

# Meeting Minutes

## Sutton Middle School

Date: **Monday, September 16, 2019**

Time: **5PM-7PM**

Location: **7<sup>th</sup>/8<sup>th</sup> Grade (Northside) Campus Parent Center**

- I. Call to order: 5:05
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Gail Johnson	Present
Parent/Guardian	Hannah Morris	Present
Parent/Guardian	Katherine McClure	Present
Parent/Guardian	Elizabeth "Lizzy" Wickland	Present
Instructional Staff	Courtney Casso	Present
Instructional Staff	Kelly Conner	Present
Instructional Staff	(New) Billie Edwards-Rucker	Present
Community Member	Loren Eckhart	Present
Community Member	(New) Kevin Wade	Present
Swing Seat	(New) Josh Sturtevant	Present
Student (High Schools)	N/A	

Quorum Established: **Yes**

### III. Action Items

- A. **Approval of Agenda:** Motion made by: **Kevin Wade**; Seconded by: **Hannah Morris**  
**Members Approving:** Kevin Wade, Hannah Morris, Kelly Conner, Katherine McClure, Courtney Casso  
**Members Opposing:** Lizzy Wickland  
**Members Abstaining:** Loren Eckhart  
**Motion Passes**

**B. Fill Vacant Positions**

<b>Vacant Position:</b>	<b>Staff</b>
<b>Nominee's Name:</b>	Billie Edwards-Rucker
GO Team Members <b>In favor</b>	All
GO Team Members <b>Opposed</b>	None
GO Team Members <b>Abstaining</b>	None

**C. Fill Open Community Member Seat:**

<b>Open Position:</b>	<b>Community Member</b>
<b>Nominee's Name:</b>	Kevin Wade
GO Team Members <b>In favor</b>	All
GO Team Members <b>Opposed</b>	None
GO Team Members <b>Abstaining</b>	None

**D. Fill Open Swing Seat**

<b>Open Position:</b>	<b>Swing Seat</b>
<b>Nominee's Name:</b>	Josh Sturtevant
<b>Nominated by</b>	Gail Johnson
GO Team Members <b>In favor</b>	All
GO Team Members <b>Opposed</b>	None
GO Team Members <b>Abstaining</b>	None

**SWING SEAT RESULT:** Josh Sturtevant

**E. Approval of February 25<sup>th</sup> Previous Minutes:**

Motion made by: [Kevin Wade](#); Seconded by: [Hannah Morris](#)

Members Approving: ALL

Members Opposing: NONE

Members Abstaining: NONE

Motion **Passes**

**Approval of April 22<sup>nd</sup> Previous Minutes:**

Motion made by: [Katherine McClure](#); Seconded by: [Loren Eckhart](#)

Members Approving: ALL

Members Opposing: NONE

Members Abstaining: NONE

Motion **Passes**

**F. Election of Officers**

**i. Chair: Result: [Lizzy Wickland](#)**

<b>Officer Position:</b>	<b>Chair</b>
<b>Nominee's Name:</b>	Lizzy Wickland
GO Team Members <b>In favor</b>	All
GO Team Members <b>Opposed</b>	None
GO Team Members <b>Abstaining</b>	None

**ii. Vice Chair: Result: [Kevin Wade](#)**

<b>Officer Position:</b>	<b>Vice Chair</b>
<b>Nominee's Name:</b>	Kevin Wade
GO Team Members <b>In favor</b>	All
GO Team Members <b>Opposed</b>	None
GO Team Members <b>Abstaining</b>	None

**iii. Secretary: Result: Kelly Conner**

<b>Officer Position:</b>	<b>Secretary</b>
<b>Nominee's Name:</b>	Kelly Conner
GO Team Members <b>In favor</b>	All
GO Team Members <b>Opposed</b>	None
GO Team Members <b>Abstaining</b>	None

**iv. Cluster Representative: Result: Lizzy Wickland**

<b>Officer Position:</b>	<b>Cluster-Representative</b>
<b>Nominee's Name:</b>	Lizzy Wickland
GO Team Members <b>In favor</b>	All
GO Team Members <b>Opposed</b>	None
GO Team Members <b>Abstaining</b>	None

- G. *For High Schools:* **Appoint Student Representative**  
**Student Representative: N/A**
  
- H. **Review and Approve Public Comment Format 4 times in a school/fiscal year. We will let the public know 2 business days as protocol to sign up for public comment. First 20 minutes for public comment, can sign up on the day of the event up until the meeting starts. GO TEAM members can concede their time; Motion to adopt made by: Kevin Wade; Seconded by: Katherine McClure**  
**Members Approving: All**  
**Members Opposing: None**  
**Members Abstaining: None**
  
- I. **Motion Passes**

J. **Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Location	Public Comment Permitted? (Yes/No)
1	9/16/2019	5PM	7 <sup>th</sup> /8 <sup>th</sup> Grade (Northside) Campus Main Conference Room	No
2	10/21/2019	5PM	7 <sup>th</sup> /8 <sup>th</sup> Grade (Northside) Campus Media Center	Yes
3	11/18/2019	5PM	7 <sup>th</sup> /8 <sup>th</sup> Grade (Northside) Campus Media Center	Yes
4	2/3/2020	5PM	7 <sup>th</sup> /8 <sup>th</sup> Grade (Northside) Campus Media Center	Yes
5	2/24/2020	5PM	7 <sup>th</sup> /8 <sup>th</sup> Grade (Northside) Campus Media Center	Yes
6	3/9/2020	5PM	7 <sup>th</sup> /8 <sup>th</sup> Grade (Northside) Campus Media Center	Yes

K. **Review, Confirm/Update, and Adopt GO Team Meeting Norms**

Members Approving: ALL

Members Approving: NONE

Members Approving: NONE

Motion Passes

IV. **Discussion Items**

A. **Discussion Item 1: 2019-2020 TASK FORCE GROUPS: Does anyone want to form a task force?**

- i. **IB Coalition** (teachers, parents and GO TEAM members. The first meeting will be in October. They will meet after school at 4:30 with the high school members at NS. Katherine McClure and Kevin Wade have offered to join.
- ii. **Anti-Vaping Committee:** Billie Edwards-Rucker and Courtney Casso will help coordinate ad the GO TEAM reps for the Anti-Vaping Committee. They will get in touch with Lisa Katz who is on the PTA Communications Chair. Ideas: poster contest, speakers, etc.

## Meeting Minutes

- iii. **Dual Language Immersion Task Force:** Go Team reps will be Gail and Lizzy. Ms. Blum, Mr. Clark, Mrs. Bareno, and Dr. Pethel will be teacher reps.

### V. Information Items

#### A. Principal's Report

- i. Mission and Vision, leveling and Budgeting Update
- ii. 1,657 students
- iii. \$138, 612 increase in budget
- iv. 14 new teachers
- v. \$60,000 For Saturday Program
- vi. PTA adding additional \$50,000
- vii. \$100,000 for teacher stipend (starting with new smart boards for new teachers)
- viii. Media Center furniture upgrade
- ix. Student Incentives and Revised Behavior and Attendance Plans
- x. Strategic Plan- Same as last year
- xi. GA Milestones Scores- grew in all 8th grade content areas
- xii. Hit 3% growth in all sub-groups
- xiii. SMS ranked in the state- 6th grade ELA top 84%, 6th grade Math top 81%, 7th grade ELA top 78% and Math 82%, ELA 92%, Math 79%, Science 88% , and S.S. 90% percentile
- xiv. GA Milestones: 6th grade ELA and Math are up. The biggest gaps are in our subgroups, but improving SWD and ELL students. Additional ELL teacher in 6th grade. 7th grade data both ELA and Math are down. The biggest gaps are in our subgroups, but improving SWD and ELL students. 8th grade ELA, Mat, Science, and SS are all up. All 8th grade students who took algebra I passed. The biggest gaps are in our subgroups, but improving SWD and ELL students. We have the highest performing African American students in APS.
- xv. Academic Achievement focused on SWD, ELL/EL and Hispanic Students: SELT in ELL, SELT for each grade, additional 3 teachers, designation of ESOL Master teacher, Communities in Schools, continuation of full time bilingual parent liaison, AGAPE, and HORIZONS partnership. We will also use Lexia Power Up.
- xvi. Implementing IB with fidelity: Monthly professional learning, student of the month, IB Immersion days, CASSIE training offered, IB Lead committee, and 52 current staff members have a least category 1 1BMYP training

## Meeting Minutes

- xvii. Technology Integration: Google Gurus, parent classes, Digital Devices for all 3 grade levels, TV Studio, Coding Club, \$100,000 investment in new Boxlight Boards, and replacements, and Upgrading the website.
- xviii. Staffing: New teacher mentor program; New teacher mentor, Enhanced teacher induction program, a buddy teacher program, new teacher professional learning community, Staff climate committee, monthly teacher appreciation event, and staff perfect attendance incentive, and weekly staff “shout outs”.
- xix. Parent and Community Engagement: Monthly parent tours with two in Spanish, Community site visit, Bi-weekly Lunch, partnership with PTA speakers series, ALL Pro Dads, etc.
- xx. THIS YEAR: Continuation and implementation of our strategic plan, partnership with PTA and student groups for Anti-Vaping Campaign, Create Dual Language Immersion Task Force. Additional Priority Focuses for GO TEAM.

**VI. Announcements** None

**VII. Adjournment**

Motion made by: Kevin Wade; Seconded by: Courtney Casso

Members Approving: ALL

Members Opposing: NONE

Members Abstaining: NONE

Motion Passes

**ADJOURNED AT 7:36 PM**

---

**Minutes Taken By:** Kelly Conner

**Position:** Secretary

**Date Approved:** 10/21/2019