



STRONG SCHOOLS  
START WITH ME!

## Tuskegee Airmen Global Academy

### MEETING NOTICE

Date	Time	Link	Location <i>(if hybrid)</i>
Thursday, August 31, 2023	4 PM	<a href="#">Zoom</a>	

Notice Prepared By: Melanie Sithole

Date Posted: 8/23/23

### Meeting Agenda

*(agenda may be amended)*

*This meeting will not allow for Public Comment*

#### I. Action Items

- A. Approval of Agenda
- B. Fill Vacant Positions
- C. Fill Open Community Member Seat
- D. Fill Open Swing Seat
- E. *For High Schools:* Appoint Student Representatives
- F. Approval of Previous Minutes
- G. Election of Officers and Representatives
  - i. Chair
  - ii. Vice-Chair
  - iii. Secretary
  - iv. Cluster Representative
- H. Review and Approve Public Comment Protocol
- I. Set GO Team Meeting Calendar
- J. Review, Confirm/Update, and Adopt GO Team Meeting Norms

#### II. Information Items

- A. Principal's Update
- B. Information Item 2

**Tuskegee Airmen Global Academy****Date: Thursday, August 31, 2023****Time: 4 PM EST****Location: [Zoom](#)**

- I. Call to Order**
- II. Roll Call; Establish Quorum**
- III. Action Items**
  - A. Approval of Agenda
  - B. Fill Vacant Positions
  - C. Fill Open Community Member Seat
  - D. Fill Open Swing Seat
  - E. Approval of Previous Minutes
  - F. Election of Officers and Representatives
    - i. Chair
    - ii. Vice-Chair
    - iii. Secretary
    - iv. Cluster Representative
  - G. Review and Approve Public Comment Protocol
  - H. Set GO Team Meeting Calendar
  - I. Review, Confirm/Update, and Adopt GO Team Meeting Norms
- IV. Information Items**
  - A. Principal's Update
  - B. Information Items
- V. Announcements *(add items as needed)***
  - A. 2023 GO Team G3 Summit – Saturday, September 23
  - B. New GO Team Member Training and Orientation
- VI. Public Comment *(if applicable)***
- VII. Adjournment**

## Tuskegee Airmen Global Academy

Date: **Thursday, August 31, 2023**

Time: **4 PM EST**

Location: **Zoom**

### I. Roll Call 4:01 PM EST

Role	Name (or Vacant)	Present or Absent
Principal	Melanie Sithole	Present
Parent/Guardian	Alexis Nicole White	Present
Parent/Guardian	Sabine Haitian	Absent
Parent/Guardian		
Instructional Staff	Amri Jones	Present
Instructional Staff	Renina Knapp	Present
Instructional Staff		
Community Member	Charlese Malcom	Present
Community Member	Jackie Thrash	Present
Swing Seat	Camri Dorsey	Present
Student (High Schools)		
Student (High Schools)		

### II. Action Items

A. Approval of Agenda: Motion **Passes**

B. Fill Vacant Positions

Vacant Position:	[Parent]
Appointee's Name:	Sabine Haitian

C. Fill Open Community Member Seat:

Open Position:	Community Member
Appointee's Name:	Jacqueline Thrash

D. Fill Open Swing Member Seat:

Open Position:	Swing Member
Appointee's Name:	Camri Dorsey

E. Approval of Previous Minutes **Passes**

F. Election of Officers and Representatives

- i. Chair: Result: **Renina Knapp**
- ii. Vice Chair: Result: **Amri Jones**
- iii. Secretary: Result: **Alexis Nicole White**
- iv. Cluster Representative: Result: **Janay Boyd**

G. Approval of Public Comment Protocol: **Passes**

H. **GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 business meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Virtual or Hybrid	Time for Public Comment? (Yes/No)
1	Wed. Sept. 20 <sup>th</sup> , 2023	4PM	Virtual	Yes
2	Thurs. October 18 <sup>th</sup> , 2023	4 PM	Virtual	Yes
3	Wed. Dec. 13 <sup>th</sup> , 2023	4 PM	Virtual	No
4	Wed. Jan. 24 <sup>th</sup> 2024	4PM	Virtual	Yes
5	Thurs. Feb 15, 2024	4 PM	Virtual	No
6	Wed. March 6, 2024	4 PM	Virtual	Yes
7	Wed. April 17 <sup>th</sup> , 2024	4PM	Pending for new business	
8				

I. **Adopt GO Team Norms Motion Passes**

III. **Information Items**

A. Principal’s Update

- i. Coming forth next meeting Wednesday, September 20<sup>th</sup> @ 4 PM EST

B. Information Items

IV. **Announcements**

A. 2023 GO Team G3 Summit – Saturday, September 23

B. New GO Team Member Training and Orientation

V. **Adjournment: Motion Passes @ 4:42 PM EST**

[SCHOOL NAME]

Date: [insert date]

Time: [insert scheduled time]

Recording: [insert meeting recording link]

- I. Call to order: [Insert actual Start Time of the meeting]
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal		
Parent/Guardian		
Parent/Guardian		
Parent/Guardian		
Instructional Staff		
Instructional Staff		
Instructional Staff		
Community Member		
Community Member		
Swing Seat		
Student (High Schools)		
Student (High Schools)		

Quorum Established: [Yes or No]

III. Action Items *(add items as needed)*

A. **Approval of Agenda:** Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

Motion [Passes/Fails]

B. **Fill Vacant Positions** *(copy and complete table for each vacant position and indicate the individual who will fill the seat)*

Vacant Position:	Parent, Staff, or Community
Nominee's Name:	
GO Team Members In favor	
GO Team Members Opposed	

<b>GO Team Members Abstaining</b>	
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C. **Fill Open Community Member Seat:**

<b>Open Position:</b>	<b>Community Member</b>
<b>Nominee's Name:</b>	
GO Team Members <b>In favor</b>	
GO Team Members <b>Opposed</b>	
GO Team Members <b>Abstaining</b>	

D. **Fill Open Swing Seat** *(copy and complete table for each nominee – list winner where indicated)*

Nominee's Name:	Nominated by	GO Team Members In favor

GO Team Members who **ABSTAINED** from voting:

**SWING SEAT RESULT:**

E. *For High Schools:* **Appoint Student Representatives**

**Student Representative 1:** [Insert Name of Student Representative]

**Student Representative 2:** [Insert Name of Student Representative]

F. **Approval of Previous Minutes:** *List any amendments to the minutes:*

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

G. **Election of Officers and Representatives** *(copy and complete table for each nominee for each position – list winners where indicated)*

**i. Chair: Result:** [Insert Name of Member Elected as Chair]

<b>Officer Position:</b>	<b>Chair</b>
<b>Nominee Name</b>	GO Team Members <b>In favor</b> of Nominee

GO Team Members who **ABSTAINED** from voting:

**ii. Vice Chair: Result:** [Insert Name of Member Elected as Vice-Chair]

<b>Officer Position:</b>	<b>Vice Chair</b>
<b>Nominee Name</b>	GO Team Members <b>In favor</b> of Nominee

GO Team Members who **ABSTAINED** from voting:

**iii. Secretary: Result:** [Insert Name of Member Elected as Secretary]

<b>Officer Position:</b>	<b>Secretary</b>
<b>Nominee Name</b>	GO Team Members <b>In favor</b> of Nominee

GO Team Members who **ABSTAINED** from voting:

**iv. Cluster Representative: Result:** [Insert Name of Member Elected as Cluster Representative]

<b>Officer Position:</b>	<b>Cluster-Representative</b>
<b>Nominee Name</b>	GO Team Members <b>In favor</b> of Nominee

GO Team Members who **ABSTAINED** from voting:

**H. Review and Approve Public Comment Protocol**

[Insert or attach approved Public Comment Format]

Motion to adopt made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining

**Motion** [Passes/Fails]

- I. **Set GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 business meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Virtual or Hybrid	Time for Public Comment? (Yes/No)
1				
2				
3				
4				
5				
6				
7				
8				

- J. **Review, Confirm/Update, and Adopt GO Team Meeting Norms**

[Insert or attach approved Meeting Norms]

Motion to adopt made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining

**Motion** [Passes/Fails]

**IV. Discussion Items** (*add items as needed*)

A. **Discussion Item 1:** [Add description of discussion item and brief summary of the discussion]

B. **Discussion Item 2:** [Add description of discussion item and brief summary of the discussion]

**V. Information Items** (*add items as needed*)

A. **Principal's Update** [Add brief summary of the update and any resulting discussion]

B. **Information Items** [Add brief summary of the item and any resulting discussion]

**VI. Announcements** [Add brief summary of the announcements]

**VII. Adjournment**

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:



Members Abstaining:

Motion [Passes/Fails]

ADJOURNED AT [Insert Actual Time]

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Minutes Taken By: [Insert Name]

Position: [Insert Officer Position or GO Team Member]

Date Approved: [Insert Date When Approved]