



GO Team Meeting Minutes

Call to order

September 29, 2020 @5:00pm via Zoom

The Virtual GO Team meeting for Hollis Innovation Academy was held virtually

The meeting was called to order by Dr. Diamond Ford.

Attendees

Dr. Diamond Ford

Dr. Beverly Tatum

Mrs. Nicole Riggins

Mrs. Natasha Clarke-Grant

Members not in attendance

Is there a quorum present? Circle or highlight **Yes** or No

Minutes approved? Circle or highlight **Yes** or No

Action Items: Extended Day Approval

- Approval of Agenda
- Fill Vacant Positions -Parent Seat
- Fill Open Community Member Seat
- Approval of Previous Minutes
- Review and Approve Public Comment Format
- Set October Meeting Date
- Review, Confirm/Update, and Adopt GO Team Meeting Norms

Public Comment Format:

1. Sign- up for Public Comment no later than 5 minutes prior to the start of the GO Team Meeting.
2. To sign up, a Google Form will be posted to the Hollis Facebook page 1 day before the meeting.
3. Comments must be no more than 2 minutes long. A timer will be used to manage the time.
4. Public Comment will be held during the 1st 20 minutes of the meeting.

GO Team Meeting Norms:

1. Share the air- Speaks to our ability to *communicate* well and practice equity of voice.

2. Solution Oriented – Go Team Members will focus on finding *creative* and effective solutions to problems. We commit to working *collaboratively* with our school and community to find solutions that will positively impact student performance.

3. Assume Good Will - We will avoid offense or offending others through our words and actions.

Discussion Items:

- Shawntel Hebert was voted in for the Swing Seat with 3 Yeas and no Nays or Abstentions.
- Go Team reviewed the Extended Day schedule. Discussion was held regarding if the extended day flexibility should begin when school returns to a traditional setting. GO Team suggested that this flexibility should be paused until further information and clarity is received on how programing will be impacted by COVID-19.
- Budget & Leveling was reviewed. GO Team was provided a side by side of the “Pre-COVID” and Current Budget. There is a reduction of \$462K. GO Team was reminded of how that gap was addressed in May and reported at our May 19th GO Team Meeting. The current challenges with the budget reduction and leveling was presented. Discussed with GO Team the steps taken to recruit Kindergarten students who make up about 30 out of the 47 students missing students in our projected budget. Principal reviewed with GO Team the budget goals and how the gap of \$145K would be addressed. The school plans eliminate from this year’s budget the Success Center position and a REP position. These positions can be added back during SY 2021.

Information Items:

- Principal shared Phase 1 & Phase 2 information. Principal shared the following:
 - Timeline of Phase 1 launch including Back to School Bash and Pop Up Bash
 - Attendance percentages and the method to contacting families using the Hollis CARE CREW.
 - A sample student schedule was shared to show how the day looks for students
 - A short video of PK-4 students engaging in a STEM challenge related to safely reopening Hollis during the COVID-19 pandemic. Students demonstrated how they wash their hands, remain 6 ft apart and wear their mask.

2020-2021 GO TEAM Meeting Schedule

| Date | Time | Location | Tentative GO TEAM Topics |
|-------------------|---------------|--|------------------------------|
| 10/27/2020 | 5:00pm | Facebook 'HollisInnovation' | Elections of Officers |