**Morningside Elementary**

**Date: 9/21/20**

**Time: 5pm, Location: Virtual, Live Stream at**

<https://www.facebook.com/MorningsideElementary>

1. **Call to order:** 5:03 p.m.
2. **Roll Call**

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| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Audrey Sofianos** | **Present** |
| **Parent/Guardian** | **Randy Fink** | **Present** |
| **Instructional Staff** | **Marva Nelson** | **Present** |
| **Community Member** | **Max Weiss** | **Present** |
| **Swing Seat** | **Yolanda Foreman** | **Present** |

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| **COURTESY SEAT** | **Shannon Thibodeau** | **Present** |
| **COURTESY SEAT** | **Lisa Olmstead** | **Present** |
| **COURTESY SEAT** | **Gwendolyn Westwood** | **Present** |
| **COURTESY SEAT** | **Lynn Slater** | **Present** |

**Quorum Established:** YES

1. **Action Items** 
   1. **Courtesy Seats:**  Diane Jacobi, School Governance Liaison from the Go Team Office explained courtesy seats. Elections are over, no results yet. Morningsdie GO Team officially has 4 official members. Because the new members are uncontested, current members can vote to give new members a courtesy seat to be an active participant without voting rights.

**Approval of Courtesy Seats:**

Motion made by: Marva Nelson; Seconded by: Randy Fink

Members Approving: ALL

Members Opposing: NONE

Members Abstaining: NONE

**Motion** Passes

* 1. **Approval of Agenda:** Motion made by: Randy Fink; Seconded by: Yolanda Foreman

Members Approving: ALL

Members Opposing: NONE

Members Abstaining: NONE

**Motion** Passes

* 1. **Fill Vacant Positions**

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| --- | --- |
| **Vacant Position:** | **Community Member (2-year term)** |
| **Nominee’s Name:** | Barbara Crumb |
| GO Team Members  **In favor** | ALL |
| GO Team Members **Opposed** | NONE |
| GO Team Members **Abstaining** | NONE |

* 1. **Approval of Previous Minutes:** Principal Sofianos wants to amend the meeting date to May 18, 2020 instead of March 18, 2020.

Motion made by: Randy Fink; Seconded by: Yolanda Foreman

Members Approving: ALL

Members Opposing: NONE

Members Abstaining: NONE

**Motion** Passes

* 1. **Review and Approve Public Comment Format** Attached Lisa Olmstead questions how comments/chat posted during the virtual meetings will be captured. Diane Jacobi states public comment is designed for the public to address the Go Team; suggests that protocol used for public comment during in person meeting should be followed during virtual meeting. Responses can be provided at a later time/meeting. Diane Jacobi suggested that Sofianos could have someone that is responsible for collecting questions/comments via comments/chat. Yolanda Foreman likes the idea of treating comments/chat as emails and responding at a later date/meeting. Gwendolyn Westwood questions if there is a way to get back to people via email if they are in the chat/FB comments. Diane Jacobi shared a special email that can be created that will disseminate information to others and a Google Form could be created to submit questions. Lisa Olmstead mentions that we can always go back and review comments; many people will have questions. Diane Jacobi cautions one person responding to comments/questions; remember to speak as one body in the whole GO Team. Randy Fink likes protocol, wants to make sure to protect GO Team meeting times; Family Engagement may be able to help with questions/comments. Marva Nelson comments that the Google Form will be one central place that comments and questions can be more organized. Sofianos stated that we could have one Google Form for questions and one for Public comment. Mr. Fink suggested that we make it as easy as possible; be flexible. Ms. Jacobi says it is ok to be flexible and generous with the policy, but have a framework that can be amended at future meetings if it’s not working. Mrs. Olmstead worries having two sign-ups will be confusing; suggests having one central sign up for both questions and public comment. Sofianos will draft the logistics of public comment/questions.

Motion to adopt made by: Marva Nelson; Seconded by: Yolanda Foreman

Members Approving: ALL

Members Opposing: NONE

Members Abstaining: NONE

**Motion** Passes

* 1. **Review and Adopt GO Team Norms** Principal Sofianos reviewed basic norms sent by the GO Team office. Motion made by: Randy Fink; Seconded by: Yolanda Foreman

Members Approving: ALL

Members Opposing: NONE

Members Abstaining: NONE

**Motion** Passes

1. **Discussion Items** 
   1. **Discussion Item 1**: Principal Sofianos states that the plan will remain; data tracking will be revised; GMAS was not administered last year and can’t be used to measure performance.
   2. **Discussion Item 2**: Sofianos says that work will continue on the priorities during future meetings when she can pull data. Mr. Fink asked for an update to some of the new hires/positions. There is a parttime master teacher to help with priority one, focused on STEM. It has been very successful; paused the side-by-side working with teachers element due to virtual environment. Original plan will be revisited when face to face learning resumes. Additional staff member in charge of making sure subgroups are performing and moving up. Mr. Fink inquired about addition remedial help because of the virtual environment. Principal Sofianos says that the testing window is still open and teachers are collecting data; intervention teachers are working with students. Social working is assisting with making sure students are attending and have what they need. Mr. Fink asked if the budget would have an impact on strategic priorities. Principal Sofianos says there will be no impact for this year.
2. **Information Items** 
   1. **Return + Learn Plan *(required)*** District will hold a Virtual Town Hall outline the return to face to face learning plan on Thursday, September 24th. The system continues to work on the plan. School will form a logistical planning/preparation team to make sure we are prepared to return. Asking parents and staff to contact Sofianos if they are interested. Will be looking at other metro districts and districts across the country to help with preparation. Working closely with Associate Superintendent as well.
   2. **Principal’s Report** The school was projected to have 951 students enrolled; current enrollment is at 850. Students have gone to charter, private, homeschool, and Georgia Virtual Academy and others have moved out of state, district, and country. Numbers will have an impact on the budget. Sofianos is doing what she can to make plans. APS is down approximately 1500 students; district needs to make sure that schools that had an increase in enrollment have what they need. Sofianos will update on specifics when she receives them. Randy Fink asked about the allocation per student; Sofianos states that it is $4,437 per student; expects an increase in enrollment when we return face to face. We did not receive an influx of new student enrollment that usually evens out the number of students lost. Sofianos says that there is $65,000 in reserve; approximately $382,000 is the loss beyond the reserve.
   3. **Information Item 2** Sofianos mentions weekly staff meetings and leadership meetings; reduction in emails; trying to give teachers time to plan. Shortened day seems to be working well for teachers and students. Mrs. Westwood shared that the shortened schedule helps with interaction with kids in 1st grade. Sofianos says about 12-15 teachers work from school daily. Super Specials have been a huge hit. The school will be ready when we return.
3. **Announcements** Principal Sofianos said to look out for a parent and staff survey coming FROM APS in relation to the return to face to face. She is holding a Coffee Talk on Wednesday morning at 8 a.m. with parents. No other announcements were made.
4. **Adjournment**

Motion made by: Randy Fink; Seconded by: Yolanda Foreman

Members Approving: ALL

Members Opposing: NONE

Members Abstaining: NONE

**Motion** Passes

**ADJOURNED AT** 6:00 P.M.

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**Minutes Taken By:** Marva Nelson

**Position:** GO Team Member

**Date Approved:** [Insert Date When Approved]