

Sylvan Hills Middle School

Date: 11/9/2022

Time: 5:15PM

Location: Zoom

I. Call to order: 5:27 PM

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Tekeshia Hollis	Present
Parent/Guardian	Qiana Gordon	Absent
Parent/Guardian	Devette Wilson	Absent
Parent/Guardian	Jessica Bracey	Present
Instructional Staff	Diamond Leben	Present
Instructional Staff	Alexandria Gonsalves	Present
Instructional Staff	Tiffany Castillo	Absent
Community Member	Johnnetta Johnson	Absent
Community Member	Durand Bailey	Absent
Swing Seat	Conyashie Jordan	Present
Student (High Schools)	Tekeshia Hollis	Present

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: Alexandria Gonsalves; Seconded by: Jessica Bracey

Members Approving: Conyashia Jordan, Diamond Leben, Jessica Bracey

Members Opposing: None

Members Abstaining: None

Motion Passes

- b. **Approval of Previous Minutes:** List amendments to the minutes:

Motion made by: Alexandria Gonsalves; Seconded by: Conyashia Jordan

Members Approving: Diamond Leben, Conyashia Jordan, Jessica Bracey

Members Opposing: None

Members Abstaining: None

Motion Passes

IV. Discussion Items

- a. **Discussion Item 1:** [Strategic Plan and Continuous Improvement Plan Alignment](#)
 - I. Principal reviewed the implementation of strategic plan
- b. **Discussion Item 2:** [Strategic Plan Update](#)
 - II. Principal discussed the implementation of instructional planning to meet strategic plan. Strategic plan posted on website

V. Information Items

- a. **Principal's Report** (see above)

VI. Announcements

- I. **First home basketball game Nov. 16th**
- II. **Kudos to Principal Hollis on a successful trunk and treat**
- III. **Staff Zen room will be available Nov. 10th**
- IV. **PBIS team doing a great job**
- V. **Next meeting vacancy for secretary will be appointed and nominated**

VII. Adjournment

Motion made by: [Alexandria Gonsalves](#); Seconded by: [Diamond Leben](#)

Members Approving: Jessica Bracey, Diamond Leben

Members Opposing: None

Members Abstaining: None

Motion [Passes](#)

ADJOURNED AT 6:02 PM

Minutes Taken By: [Diamond Leben](#)

Position: [Vice Chair](#)

Date Approved: [\[Insert Date When Approved\]](#)