation date (Web site will be updated on that date)

**V. Information Items**

**a. Principal's Report**

- i. Draft budget will need to be completed by Feb 21-28 staffing meetings
- ii. Will go over draft budget on Feb 7
- iii. 1,545 students for 2023-2024 school year
- iv. 100% staffed as of now including 6<sup>th</sup> grade campus school nurse
- v. 1 of 3 para professionals added (does not count against staffing plan for this year)
- vi. Complete budget training in ELIS platform (all go team meetings)

**VI. Announcements** *Next meeting February 7, 2023 (in person and virtual)*

**a. Budget Timeline Update (see above)**

- b. Dr. Merriweather** – PTA would like to collaborate with the Go Team (we will reach out to the president)

**VII. Public Comment** Public comment made available in this month's meeting, but no one signed up

**VIII. Adjournment**

Motion made by: [Olsen]; Seconded by: [Wismer]

Members Approving: All present

Members Opposing:

Members Abstaining:

Motion [Passes]

**ADJOURNED AT** 5:58pm

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**Minutes Taken By:** Melissa Hanlon

**Position:** Secretary

**Date Approved:** February 7, 2023