

Call to order

A meeting of the GO Team for Sutton Middle School was held at the Northside Campus on Thursday, September 28, 2017

Attendees

Attendees included

Isis Dukes	Kevin Wade	Brigette Peck	Amanda Fielder
Josh Sturtevant	Kim Zemmali	Angela Smith	
Gail Johnson Principal	Dan Lloyd		

Members not in attendance

Members not in attendance included [list names].

Brian Hankin			

Is there are quorum present? Circle or highlight **Yes** or No

Changes Made to Minutes

Minutes approved? Circle or highlight **Yes** or No

Agenda approved? Circle or highlight **Yes** or No

Discussion Items

- Team discussed Go Team Community Meeting. Brigitte spoke with Go Team Office to learn more about format, timing, and content. Brigitte will supply Secretary with copy of the Go Team Office Guidelines. Principal Johnson will provide Family Engagement Calendar so we can assure that teacher Go Team representatives can participate. Angela suggested that we incorporate the Community Meetings into the already scheduled Coffee Talks- where a Go Team Member can be in attendance along with Principal Johnson, and have a scripted explanation of what the Go Team is and does for our school. Go Team member should provide copies of our Strategic Plan at the Community Meetings.
 - ACTION- Principal Johnson give calendar to Brigitte/ Brigitte send calendar to each of us/Angela to schedule Go Team members to attend the Coffee Talks/ Angela to obtain the slide about GoTeam from Sutton Tour committee and update then distribute to members to use at Coffee Talks.
- Team reviewed timeline of Go Team member service. From Go Team Handbook- all current two year term Go Team members will serve through June, 2018.
- Go Team Training session is 9/28. It was established that Isis Dukes will attend and represent our group.
- Sub-Committee Task Group Status discussed.
 - Hispanic Student Success:
 - Dan presented the engagement tactic ideas. Outlined key focus areas as: Greater Participation in PTA, Increase parent visitation at Open House and other events, Graduation Coach to communicate with NAHS HOPE Mentor program, Hispanic Girl Scout Troop, Remediation Program for 6 Mondays prior to Milestones, Utilize part of Advisory time for academic remediation, Secure Chrome Books for students on Graduation Coach list, Incentives for target population, Involve APS Community Outreach contacts.

- Engagement Tactics include- speak with Elizabeth Wickland to get invitations and communications translated into Spanish and sent to Spanish speaking families/ Mrs. Marsh has a Donors Choose Grant that can assist us in obtaining Chrombooks to give to students on NAHS HOPE Mentor list/ Atlanta United may be a possible partner as well as MVP Kids (Brigitte to look into APS Partnership Office)/ Amanda Fielder committed to 1 hour each Wednesday for additional remediation to be provided to targeted students. Can be done during a portion of SEL class period.
- One Sutton:
 - No updates.
 - Team discussed concerns about recent issues that may not contribute to One Sutton concept:
 - Recent 8th Grade Field Trip to North GA. Concern about confusing communication to parents, limited number of spaces available, exclusion of students who might not be able to pay. Principal Johnson addressed these concerns- it was a last minute trip through an Assistant Principal Initiative. Seats were limited so it was first come/ first serve. The school provided scholarship to low-income students who wanted to attend. Gail also commented that every student will have at least one APS field trip this school year.
 - APS Ruling to exclude bus rider changes—team discussed how this ruling poses hardship to working families, excludes or impairs student ability for playdates, after school activities, etc. Can Go Team request FLEXIBILITY so that Sutton Students can continue to make changes in bus riding? ACTION- One Sutton Task Force to pursue APS Bus Rule and see if Flexibility is possible, research processes needed to assure fidelity and safe after school changes in transportation.
 - Kim suggested getting Sutton Source printed in Spanish for our Hispanic families.
 - IB task Force:
 - Josh and Brigitte presented updates (attached IB document)

- Reviewed the 2013 Evaluation Report
- Reviewed the Renfro Community School in Decatur and their Community In-Reach Program. Community Groups went to school as Guest Teachers. Students got to see 6 different organizations such as Humane Society, Food Bank, etc. then students were asked to reflect and select which group to volunteer with on one day in Spring. This exercise provides “depth and breadth” lessons, which is reflective of the IB concept of learning.
- Kevin asked the question, “how does IB help my child?” and suggested having an IB Corner in our Sutton Source and on our Website. Key Bullet Points that illustrate why IB is important and what advantages it provides our students.
- Sutton Serves Day
 - To have an International Mindedness Components that corresponds with our “Country Team” teaching. (Josh wants to develop lessons on global topics like Lunch/ Chocolate/ Water like team Belgium may learn about what a typical lunch in Belgium is like, etc.) Purpose is to be focused on one thing across disciplines.
 - Brigitte will ask MYP Coordinator to join Task Force.
- Team discussed Common School Attire
 - Kim commented that enforcing current dress code is too time consuming and disruptive to class. She believes a common attire would make school run smoother.
 - Principal Johnson commented that changing to Common Attire would take at least one year to implement. Would require many action items like stakeholder survey, focus groups, on campus store to stock approved clothing items for low-income students, incorporate a few “creative days”, establish a buy-back store at end of year to

replenish school store. Research implementation at Garden Hills and Bolton, where common attire is in place.

- Principal Johnson believes that Common Attire will contribute to the One Sutton initiative by creating a common school culture.
- Team decided to vote on creating a Task Force to implement Common Attire.
 - Kim Zemmali made the first motion to approve
 - Dan Lloyd seconded the motion
 - All in favor and none opposed- Motion to create a Common Attire Task Force was unanimously Approved.
 - Brigitte suggested inviting Abi Auer to task force since she's talented in clothing and design.
- Team discussed Out of District Students per email received by Brigitte from concerned Sutton Parent
 - Gail explained that when a situation arises where there's reason to believe a student is out of district due to attendance, behavior, tardy, then we follow protocol. It's not a Sutton priority to investigate all students. If there are triggers then we follow processes.
- Principal's Report:
 - Reviewed CCRPI 8 subgroups. Sutton must raise by 3% in each group.
 - Suggested bringing Larry Wallace from District Accountability Office to 10/23 Go Team Meeting for detailed explanation of CCRPI Report.
 - All Go Team Task Forces should report their task force updates to group via email by 10/19 so we can omit Task Force updates during the scheduled 10/23 meeting.
 - APS will administer PSAT exams to all 8th and 9th grade gifted students. Gail had asked for all students to take the PSAT as it helps with AP/ Career/ Aptitude. Also, it comes with Kahn Academy test prep kit. Sutton PTA will cover the cost for non-gifted students to take PSAT. Test will be opt-out and not mandatory.
 - Parent Engagement- we established that one Go Team member will attend each scheduled Coffee Talk and Community outreach opportunity.
 - October 28th is Keep Sutton Beautiful Day at both campuses. PTA is donating money to help beautify the courtyards at both campuses.

- Reviewed student data from STAR report. Got ELA and Math baseline data. Same false-reads. Some identified students who can get targeted help.
- Principal Douglass at NAHS is looking into foreign language credits. Currently, all Sutton students get level 1 credit, 7th grade gets Level 2 and 8th grade gets Level 3—which sets them up for failure at 9th grade. Possible solution is to have a 6th & 7th grade World Language credit, then in 8th grade, have an assessment to determine whether students should go into Credit Level 1, 2 or 3 classes.
 - The Go Team member, Dan Lloyd made a Motion to Vote on whether Sutton should pursue World Language Solutions.
 - Amanda Fielder seconded the Motion.
 - All in favor and none opposed. Motion to pursue World Language Solutions was unanimously Approved.

Motion made & carried to adjourn at 7:03 PM.

Angela Smith

Secretary

Date of approval