

Meeting Minutes

Sutton Middle School

Date: 11.18.19

Time: 5:00PM

Location: Main Conference Room at Northside Campus

- I. Call to order: 5:15 PM
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Gail Johnson	Present
Parent/Guardian	Lizzy Wickland	Present
Parent/Guardian	Hannah Morris	Absent
Parent/Guardian	Katherine McClure	Present
Instructional Staff	Kelly Conner	Present
Instructional Staff	Billie Edwards-Rucker	Present
Instructional Staff	Courtney Casso	Present
Community Member	Loren Eckart	Absent
Community Member	Kevin Wade	Present
Swing Seat	Josh Sturtevant	Present
Student (High Schools)		

Guests Present: None

Quorum Established: [Yes]

III. Action Items

a. **Approval of Agenda:** Motion made by: [Josh Sturtevant](#); Seconded by: [Katherine McClure](#)

Members Approving: ALL
 Members Opposing: NONE
 Members Abstaining: NONE

Motion [Passes]

b. **Approval of Previous Minutes:** List amendments to the minutes:

Motion made by: [Courtney Casso](#); Seconded by: [Kelly Conner](#)

Members Approving: ALL
 Members Opposing: NONE
 Members Abstaining: NONE

Motion [Passes]

IV. Discussion Items

- a. **Discussion Item 1: Proposed Revision of Cell Phone Policy**
 - i. With Digital Bridge there is little to no need for cell phones and smart devices 1/1 in the classroom with certain exceptions ie: Students with Diabetes, IEPs (able to take photos) and AR/VR Google Virtual (must be in the lesson plans).
 - ii. Ideas for framework: Threshold to threshold and maybe including a time frame to pick up from admin. There is a plan in place for substitutes so they are aware and committed to the policy.
 - iii. More for SEL: Social bullying, anxiety, and instructional engagement
 - iv. Timeline (TBD): January 2020
- b. **Discussion Item 2: CCRPI**
 - i. Table until the next meeting
 - ii. Look at: Comparative years, etc.
 - iii. Data Research Analyst for NA: Will Melton. We would like him to present at the February 3rd meeting (30 minutes). Gail will reach out to him to set it up.
- c. **Discussion Item 3: Task Force Updates**
 - i. DLI: Preliminary talks with the committee with how it will look at Sutton. 2 years away...staffing, etc.
 - ii. IB/MYP: Immersion Day November 22nd
 1. IB Parent Coalition Task Force meeting is TBD
 2. Parent Conference Meeting for 6th-10th grade parents: TBD in January 2020

V. Information Items

- a. **Principal's Report**
 - i. 7th Grade JA trips were fantastic
 - ii. New Teachers: New teacher induction last Wednesday. Led by other teachers
 - iii. Academic Bowl Champs
 - iv. Debate earned 2nd place in the November 7th tournament and Mrs. Burdis was named Debate Teacher of the Month
 - v. During the last Flex Saturday we had 60 students participating
 - vi. Last Friday we had 40 teachers honored with perfect and timely attendance
 - vii. Tech Fair and Science and Social Studies ONE FAIR Dec. 12th

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- viii. We will have a speaker in January talking about vaping at 7th/8th Grade Campus.
- ix. Ms. Johnson will be proposing a parent/student drug awareness class for students who violate the code of conduct for drugs and alcohol. Conducted by the APS police officers.
- x. Arts: The Musical Matilda was phenomenal as well as Chorus Night
- xi. Hispanic Heritage
- xii. Soccer Champs (3 in a row)
- xiii. Basketball under way: Billie Rukcer-Edwards started a program where the students have to get their grades checked and a score card that monitors testing with suggestions to encourage the students to move along. A couple of coaches are doing study hall after school every day before practice.

b. **Information Item 2** [Add brief summary of the item and any resulting discussion]

VI. Announcements APS Strategic Planning Meeting 11/21/19 at Sutton 7th/8th grade (main) campus (6:00 pm)

VII. Adjournment

Motion made by: [Lizzy Wickland](#); Seconded by: [Courtney Casso](#)

Members Approving: ALL

Members Opposing: NONE

Members Abstaining: NONE

Motion [Passes]

ADJOURNED AT 6:43 PM

Minutes Taken By: [Kelly Conner](#)

Position: [Secretary](#)

Date Approved: [February 3, 2020](#)