

Carver Early College

Meeting Summary

Date: Tuesday, August 8, 2017

Time: 5:30 PM

Location: Carver Early College Library Media Center

I. Call to order – Sandra Bethea, Chair, 5:56 PM

A. Roll Call

Present	Absent	Visitors
<ul style="list-style-type: none"> ○ Marcene Thornton ○ Sandra Bethea ○ Melinda Landsman ○ Sandy Thomas ○ Jerica Jones 	<ul style="list-style-type: none"> ○ Shion Tellington ○ Student Representative (Vacant) ○ Community Seat (Vacant) ○ Parent Seat (Vacant) ○ Parent Seat (Vacant) ○ Instructional Staff (Vacant) 	<ul style="list-style-type: none"> ○

B. Determine quorum status

i. YES

II. Action Items

A. Approval of agenda

- GO Team officer vacancies (II.c.) and updates to 2017-18 Strategic Plan & Goals (II.e.) were both moved from action items to discussion items. Motion to approve revised agenda, seconded and approved unanimously, motion carried.

B. Minutes from prior meeting.

- Motion to approve minutes from both April 2017 and July 2017 meetings, seconded and approved unanimously, motion carried.

C. Finalize meeting schedule for SY 2017-18

- a. September 12, 2017 meeting was changed to September 26, 2017 to allow more time to fill vacant seats. Motion to approve meeting schedule for SY 2017-18, seconded and approved unanimously, motion carried.

D. Complete updates to 2017-18 Strategic Plan & Goals

- a. No action to be taken as of August 8, 2017. Motion to approve meeting schedule for SY 2017-18, seconded and approved unanimously, motion carried.

III. Discussion Items

A. Fill Go Team Officer Vacancies and Cluster Representative SY 2017-18

A list of representatives interested in the GO Team parent seats was presented based on data from the Carver Early College Open House (July 2017). The Carver Early College GO Team Chair will follow up with those who are interested before the September 26, 2017 meeting. The options for parents to sign up for the GO Team parent seats will also be announced at the grade level parent night meetings.

B. 2016-17 Data Review

Student body composition/demographics and CCRPI (College and Career Readiness and Performance Index) data will be discussed at the September meeting when the data is available.

C. 2017-18 Strategic Plan & Goals – Cluster-level event planning and coordination

- a. Grant opportunities were discussed.
- b. Incentives to increase parent engagement at GO Team meetings were discussed (ex. raffle ticket). Also post sign on marquee, and near the front office, and school GO Team web page.

IV. Public Question/Comment Forum

No public question/comments

V. Announcements

A. Principal's Report

- a. Enrollment has increased. A goal to increase enrollment size was discussed.
- b. Professional Learning Communities for each department will begin starting August 9, 2017. Opportunities for parents and other stakeholders to support each department will be announced based on instructional staff feedback.

B. Next Meeting: Tuesday, September 26, 2017

STRONG SCHOOLS
START WITH ME!

Motion to adjourn, seconded and approved unanimously, motion carried at 7:06 pm.

S. Thomas

Secretary

Date of approval