

**Sutton Middle School**  
**Date: November 1<sup>st</sup>, 2022**

**Time: 5:30 pm**

**Location: Sutton Middle School Northside Campus Media Center**

- I. Call to order: 5:32pm
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dominique Merriweather	Present
Parent/Guardian	Melissa Hanlon	Present
Parent/Guardian	Tania Wismer	Absent
Parent/Guardian	Shauna Achey	Present
Instructional Staff	De'Markius Lamar	Present
Instructional Staff	Antoine Edwards	Present
Instructional Staff	Shelly Riddle	Present
Community Member	John Olsen	Present
Community Member	Ana Bernardino-Flores	Present
Swing Seat	Colette Minnifield	Present
Student (High Schools)		

Quorum Established: [Yes]

III. Action Items *(add items as needed)*

- a. **Approval of Agenda:** Motion made by: [Lamar]; Seconded by: [Edwards]  
 Members Approving: All present  
 Members Opposing:  
 Members Abstaining:  
**Motion [Passes]**
- b. **Approval of Previous Minutes: October 4, 2022** *List amendments to the minutes:*  
 Motion made by: [Minnifield]; Seconded by: [Riddle]  
 Members Approving: All present  
 Members Opposing:  
 Members Abstaining:  
**Motion [Passes]**

#### IV. Action Item 1: Motion: Approval of New Sutton Middle School Dress Code

Motion made by: [Riddle]; Seconded by: [Minnifield]

Members Approving: All present

Members Opposing:

Members Abstaining:

Motion [Passes]

#### V. Discussion Items

##### a. Discussion Item 1: Report from Dress Code Advisory Committee

- i. At last sub-committee meeting – October 18<sup>th</sup>, goal to adopt a dress code document including a visual to make the code more clear in particular for the shorts and shirts
- ii. Made the decision to vote on the dress code in tonight’s meeting
- iii. Dr. Merriweather will also address conversations with teacher and administrators in December
- iv. Will add some buffer time for implementation and to prep parents
- v. December 5<sup>th</sup> rollout to teachers and announce in December 6<sup>th</sup> GO Team meeting
- vi. Miss Riddle will take the lead on the slide show creation
- vii. The dress code is the same as the new APS dress code with the following exceptions
  1. Added that undergarments must be covered
  2. Image added for clarification
- viii. Changes will need to be run by Legal (Diane Jacobi)
- ix. Announce that there is new APS dress code as of this fall in a letter from Dr. Merriweather once announced (December)

#### VI. Information Items

##### a. Principal’s Report

- i. Watched a new video focused on the Sutton experience (sharing our story)
  1. Will be released on the website, Twitter, APS Twitter, staff email, student viewing, community release to wider audience (elementary school)
- ii. 45 day check-in
  1. Strategic Plan – Sept-Dec updating the plan
    - a. Continuous improvement plan, 3% growth in English language arts and math
    - b. Digging deeper into student achievement, students’ MAP assessments, tracker for 10 selected students per teacher
    - c. Saturday success academy – launching this month

- i. Numeracy, ELA, math – instruction, adaptive learning, small groups based on deficiency, optional, transportation and lunch provided, fun at the end, reaching out to 120, had done this before the pandemic, November-April
      - d. Strategy is to focus on this fundamental challenge
      - e. Also focusing on at-risk students from the BERI (3% decrease) – SEL 1 hr on Fridays
    - 2. Strategic Plan progress
      - a. 6 community outreach events to further the Creating a System of School support strategic priority (will increase in 2023)
      - b. No adjustments to the 2022-2023 strategic plan expected
    - 3. Before winter break we will review and vote on the strategic plan
  - b. **Information Item 2 6th Grade Assistant Principal Update/Other staffing updates**
    - i. Will be keeping the interim AP for now
    - ii. Hoping to close out the year with her
  - c. **Information Item 3 Spanish teacher**
    - i. 100% staffed, this is an added teacher
    - ii. Currently interviewing a candidate
  - d. **Information Item 4 Grade level para professionals**
    - i. Have hired one – 7<sup>th</sup> grade
    - ii. Working on the other two paraprofessionals
- VII. Announcements** Next meeting December 6<sup>th</sup> at 5:30pm
- VIII. Public Comment** There were no sign-ups and no one attended from the public
- IX. Adjournment**
  - Motion made by: [Riddle]; Seconded by: [Edwards]
  - Members Approving: All present
  - Members Opposing:
  - Members Abstaining:
  - Motion [Passes]

**ADJOURNED AT 6:18pm**

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**Minutes Taken By:** Melissa Hanlon

**Position:** Secretary

**Date Approved:** 12.6.2022