

Sutton Middle School
Date: 10/25/2021
Time: 6:00pm
Location: Virtual - Zoom

I. Call to order: 6:03pm

Call to order made by: [Victoria Salzman](#)

Motion made by: [John Olson](#); Seconded by: [Colette Minnifield](#)

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion Passes

(note - This is not a required Motion; therefore it is not recorded on the Meeting Summary.)

II. Meeting Overview

Introduction of Go Team Members

Meeting duration established: 6:00-7:30pm

Meeting notification protocols: Gail Johnson committed to all future Go Team meetings being properly noticed per the Georgia Open Meeting Laws.

III. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Gail Johnson - Principal	Present
Parent/Guardian	Victoria Salzman - Chair	Present
Parent/Guardian	Shauna Achey - Secretary	Present
Parent/Guardian	Amber Muhammad – Cluster Representative	Present
Instructional Staff	Antoine Edwards	Present
Instructional Staff	Shelly Riddle – Vice Chair	Present
Instructional Staff	Isreal Vance	Present
Community Member	Lizmarie Rivera	Present
Community Member	John Olsen	Present
Swing Seat	Colette Minnifield	Present

Quorum Established: **Yes**

IV. Action Items

a. **Approval of Agenda:**

Motion made by: [Shauna Achey](#); Seconded by: [Isreal Vance](#)

Members Approving: All
Members Opposing: None
Members Abstaining: None

Motion Passes

b. **Approval of Previous Minutes (4/27/21):**

List amendments to the minutes: Update Roll Call to reflect Courtney Casso as Present (late.)

Motion made by: [Isreal Vance](#); Seconded by: [Colette Minnifield](#)

Members Approving: All
Members Opposing: None
Members Abstaining: None

Motion Passes

c. **Approval of Previous Minutes (9/9/21):**

List amendments to the minutes: Correct John Olsen's name on Roll Call.

Motion made by: [Shelly Riddle](#); Seconded by: [Lizmarie Rivera](#)

Members Approving: All
Members Opposing: None
Members Abstaining: None

Motion Passes

V. Discussion Items

a. **Discussion Item 1: [Student Data Review \(presented by Gail Johnson\)](#)**

Data was shared by Gail Johnson via screen share.

1. **Universal Screener Data** – MAP assessment (Fall 2021-22 / August)

- MAP scores offer the most current data for strategic planning, Math and Reading
- Students will take the MAP test two more times this school year – Winter / December and just before Milestones in the Spring. We will revisit the data following the additional tests.
- Color coding informs proficiency:
 - Dark Green - Distinguished (above grade level)
 - Light Green - Proficient (at grade level)
 - Yellow – Developing (right below grade level threshold)
 - Red – Beginning (at beginning of grade level knowledge)
- Number of total exams was highlighted and Sutton was noted as a unique population within our APS district middle schools, for data comparison sake
- Sutton data is outperforming the district scores in both Math and Reading

- Sutton Math scores are slightly less proficient than our Reading scores, which was noted as expected given the Pandemic
- Sutton Student Groups
 - i. Data Overview: Grade bands – 6th, 7th, 8th; Math / Reading
(Gail Johnson to update overall number of White exams, as number of incorrect in presentation)
 - Proficiency data appears consistent across grade bands
 - No trend data is available at this time because MAP is a new assessment for APS, but scores will be used as a baseline
 - ii. Data Overview: White, Black, Hispanic, SWD (Students with Disabilities), EL (English Learners)
 - There are significant achievement gaps between the White student group and the other student groups. The MAP data is consistent with past Milestones and STAR testing.
 - Sutton has the highest performing Black students in APS
 - Sutton has the second highest Hispanic students in APS
 - Data graphs for Student Groups were also reviewed for each grade band for both Reading and Math
 - Note for the Hispanic Student Group, half are English Learners
 - Overall Student Groups appear to increase their proficiency in Math and Reading, when comparing 6th grade data to 7th and 7th grade data to 8th, which implies growth while at Sutton. Since the Fall MAP data is a baseline test, this trend will need to be confirmed once further testing occurs.
 - Note that once ESOL students come out of services, they are monitored / tracked over 4 years
 - Comparison of MAP scores by ethnicity to overall district scores show our African American students performing significantly higher in both Math and Reading than other African American students in the district. Our Hispanic / Latino population is performing at generally the same level as other Hispanic / Latino students in the district. Our White students are performing slightly below the district level in Math when compared to other white students in APS and slightly above in Reading.
 - Students generally perform lower in Math in middle grades than Reading

2. Behavior Summary / Discipline Data

- Behavior Incidents at Sutton -
 - 98.4% of Sutton students have no OSS days

- 1.6% (25 students) with 1 or more OSS Days
 - Student suspension rate is under 1%
 - Behavior incidents typically happen on the bus or during non-structured (non-instructional) time
 - Students are typically compliant and engaged during Tier 1 instruction
3. **Intervention / Enrichment**
- Line for Intervention / Enrichment was tied to individual students score related to MAP National Norm Proficiency levels per grade
 - Proficiency scores will change (grow) throughout the year
 - Students will take the MAP test three times this year and will move into Intervention or Enrichment based on their proficiency
 - Note the MAP test is new this year, so first test data may be tied to test being a new to the students. Growth is expected after next test.
4. **Milestones**
- Data trends cannot be determined since only approximately 130 students took the Milestones last year
5. **APS Insights** - <https://apsinsights.org/>
- Sutton Enrollment demographics
 - Site provides enrollment trends / data is available through 2020
 - Enrollment dip related to pandemic
 - Enrollment is down approx. 34 students overall, low number isn't impactful
 - 1651 (2020), 1634 (2021) – student enrollment
 - Hispanic population is trending downward
 - Sutton student population is diverse – we are a no majority / minority school
 - Milestones
 - performance data on APS Insights is 3 years old, pre-pandemic
 - staffing can affect dips in performance
 - Sutton overall scores are trending upward
6. **Pandemic Impact** - Is pre-pandemic data still relevant?
- See 2021-22 as baseline – the kids are affected by the pandemic
 - New Math and Reading programs were introduced during the pandemic which are problem-solving based
 - Shelly Riddle – Math

- Coming off pandemic with new math program (Amplify)
- There appear to be gaps in foundational skills
- Teachers are having to learn new program to implement, which is the biggest obstacle
- Isreal Vance – ELA / DLI & Antoine Edwards - ELA
 - New ELA program
 - Teachers need time to get used to program
 - Teachers need 2nd set of MAP scores to understand data
 - There appear to be gaps in reading comprehension
 - Discrepancies are being seen between current and student past data – pre-pandemic v/s current
- Intervention block
 - hurdle to get started and implement
 - delay in material
 - technological challenges with bandwidth
 - new program implementation is general challenge
- General
 - Gail Johnson – It’s important that “We see this year from own’s lens in Strategic Planning”
 - 6th grade students have less skill sets, content is more rigorous in middle school
 - General challenge - New programs were introduced during the pandemic. These Math and ELA programs were APS District implemented; new to Dr. Herring’s administration, schools no longer select their own Math and ELA programs.

7. Emotional Wellbeing

- Student emotional wellbeing ratings showed that Sutton students are in far better emotional wellbeing overall than other middle schools in district
- Risk rated, most students were in no-risk
- There are about 30-40 students at each grade level who identified as extreme risk. Counselors are working with those students and parents have been notified.
- Test will be given the test again in January 2022.
- Sutton overall culture does not appear to be traumatized
- No sub-group differences in emotional wellbeing data

b. Discussion Item 2: Strategic Planning Session

1. Mission and Vision Statements

- workshop between this meeting and the next Go Team meeting
- Add feedback and thoughts to both the mission and vision statements (ex. Community)
- New / Edited Versions of Mission and Vision Statements are to be sent out ahead of next meeting on 11/09/21
- Mission Statement & Vision Statement Sub-Committee: Minnifield, Johnson, Olsen
- All members should email thoughts to sub-committee, to wordsmith into statements to bring samples to group on November 9th
- Current statements can be found on current strategic plan and the school website

2. Strategic Planning General

- Go Team to use Strategic Planning Workbook
- Reference School Plan (summer) – identified needs and initiatives / strategies
- Use current School Plan as roadmap
- Reference multiple documents in planning
 - 2021-22 School-based Strategic Plan (in classroom, student instruction, community engagement) – used as data point
 - Sutton School Strategic Plan (Broader-based, 3-5 year cycle)
 - Current Strategic Plan (last year) – reference key performance measures
- Goal for November 9th: Come prepared with Sutton priorities, strengths and opportunities, overarching needs
- Data / Needs assessments Sub-committee: Vance, Riddle, Salzman, Muhammad
- Create Go Team shared Google folder for working documents, including Mission & Vision statements
- Strategic Planning - All Edits / Suggestions due by Friday, November 5th
- Send ideas for Mission & Vision Statements to sub-committee by Friday, October 29th

VI. Information Items

a. Leveling – Budget Update

- \$100k put back in Budget, to be used for Science materials
- Amount is considered “break even” out of \$16 million budget

b. Staff Update

- Sutton still has open teaching positions

- New 6th grade social studies (INS) teacher has been hired
- Open staff positions: 6th grade Reading teacher and 6th grade Special Ed Math teacher, both currently with long-term subs

c. School Highlights

- 6th Grade Family Night was a huge success, large turn-out / parent engagement
- Virtual DLI Parent Night – 4th & 5th grade
- Elementary Schools Tours are underway
- American Middle Level Education Association – Student Voice International Competition, Sutton DLI 6th grader placed in Top 4 in the Worldwide finalist, will compete for winning position on November 2nd
- Football team lost first game in Semi-finals, but went undefeated in regular season
- Red Ribbon Week – week of October 25th
- Hispanic Heritage Night (10/28/21), October Hispanic Heritage month
- Teacher Appreciation events – Staff luncheon and PTA Candy Galore

d. Intervention & Enrichment Blocks - are going well

e. Testing Calendar Overview

- PSAT – 8th grade (10/26/21)
- Benchmark Test – Beginning of November
- 2nd MAP assessment in December

VII. Announcements

- a. Go Team Orientation and Templates – Week of 10/18 APS emailed sign-in information for learning / orientation portal and templates

VIII. Public Comment

- a. Public Comment – None

IX. Adjournment

Motion made by: [John Olsen](#); Seconded by: [Lizmarie Rivera](#) / [Shelly Riddle](#)

Members Approving: All

Members Opposing: None

Members Abstaining: None

Motion Passes

ADJOURNED AT 7:22pm

Minutes Taken By: [Shauna Achey](#)

Position: [Secretary](#)

Date Approved: [11/09/2021](#)