



GO Team Meeting Minutes

Call to order

October 27, 2020 @5:00pm via Zoom and Hollis Facebook Live @HollisInnovation

The Virtual GO Team meeting for Hollis Innovation Academy was held virtually

The meeting was called to order by Dr. Diamond Ford.

Attendees

Dr. Diamond Ford	Ms. Shawntel Hebert
Dr. Beverly Tatum	Mrs. Adrienne Norcia
Mrs. Nicole Riggins	Mrs. Daphne Williams – Young
Mrs. Natasha Clarke-Grant	Ms. Ebony Ford
Ms. Yattevea Slaughter	Swing Seat – Vacant

Members not in attendance

Is there a quorum present? Circle or highlight **Yes** or No

Minutes approved? Circle or highlight **Yes** or No

-Minutes were posted on the Hollis GO Team web page.

Action Items:

- **Review GO Team Meeting Norms**

-Share the air- Speaks to our ability to *communicate* well and practice equity of voice

-Solution Oriented – Go Team Members will focus on finding *creative* and effective solutions to problems. We commit to working *collaboratively* with our school and community to find solutions that will positively impact student performance.

-Assume Good Will - We will avoid offense or offending others through our words and actions.

- **Approval of Agenda**

Dr. Diamond Ford	Ms. Shawntel Hebert - Yea
Dr. Beverly Tatum - Yea	Mrs. Adrienne Norcia - Yea
Mrs. Nicole Riggins - Yea	Mrs. Daphne Williams - Young - Yea
Mrs. Natasha Clarke-Grant - Yea	Ms. Ebony Ford - Yea
Ms. Yattevea Slaughter - Yea	Swing Seat - Vacant

- **Approval of Previous Meeting Minutes**

Dr. Diamond Ford	Ms. Shawntel Hebert -Abstain
Dr. Beverly Tatum -Yea	Mrs. Adrienne Norcia - Yea
Mrs. Nicole Riggins - Yea	Mrs. Daphne Williams - Young - Yea
Mrs. Natasha Clarke-Grant - Yea	Ms. Ebony Ford - Yea
Ms. Yattevea Slaughter - Yea	Swing Seat - Vacant

- **Welcome New GO Team Members**

- Ms. Yattevea Slaughter - Parent Seat
- Ms. Ebony Ford -Parent Seat
- Ms. Shawntel Hebert-Community Seat
- Mrs. Adrienne Norcia-Staff/Teacher Seat
- Mrs. Daphne Williams-Young-Staff/Teacher Seat

- **Elect GO Team Officers**

- GO Team Chair
 - Nomination by Dr. Beverly Tatum for Ms. Nichole Riggins. Ms. Riggins accepts the nomination.

Dr. Diamond Ford	Ms. Shawntel Hebert -Yea
Dr. Beverly Tatum -Yea	Mrs. Adrienne Norcia - Yea
Mrs. Nicole Riggins - Yea	Mrs. Daphne Williams - Young - Yea
Mrs. Natasha Clarke-Grant - Yea	Ms. Ebony Ford - Yea
Ms. Yattevea Slaughter - Yea	Swing Seat - Vacant

- **GO Team Vice Chair**

- Nomination by Ms. Yattevea Slaughter for Ms. Yattevea Slaughter.

Dr. Diamond Ford	Ms. Shawntel Hebert -Yea
Dr. Beverly Tatum -Yea	Mrs. Adrienne Norcia - Yea
Mrs. Nicole Riggins - Yea	Mrs. Daphne Williams - Young - Yea
Mrs. Natasha Clarke-Grant - Yea	Ms. Ebony Ford - Yea
Ms. Yattevea Slaughter - Yea	Swing Seat - Vacant

GO Team Secretary

- Nomination by Dr. Beverly Tatum for Ms. Ebony Ford. Ms. Ford accepts the nomination.

Dr. Diamond Ford	Ms. Shawntel Hebert -Yea
Dr. Beverly Tatum -Yea	Mrs. Adrienne Norcia - Yea
Mrs. Nicole Riggins - Yea	Mrs. Daphne Williams – Young - Yea
Mrs. Natasha Clarke-Grant - Yea	Ms. Ebony Ford - Yea
Ms. Yattevea Slaughter - Yea	Swing Seat – Vacant

GO Team Cluster Representative

- Nominations by Natasha Clarke-Grant for Dr. Beverly Tatum. Nominations by Dr. Beverly Tatum for Dr. Natasha Clarke-Grant. Dr. Beverly Tatum declines nomination. Mrs. Natasha Clarke-Grant accepts the nomination.

Dr. Diamond Ford	Ms. Shawntel Hebert -Yea
Dr. Beverly Tatum -Yea	Mrs. Adrienne Norcia - Yea
Mrs. Nicole Riggins - Yea	Mrs. Daphne Williams – Young - Yea
Mrs. Natasha Clarke-Grant - Yea	Ms. Ebony Ford - Yea
Ms. Yattevea Slaughter - Yea	Swing Seat – Vacant

- **Set Calendar Dates**

Meeting	Dates	Suggested/Tentative Focus
3	December 1st	Update Strategic Plan Planning
4	January 26 th	Initial Budget Meeting
5	February 16 th	*Budget Feedback & Approval Meeting (<i>if no revisions are needed</i>)
6	March 16 th	*Budget Approval Meeting (<i>if revisions were needed</i>), Data Update, Year-End Close Out, & Principal/GO Team Assessment

Public Comment Format:

1. Sign- up for Public Comment no later than 5 minutes prior to the start of the GO Team Meeting.
2. To sign up, a Google Form will be posted to the Hollis Facebook page 1 day before the meeting.
3. Comments must be no more than 2 minutes long. A timer will be used to manage the time.

4. Public Comment will be held during the 1st 20 minutes of the meeting.

GO Team Meeting Norms:

- 1. Share the air-** Speaks to our ability to *communicate* well and practice equity of voice.
- 2. Solution Oriented** – Go Team Members will focus on finding *creative* and effective solutions to problems. We commit to working *collaboratively* with our school and community to find solutions that will positively impact student performance.
- 3. Assume Good Will** - We will avoid offense or offending others through our words and actions.

Discussion Items: No Discussion Items

Information Items:

- Principal shared Phase 1 & Phase 2 information. Principal shared the following:
 - Timeline of Phase 1 launch including Back to School Bash and Pop Up Bash
 - Attendance percentages and the method to contacting families using the Hollis CARE CREW.
 - A sample student schedule was shared to show how the day looks for students
 - A short video of PK-4 students engaging in a STEM challenge related to safely reopening Hollis during the COVID-19 pandemic. Students demonstrated how they wash their hands, remain 6 ft apart and wear their mask.

2020-2021 GO TEAM Meeting Schedule

Date	Time	Location	Tentative GO TEAM Topics
December 1 st	5:00pm	Facebook 'HollisInnovation'	Update Strategic Plan