

Sylvan Hills Middle School

Date: 01/11/2023

Time: 5:15PM

Location: Zoom

I. Call to order: 5:22PM

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Larry Guilford	Present
Parent/Guardian	Qiana Gordon	Absent
Parent/Guardian	Devette Wilson	Absent
Parent/Guardian	Jessica Bracey	Present
Instructional Staff	Diamond Leben	Present
Instructional Staff	Alexandria Gonsalves	Present
Instructional Staff	Jayla Bailey	Present
Community Member	Johnnetta Johnson	Absent
Community Member	Durand Bailey	Present
Swing Seat	Conyashie Jordan	Present

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: Alexandria Gonsalves Seconded by: Jessica Bracey

Members Approving: Conyashie Jordan, Durand Bailey

Members Opposing: None

Members Abstaining: None

Motion Passes

- b. **Nomination to Fill the Instructional Staff Vacancy:** Nomination to appoint Jayla Bailey made by: [Larry Guilford](#); Motion to Approve Recommendation made by: [Diamond Leben](#); Seconded by: [Durand Bailey](#)
- Members Approving:** Conyashie Jordan, Alexandria Gonsalves, Jessica Bracey
- Members Opposing:** None
- Members Abstaining:** None
- Motion Passes**
- c. **Nomination to Fill the Secretary Position:** Self-nomination made by: [Jayla Bailey](#)
- Members Approving:** Conyashie Jordan, Alexandria Gonsalves, Jessica Bracey, Diamond Leben, Larry Guilford, Durand Bailey
- Members Opposing:** None
- d. **Approval of Previous Minutes:** *List amendments to the minutes:*
- Motion made by: [Durand Bailey](#); Seconded by: [Jessica Bracey](#)
- Members Approving:** Conyashie Jordan, Alexandria Gonsalves, Jayla Bailey
- Members Opposing:** None
- Members Abstaining:** None
- Motion Passes**
- e. **Approval of Strategic Plan:** Motion to Approve made by: [Diamond Leben](#); Seconded by: [Jayla Bailey](#)
- Members Approving:** Conyashie Jordan, Jessica Bracey, Durand Bailey
- Members Opposing:** None
- Members Abstaining:** None
- Motion Passes**
- f. **Strategic Plan Priority Ranking:** Motion to Approve made by: [Durand Bailey](#); Seconded by: [Jayla Bailey](#)
- Members Approving:** Conyashie Jordan
- Members Opposing:** None
- Members Abstaining:** None

Motion Passes

IV. Discussion Items

- a. **Discussion Item 1: (ACES) Signature Programming/Whole Child and Intervention/Attendance Take Rate/Data/Curriculum and Instruction/ MAP Data**
 - i. Principal reviewed the Signature Programming Data and Continuous Improvement Strategies
 - ii. Principal reviewed the Highest Priority Need and steps to fix the need
- b. **Discussion Item 2: Progress on Strategic Plan**
 - i. Principal reviewed the progress on the Strategic Plan
 - ii. Current school problems are deficiency in Literacy and Numeracy
 - iii. Principal reviewed current progress monitoring measures to track performance of interventions implemented to improve Literacy, Numeracy and Behavior
 - iv. Principal reviewed how we are taking steps to improve student attendance
 - v. Team reviewed goals of the Strategic Plan
- c. **Discussion Item 3: Preparing for the Budget Development**
 - i. Principal shared Strategic Plan Priority Ranking
 - ii. Priority Rankings order changed to 1, 2, 3, 4, 7, 8, 5, 6

V. Announcements

- a. SHMS Home Basketball Game: Thursday, January 12
- b. SHMS Away basketball Game: 10:00 am Saturday, January 14th at Young Middle School

VI. Adjournment

Motion made by: [Durand Bailey](#); Seconded by: [Jayla Bailey](#)

Members Approving: Conyashie Jordan

Members Opposing: None

Members Abstaining: None

Motion Passes

ADJOURNED AT 6:04PM

Minutes Taken By: Jayla Bailey

Position: Secretary

Date Approved: [Insert Date When Approved]