**Sylvan Hills Middle School**

**Date: 10/19/2022**

**Time: 5:15PM**

**Location: Zoom**

1. **Call to order:** 5:24PM
2. **Roll Call**

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| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Tekeshia Hollis** | **Present** |
| **Parent/Guardian** | **Qiana Gordon** | **Absent** |
| **Parent/Guardian** | **Devette Wilson** | **Absent** |
| **Parent/Guardian** | **Jessica Bracey** | **Present** |
| **Instructional Staff** | **Diamond Leben** | **Present** |
| **Instructional Staff** | **Alexandria Gonsalves** | **Present** |
| **Instructional Staff** | **Tiffany Castillo** | **Present** |
| **Community Member** | **Johnnetta Johnson** | **Absent** |
| **Community Member** | **Durand Bailey** | **Absent** |
| **Swing Seat** | **Conyashie Jordan** | **Present** |

**Quorum Established:** Yes

1. **Action Items** 
   1. Motion to Revise Agenda: Motion made by: Alexandria Gonsalves; Seconded by: Tiffany Castillo

Members Approving: Tiffany Castillo, Conyashie Jordan, Diamond Leben, Alexandria Gonsalves

Members Opposing: None

Members Abstaining: None

**Motion** Passes

* 1. **Approval of Agenda:** Motion made by: Tiffany Castillo; Seconded by: Diamond Leben

Members Approving: Tiffany Castillo, Conyashie Jordan, Diamond Leben, Alexandria Gonsalves

Members Opposing: None

Members Abstaining: None

**Motion** Passes

* 1. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: Tiffany Castillo; Seconded by: Jessica Bracey

Members Approving: Tiffany Castillo, Conyashie Jordan, Diamond Leben, Alexandria Gonsalves

Members Opposing: None

Members Abstaining: None

**Motion** Passes

1. **Discussion Items** 
   1. **Discussion Item 1**: Strategic Plan Review
      1. Principal reviewed purpose of Strategic Plan
      2. Principal reviewed current Strategic Plan
   2. **Discussion Item 2**: Continuous Improvement Plan
      1. Principal reviewed CIP developed by admin team
      2. Current school problems are deficiency in Literacy and Numeracy
      3. Principal reviewed current progress monitoring measures to track performance of interventions implemented to improve Literacy, Numeracy and Behavior
   3. **Discussion Item 3**: NWEA MAP Assessment Results
      1. Principal shared current MAP Data for Math and ELA
      2. Data shows reduction in number of students scoring in the lowest quintile in Math and ELA as compared to Fall 21-22 and increase in the students scoring in the highest quintile.
      3. Chair offered observation of higher growth in Math and questioned what steps Math department is taking to achieve high growth, Principal discussed intentionality, scheduling and taking advantage of the intervention block as possible reasons why the math dept. has high success.
   4. **Discussion Item 4**: Edits to public comment process statement
      1. **Current Public Comment Protocol :** For those of you wishing to provide comments, there is time allotted on the agenda from 6 p.m. – 6:20 p.m. The sign-up sheet is by the door. Each member of the public will have 2 minutes to speak, at which time we will ask you to have a seat to allow others to speak. The Public Comment period is designed to gain input from the public and not for immediate responses by the GO Team to the public comment presented. At the end of the 20 minutes we will close public comment and move on to the next agenda item. If there are questions or information that you have for the GO Team, you may also contact one or more of the GO Team members after this meeting. You can find GO Team member contact information and meeting dates and agendas on the GO Team page of the school’s website.
      2. **Revised Public Comment Protocol:** For those of you wishing to provide comments, there is time allotted on the agenda at the completion of the Action and Discussion Items. The sign-up sheet will be available on our GO Team Website seven days prior to the meeting and will close one day before the scheduled meeting. If you sign up to make a public comment, the Zoom link will be emailed to you prior to the start of the meeting. Each member of the public will have 2 minutes to speak, at which time we will ask you to have a seat to allow others to speak. The Public Comment period is designed to gain input from the public and not for immediate responses by the GO Team to the public comment presented. At the end of the 20 minutes we will close public comment and move on to the next agenda item. If there are questions or information that you have for the GO Team, you may also contact one or more of the GO Team members after this meeting. You can find GO Team member contact information and meeting dates and agendas on the GO Team page of the school’s website.
2. **Information Items** *(add items as needed)*
   1. **Principal’s Report** See above
3. **Announcements** 
   1. Carver Cluster Night – Friday October 21, 2022, 6PM @ Lakewood Stadium
   2. Carver Cluster Block Party – Saturday October 22, 2022 10AM – 2PM @ Pittsburgh Yards
   3. Sylvan Hills MS Final Football Game
   4. Winter MAP Testing begins Nov. 7
4. **Adjournment**

Motion made by: Tiffany Castillo; Seconded by: Jessica Bracey

Members Approving: Tiffany Castillo, Conyashie Jordan, Diamond Leben, Alexandria Gonsalves

Members Opposing: None

Members Abstaining: None

**Motion** Passes

**ADJOURNED AT** 6:04PM

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**Minutes Taken By:** Tiffany Castillo

**Position:** Secretary

**Date Approved:** [Insert Date When Approved]